



Research and Innovation Development Officer * Please note the extension of the closing date.**

Competition number: N0717-0379

Location of position: Edmonton, Alberta

Job status: Determinate (24 month term)

Number of positions being staffed: 1

Classification: GR-08

Salary: \$72,197.00 to \$89,131.00/Year

Language requirements: English Essential

Open to: Canadian citizens and permanent residents currently residing in Alberta, Manitoba, Saskatchewan and the Northwest Territories.

Closing date: September 21, 2017

Special posting considerations: The results of this competition may be used to staff similar term or indeterminate positions within the Regional Development Division over the next twelve months, following the results of the competition.

We are committed to being an employer of choice by offering a progressive, positive and flexible work environment. We value our contribution to Canada and are proud of our reputation for supporting research excellence.

Job Summary

This position plays a key and dual role in the collaboration and partnership between NSERC and the Office of Small and Medium Enterprises (OSME) of Public Services and Procurement Canada (PSPC).

Takes the lead in the development of regional research, training and innovation partnerships involving university, industrial, and government and NGO sectors. Disseminates information on the full range of NSERC Partnership and Industrial Scholarship and Fellowship programs, the Build in Canada Innovation Program and increases the regional visibility of NSERC and OSME particularly with the private sector. Facilitates and promotes collaborative linkages between regional small medium sized enterprises (SMEs), research, and innovation agencies. For NSERC assumes the role of Program Officer for grant programs offered through Regional Development including promotion, advice, review, evaluation and recommendation of grant applications. For OSME the role also includes providing support to SMEs in the region through the development and implementation of the OSME regional strategic outreach plan.

Statement of Qualifications

Education

A bachelor degree in natural sciences or engineering from a recognized university is preferred OR a degree with specialization in a field relevant to the position

Experience

Sound* experience in the administration of research in science or engineering and of funding programs in science or engineering, or research experience in a university, government or similar setting

Significant** experience in project and program planning and management

Extensive*** experience in building partnerships and interacting with diverse groups of stakeholders

Significant experience in delivering presentations to small and large stakeholder groups

*Sound is equivalent to one (1) or more years of experience.

**Significant is equivalent to three (3) or more years of experience.

***Extensive is equivalent to five (5) or more years of experience.

Knowledge

Knowledge of research processes in universities, industry and government

Knowledge of government, non-government, public and private sectors related to the job

A good understanding of the principles and practices of research promotion and of knowledge transfer and commercialization

Knowledge of the mandate and structure of NSERC and OSME and their policies, programs and procedures is an asset

Abilities

Ability to independently plan, organize, execute and control a number of complex projects at one time

Excellent oral, writing and presentation skills

Ability to gather and integrate regional intelligence on research and innovation

Ability to analyze and evaluate information to make recommendations

Ability to consult and negotiate with stakeholders to identify and establish joint collaboration initiatives

Ability to work collaboratively within a team environment

Personal Suitability

Initiative

Creativity

Excellent interpersonal skills

Judgment

Reliability

Autonomy

Condition(s) of Employment

Security Clearance: Reliability Status

Willingness to travel extensively by car/plane

Possession of a valid driver's license and willingness to drive
Willingness to occasionally work overtime on weekends and/or evenings

In their application, candidates must fully demonstrate that they have all of the required qualifications.

We are committed to inclusive, barrier-free recruitment processes and work environments. If contacted regarding this competition, please advise us in a timely fashion, of any accommodation assistance you require to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

We are an equal opportunity employer and encourage applications from women, members of a visible minority group, Aboriginal people and persons with disabilities.

Organizational Needs

Selection may be limited to members of the following Employment Equity groups: Aboriginal persons, persons with disabilities, visible minorities, women.

[Information on employment equity](#)

We thank all of you for your interest in this employment opportunity.

[Are you interested in this job? Click here to apply.](#)