

## **THE RULES FOR THE 2024 ANNUAL GENERAL MEETING**

1. Except as specified in these rules and the by-laws, the 12th edition of Robert's Rules of Order Newly Revised shall govern proceedings.
2. Recognition by the Chair:
  - a. Only those guests and presenters invited by the chair may speak. Anyone in attendance from the public are asked to observe only.
3. Motions:
  - a. Motions may be introduced by any voting member.
  - b. Motions submitted in person shall be in writing and given to the chair.
  - c. Motions by those attending online can be submitted using the Zoom chat window and will be read aloud by the moderator.
4. Debate:
  - a. The voting member who introduces the motion is entitled to comment first in the debate.
  - b. Each topic shall be limited to 15 minutes maximum, unless two thirds of the voting members vote to extend the limits of debate.
  - c. In debate on a motion or resolution, no individual speaker may speak more than one time, (unless there are no other speakers wishing to speak).
  - d. In debate on a motion or resolution, no individual speaker may speak for more than 2 minutes during each time they are recognized to speak by the Chair.
5. Voting:
  - a. The voting body shall consist of professional members of Engineers Geoscientists Manitoba, in attendance in person and online, who are in good standing and whose name appears in the register at the time of the meeting.
  - b. In the case of a tie vote, the chair of the meeting shall cast the deciding vote.
6. All personal electronic devices shall be placed on silent mode.