

Recruitment Details

The City of Winnipeg is a vibrant and dynamic organization with many opportunities!
We offer a diverse and welcoming work environment that delivers quality services to our citizens.

Project Engineer – Wastewater Planning and Project Delivery

Water and Waste Department

Posting No: 117268

Closing Date: November 19, 2018

Job Profile

Under the general direction of the Wastewater Planning & Project Delivery Branch Head, the Project Engineer carries out project management and administration of planning studies and/or projects of the City's Combined Sewer System Master Plan under the requirements of Environment Act Licence No. 3042. The Project Engineer is responsible for the execution, completion and implementation of capital projects, including planning, design, consultant selection, contract administration, start-up and turnover. The Project Engineer conducts detailed review and approval of deliverables from consultants and in-house resources to ensure optimization of programs. The successful incumbent also conducts engineering studies.

As the *Project Engineer* you will:

1. Initiate and maintain control of projects in conformance with aims, goals, policies, and objectives of the organization.
2. Make effective use of people and resources required for and involved in projects.
3. Ensure that projects will satisfy the technical, financial and organizational needs for which it was undertaken.
4. Administer all aspects of the capital budget for a project and ensure that projects are completed within the approved budget.
5. Administer project schedules.
6. Ensure proper collection and dissemination of project information.
7. Identify, analyze and respond to project risks.
8. Acquire goods and services from outside organizations as necessary to complete projects.
9. Obtain required approvals/permits/licenses from other City and Provincial Departments, as required.
10. Provide engineering services for the upgrading of existing and/or the construction of new facilities and equipment, and other services, as required.
11. Chair technical advisory committee meetings.
12. Administer one or more consultants on various projects.
13. Ensure compliance with Workers Compensation legislation, Human Rights Legislation, Safety Regulation and Safe Work Practices.
14. Performs other related duties consistent with the classification, as required.

Your education and qualifications include:

1. Bachelor of Science Degree in Engineering with Professional Engineer designation and registered with Engineers Geoscientists Manitoba.

2. Minimum five years' experience in a field directly related to the duties of the position.
3. Knowledge in project management processes and procedures, including project accounting and cost management, scheduling, resource management, risk management, dispute avoidance and dispute resolution.
4. Demonstrated knowledge in the design of municipal wastewater infrastructure, including wastewater treatment process, combined sewers and operations, collection systems and servicing.
5. Demonstrated experience with construction materials, methods and practices, including job site safety.
6. Demonstrated knowledge in wastewater hydraulic modelling, calibration and analysis.
7. Must have strong computer skills in MS Office and MS Project.
8. Must have strong demonstrated problem solving and analytical abilities.
9. Demonstrated ability to manage multiple time constraints and prioritize workloads.
10. Demonstrated technical and non-technical verbal and written communication skills.
11. Must have strong interpersonal skills, including leadership and the ability to work in teams, facilitate teambuilding, conduct meetings and possess strong negotiation skills.
12. Must demonstrate an ability to provide direction effectively and efficiently in the planning and scheduling of work.
13. Demonstrated ability to establish and maintain positive working relationships with employees at all levels of the organization, external contacts and the public, in accordance with the Respectful Workplace Standard.
14. Must have, or be able to acquire within twelve months of the appointment, a thorough knowledge of the City/Departmental policies, procedures, Standard Construction Specifications, General Conditions, Purchasing Policy and applicable Provincial Legislation.

Conditions of employment:

1. Professional Engineer designation and registered with Engineers Geoscientists Manitoba.
2. A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense.
3. Must possess and maintain a valid Manitoba Class 5 Driver's Licence.

CORE COMPETENCIES for ALL EMPLOYEES OF THE CITY OF WINNIPEG:

- Citizen & Customer Focus
- Respecting Diversity
- Ethics and Values
- Integrity and Trust
- Results Oriented

How To Apply

APPLY ONLINE, including all documentation listed below:

1. Current resume AND Application Form (**Required**).
2. Cover letter.

Applications submitted without REQUIRED documentation will not be considered.

If you do NOT have access to a computer/email, please apply, including all documentation listed above, to: Staffing Branch, HR Services, Main Floor – 510 Main Street, Winnipeg, MB by **4:30 P.M., November 19, 2018.**

Notes

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact 311. The City of Winnipeg uses the [Korn Ferry Leadership Architect Competency Model](#) as part of the recruitment process.

The salary range for this position is \$2,838.43 to \$3,812.58 bi-weekly.

We have great benefits and competitive salaries, and we are committed to ongoing learning and career development!

WE SEEK DIVERSITY IN OUR WORKPLACE. INDIGENOUS PERSONS, WOMEN, VISIBLE MINORITIES, AND PERSONS WITH A DISABILITY ARE ENCOURAGED TO SELF-DECLARE.

Only candidates selected for interviews will be contacted. Requests for Reasonable Accommodation will be accepted during the hiring process.