

PROCEDURES FOR TAKING THE FUNDAMENTALS OF ENGINEERING (FE) EXAM

To register and write the NCEES Fundamentals of Engineering (FE) exam as a Confirmatory Program option or as an Engineers Geoscientists Manitoba member, the procedures are as follows:

1. Receive confirmation email from Admissions that you are assigned the Confirmatory Program. If you are a member, confirmation is not required.
2. Register for the FE exam at: <https://ncees.org/exams/fe-exam/>
 - a. Under International - please select “Manitoba, Canada - Engineers Geoscientists Manitoba”.
 - b. Review the information on the NCEES website. It is your responsibility to be familiar with the NCEES rules including the [NCEES Examinee Guide](#).
 - c. Review “Exam Specifications” to assist selecting your preferred exam. Exam selection is at your discretion based on your engineering discipline. FE Exams are offered in the following disciplines:
 - i. Civil
 - ii. Chemical
 - iii. Electrical and computer
 - iv. Environmental
 - v. Industrial and systems
 - vi. Mechanical
 - vii. Other disciplines
 - d. Select “Register” when ready to register.
 - e. Select “Create an account”.
 - f. When registering on the NCEES website, please make sure that you use the last name, first name and birth date that you have indicated in your initial application and make sure that you have government-issued signed photo ID that matches your name since this is an NCEES requirement. E.g.: driver’s license or passport.
 - g. You will be asked to enter your academic information, but you do NOT have to submit transcripts to NCEES. Engineers Geoscientists Manitoba has all your academic information on file.
 - h. Proceed directly to pay the fee. A \$250 exam fee is payable directly to NCEES as part of the registration process in US funds. Registration and fee payment will go to NCEES directly and the payment will be charged in US funds. The registration fee includes a \$25 NON-REFUNDABLE international fee. This is a Pearson VUE fee.

3. After you have registered, NCEES will contact Engineers Geoscientists Manitoba for approval for you to take the FE. Please allow up to ten (10) working days before approval is granted by our office.
4. When Engineers Geoscientists Manitoba approves your FE option to NCEES you will receive a notification from NCEES that you are ready to schedule the exam. At this point, you will be asked to select an approved Pearson VUE Test Centre.
<https://home.pearsonvue.com/ncees>

The test centers in Winnipeg are located at Pearson Professional Centres-Winnipeg (South) MB, 1020 Lorimer Boulevard, Suite 309, and Pearson Professional Centers-Winnipeg MB, 287 Broadway, Suite 505. The centers are not currently open every day and open on demand only. The exam bookings are handled from NCEES to the Pearson Test Centers. You are also eligible to write in any other Pearson VUE location anywhere within North America if you can travel there (at your own cost).

5. Upon receiving authorization to schedule an appointment, examinees should log in to their MyNCEES account, select the "SCHEDULE" option and follow the on-screen instructions.

When you go to schedule your exam, the system defaults to the closest location to the address in your account, but you can put in a city/postal code/US zip code and it will pull up the centers closest to whatever you put in. You will not be able to take an exam for our association (Engineers Geoscientists Manitoba) in another country other than Canada or the U.S.

6. When your FE results are ready, NCEES will send you an email notification with instructions on how to view your results (from your MyNCEES account). Estimated time for results from NCEES is 7 to 10 business days.
7. When you receive your PASS OR FAIL grade, email academicreview@enggeomb.ca . For confirmatory program applicants, if you have successfully passed, your application will be reviewed by the Academic Review Committee and provided to the Registration Committee for consideration.

Notes:

- Study materials are available for purchase on the [NCEES website](#). Engineers Geoscientists Manitoba does not have copies of books or other study material for the FE exam.
- Keep your initial application and all notifications from Engineers Geoscientists Manitoba and NCEES in a safe place for your records.
- Examinees are provided one attempt per testing window and no more than three attempts in a 12-month period.
- For the Confirmatory Program, if an applicant fails the FE exam three times, they will be deemed to not have met the academic requirement for licensure, and their application will be denied. They may only reapply after they have gained additional education or experience.