

Engineering Program Manager, Yellowhead Trail Delivery Job Number: 34298

How many people can say they are part of a project that impacts 100,000 people on a daily basis?

Are you an engineer who's passionate about transportation delivery and project management? You could be part of the team that works to deliver the Yellowhead Trail Freeway Conversion Program! A billion dollar, capially funded project set to be completed by 2026.

As a member of the Yellowhead Trail Portfolio Delivery team in the Infrastructure Planning and Design Branch, you will have a leading role in the management of transportation projects as they advance through the detailed design and construction phases.

The Engineering Program Manager will also act in the supporting role in the early stages of project development through the concept and prelim design phases.

Join our team today and help us to bring the freeway vision for Yellowhead Trail to life!

In your new role, you will be involved with:

Project Management:

- Management of multiple complex projects through detailed design and construction with an emphasis on budget, schedule, scope, and quality
- Coordinate with Corporate Procurement and Supply Services for the procurement of engineering consultants and contractors
- Monitor and manage risk associated with the projects
- Develop and implement unit processes and track performance measures to ensure successful delivery of projects
- Adhere to the Project Management methodology, policies, processes and core requirements, guiding the expectations for Project Manager knowledge excellence
- Coordinate business partner, stakeholder and project team requirements for successful project delivery
- Preparation and administration of Professional Service Agreements including: project scope, schedules, and payment terms
- Preparation and maintenance of project management documentation as per the City's project management procedures

Engineering

- Provide engineering leadership to guide program success
- Integrally involved in applying systems engineering approaches to ensure integration between multiple specialist disciplines on complex infrastructure projects
- Review and approve, as required, the design and delivery of work performed by engineering consultants
- Ensure appropriate specifications and standards are developed and/or used based on expert technical knowledge and through the management of engineering specialists
- Integrally involved in applying technical expertise to anticipate, identify and resolve issues that may impact the project
- Using expert knowledge, oversee or perform in-field design and/or re-design to address unforeseen issues

Leadership

- Oversee, lead, establish and exemplify the desired culture that supports the IIS Vision and Mission as well as the Corporate Leadership Principles
- Establish, demonstrate and hold others accountable to the values of the Department, Branch, Section and Unit
- Foster a culture of collaboration and networking amongst project teams, across the corporation and beyond

Public and Stakeholder Management

- Develop and steward relationships that support the success of the projects
- Develop and implement robust public/stakeholder engagement processes and activities, working in collaboration with Communications & Engagement (C&E)
- Develop and implement communication plans, in collaboration with C&E
- Chair and/or participate in liaison and steering committee meetings, site meetings and other project related meetings

Safety Management

- Ensure the project abides by any applicable City of Edmonton Occupational Health and Safety Standards and Guidelines
- Ensure the program and project level safety plan is developed, implemented and enforced for each project

Qualifications:

- Bachelor's Degree in Civil or Transportation Engineering
- Minimum 7 years progressively responsible experience in municipal or related project engineering. Candidates with less experience may be considered at a developmental level
- Registered as a P.Eng with APEGA or with the Professional Engineering Association of another province/territory of Canada
- Familiar with transportation design guidelines and principles, City Bylaws, Servicing Standards, procedures and specifications
- Demonstrated knowledge in relation to interchanges, railway grade separations, land acquisitions, public engagement and design and construction best practices
- Ability to interact effectively and professionally with the public and other stakeholders
- Strong project management skills and the ability to manage external consultants
- Ability to mentor, coach, educate and drive the project forward achieving deliverables
- Strong ability to multitask and produce results in a changing municipal environment
- Proficient in the use of Google applications (including Gmail) is an asset
- Valid Alberta Class 5 driver's licence (or provincial equivalent). Obtaining and maintaining a City Driver's permit is a requirement of this position

***We are an equal opportunity employer.
We welcome diversity and encourage applications from all qualified individuals.***

Up to 2 permanent full-time positions

Hours of Work: 36.9 hours per week, Monday - Friday

Salary: \$87,573 - \$125,105 (Annually)

Recruitment Consultant: OP/CL

Classification Title: PE3 - Civil Engineer

Posting Date: Nov 1, 2018

Closing Date: Nov 15, 2018 11:59:00 PM (MST)

Number of Openings (up to): 2 - Permanent Full-time

Union: Management

Department: Infrastructure Planning and Design

Work Location(s): 12th Floor Edmonton Tower, 10111 104 Avenue Edmonton T5J 0J4



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