

Recruitment Details

The City of Winnipeg is a vibrant and dynamic organization with many opportunities!
We offer a diverse and welcoming work environment that delivers quality services to our citizens.

Manager of Solid Waste Services

Water and Waste Department

Posting No: 115745

Closing Date: January 15, 2018

Job Profile

As the Manager of Solid Waste Services you are responsible for providing Solid Waste Management programs and services to the citizens and businesses of Winnipeg. As a member of the Departmental Management Team, you will demonstrate business acumen in the development of business plans, continuous improvement initiatives, and alternative service delivery mechanisms. This is a senior level position responsible for refuse collection and disposal, waste minimization, and landfill environmental monitoring.

As the Manager of Solid Waste Services you will:

- Be responsible for the Solid Waste Management System in Winnipeg
- Provide advice to City Council on waste diversion options
- Be responsible for ensuring solid waste collection and waste diversion services are effectively provided
- Ensure that emergency response plans are prepared
- Be responsible for the operation and management of landfills
- Ensure protection of the environment including ground water, air, and greenhouse gas programs
- Monitor active and former landfill sites in Winnipeg
- Undertake business process design and implementation
- Direct strategic and business planning for the Division
- Ensure safe and reliable services to consumers
- Be responsible to ensure compliance to all relevant statutes, including but not limited to, the Public Health Act, the Environment Act, and enforce appropriate by-laws
- Be responsible for overseeing Human Resources matters involving employee and labour relations within the Division
- Be responsible for financial matters pertaining to Division programs and activities
- Conduct negotiations with the Province of Manitoba pertaining to various programs and funding
- Actively participate on the Departmental Management Team
- Act in the absence of the Director, Water and Waste Department, when assigned
- Ensure compliance with Worker's Compensation Legislation, Human Rights Legislation, Workplace Health and Safety regulations, and safe work practices
- Other duties as assigned

Your education and qualifications include:

- University degree in Engineering, Business Administration or a related field

- Certificate in Management, including Leadership/Supervision courses
- Post graduate degree in Engineering, or Business, would be an asset
- Must have several years of experience directly related to the work or job duties of the position
- Extensive knowledge of Solid Waste Management, including best practices in solid waste operations
- Demonstrated management, administrative, and negotiating skills
- Demonstrated knowledge of work management, financial management, and business systems and processes, necessary to successfully operate utilities
- Demonstrated ability to manage an operating business unit
- Knowledge of labour relations and collective agreement practices
- Demonstrated experience dealing with elected officials, customers, and media
- Ability to work effectively as a member of the Departmental Management Team
- Ability to work cooperatively and effectively in both team and leadership roles
- Knowledge and experience with contract preparation and administration
- Knowledge of administrative systems such as budgets, collective agreements, business plans, and city by-laws
- Knowledge of relevant statutes, by-laws, and policies
- Knowledge and understanding of the occupational hazards, safety precautions, regulations, and procedures, applicable to the area of work
- Demonstrated ability to establish and maintain positive working relationships with employees at all levels of the organization, external contacts, and the public, consistent with the Code of Conduct, and in accordance with Respectful Workplace Policy

Conditions of employment:

- A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense. To obtain Police Information Search information please visit: www.winnipeg.ca/police.
- Possess and maintain a valid Manitoba Class 5 Driver's license

CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

How To Apply

APPLY ONLINE, including all documentation listed below:

1. Current resume AND/OR Application Form **(Required)**.
2. Cover Letter

Applications submitted without REQUIRED documentation will not be considered.

If you do NOT have access to a computer/email, please apply, including all documentation listed above, to: Staffing Branch, HR Services, Main Floor – 510 Main Street, Winnipeg, MB by **4:30 P.M., Monday, January 15, 2018.**

Notes

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact 311. The City of Winnipeg uses the [Korn Ferry Leadership Architect Competency Model](#) as part of the recruitment process.

The salary range for this position is \$3,801.56 to \$5,120.19 bi-weekly.

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

WE SEEK DIVERSITY IN OUR WORKPLACE. INDIGENOUS PERSONS, WOMEN, VISIBLE MINORITIES, AND PERSONS WITH A DISABILITY ARE ENCOURAGED TO SELF-DECLARE.

Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.