

***The City of Winnipeg is a vibrant and dynamic organization with many opportunities!
We offer a diverse and welcoming work environment that delivers quality services to our citizens.***

Manager of Transportation

Public Works Department

Posting No: 115502

Location: 1155 Pacific Ave.

Closing Date: September 25, 2017

Under the general direction of the Director of Public Works, the Manager of Transportation is a senior leadership role responsible for delivery of the following services within Council Policy and within the constraints of the approved budget: transportation planning; traffic operations; traffic impact assessment; traffic system management; neighbourhood traffic management; asset management of electrical traffic control devices; traffic noise assessment; right-of-way management; pedestrian and vehicular lighting; administration of the Private Approach, Streets and Traffic By-Laws. The Manager is also responsible for Divisional human resources management, and budget/financial management. As a member of the Department's senior leadership team, participates in the overall planning and integrated delivery of Public Works services.

As the *Manager of Transportation* you will:

- Provide leadership and direction to staff for all phases of activities performed within the division.
- Establish priorities; develop deadlines and schedule tasks in consultation with Branch Heads.
- Receive, evaluate, approve and process reports and recommendations related to division activities.
- Monitor and measure service levels and work activities.
- Monitor and continually reassesses work activities and related issues, and implements process improvements.
- Identify and leads the development of strategic initiatives related to address work management, asset management, risk management, customer relations, and communications.
- Conduct regular division meetings to discuss current issues.
- Establish and ensure staff compliance with safety management programs and regulations.
- Adjudicate disciplinary/grievance hearings.
- Participate in regular management team and strategic planning sessions to set the short and long term direction of the department.
- Attend meetings with members of the senior Corporate leadership team, elected officials, Council, and committees of Council as required.
- Interact with Mayor and Councillors regarding concerns, issues and requests.
- Liaise with other city departments, provincial and/or federal governments, the media and the general public.
- Represent the department and/or City on boards, committees, agencies and associations.
- Lead the annual business planning process, as well as the operating and capital budget discussions.
- Ensure the ongoing operating and capital budget cost control.
- Lead the review and preparation of amendments to the transportation component of Plan Winnipeg and other corporate policies.
- Lead the review and assessment of urban transportation implications of federal/provincial legislation.
- Lead the division input into the review of development agreement parameters and other land use planning policies.
- Serve as Acting Director as required.

Your education and qualifications include:

- Bachelor's Degree in Engineering, and a Master's Degree in Transportation Planning or Traffic Engineering.
- Significant experience in transportation planning and traffic engineering in the public or private sector.
- Formal training in management principles, accounting and leadership are desirable.

- Demonstrated ability to provide leadership and direction to a dynamic and diverse group of professionals and technical staff in a unionized environment.
- Demonstrated ability to initiate, plan, design and ensure implementation of policies, procedures and projects.
- Knowledge of proven and emerging management methodologies and their application to the public sector.
- Demonstrated ability to establish and maintain effective working relationships with elected civic officials, peers/staff, private and public officials, and the general public.
- Knowledge of the Highway Traffic Act of Manitoba.
- Knowledge of applicable City by-laws.
- Membership in Institute of Transportation Engineers is desirable.

Conditions of employment:

1. Professional Engineer registered with Engineers Geoscientists of Manitoba (E.G.M) or eligible for registration.
2. A Police Information Check (formerly the Criminal Record Check) satisfactory to the Employer will be required from the successful candidate, at their expense.
3. Possess and maintain a valid Manitoba Class 5 Driver's License.

**CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:
(The City of Winnipeg is using the Lominger Competency Model©)**

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

APPLY ONLINE at <http://winnipeg.ca/hr/>. Attach all documentation listed below. For instructions on how to attach documents online, please refer to our [FAQ's](#) or contact 311.

1. Cover letter
2. Current resume AND/OR Application Form (**Required**).
3. A copy of a valid Manitoba Class 5 Driver's License. (**Required**)

Applications submitted without REQUIRED documentation will not be considered.

If you do NOT have access to a computer/email, please apply, including all documentation listed above, to: Staffing Branch, HR Services, Main Floor – 510 Main Street, Winnipeg, MB by **4:30 P.M., September 25, 2017**.

The salary range for this position is **\$3,997.19 - \$5,384.53** bi-weekly.

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

WE SEEK DIVERSITY IN OUR WORKPLACE. INDIGENOUS PERSONS, WOMEN, VISIBLE MINORITIES, AND PERSONS WITH A DISABILITY ARE ENCOURAGED TO SELF-DECLARE.

Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.