

Leaders

INTERNATIONAL

Executive Search



Vice President, Construction and Facilities





The Company

The North West Company is one of the longest operating retail enterprises in the world. Tracing its roots back to 1668, many store locations in Northern Canada and Alaska have been in operation for over 200 years.

With over 250 stores, The North West Company offers a broad range of products from food, family apparel, housewares, appliances, and outdoor products and services including post offices, pharmacies, quick-service prepared food, income tax return services, commercial business sales, money transfers, and cheque cashing.

NWC stores serve communities with populations as low as 500 to major cities, in some of the most geographically diverse markets in the world. NWC's retail banners span the Northwest Territories, Nunavut, Alaska, and across Canada's western and central provinces, down to Hawai'i, Fiji, Guam, American Samoa, and 8,500 miles east into the Caribbean Islands & British Virgin Islands. NWC operates under such names as Northern/NorthMart, Giant Tiger, Alaska Commercial Co., Cost-U-Less, and RiteWay Food Markets Learn more at: www.northwest.ca/about-us/operations.



Diversity and Community Engagement

“Our diversity is our strength when it is based on the practice, not the words, of mutual respect, fairness and equality” ~ Edward Kennedy, President & CEO

The North West Company (NWC) is a leading retailer for underserved rural and urban communities in Northern Canada, Western Canada, rural Alaska, the South Pacific islands, and the Caribbean. NWC’s core strengths include:

- An ability to adapt its product mix to each market served.
- Expertise in logistics: moving product to, and operating stores within, remote or difficult-to-reach locations.
- Knowledge in serving indigenous and lower-income customers.
- An ability to apply these strengths to serve customers within complementary niche businesses.

NWC strives to respond and adapt better than the competition to unique local lifestyles, cultures and selling opportunities. NWC has achieved a leading market position through a mix of ingredients that have built an operating model without compare: flexibility in store development, management selection and learning programs, store-level merchandise ordering, community relations and profit-sharing incentive plans.

Corporate Citizenship

NWC supports youth and elders in all communities by providing funding for things that matter in communities. This includes Sports & Recreation, Culture & Arts, Healthy Living, Environment and Youth & Education. Additionally, the North West Company strengthens its ties to the communities in which it operates by partnering with and supporting essential organizations and charities.

Mission, Vision, and Core Principals

Mission

To be a trusted community Store.

Vision

To bring communities, products, and services that help people live better.

Core Principals

Customer Driven, Passion, Enterprise, Accountability, Trust & Personal Balance.

For more information on the Northwest Company, please see www.northwest.ca.



The Opportunity

Reporting directly to the Executive Vice President and Chief Development Officer, the Vice President, Construction and Facilities will be accountable for the efficiency, quality, and cost effectiveness of all companywide construction initiatives from regular maintenance, repairs, and renovation projects to the development of new storefront locations.

With accountability for facilities and construction, this key member of the executive team will coordinate, oversee, and liaise with contractors, architects, designers, and store managers. The Vice President will also provide mentorship and guidance to talented and dedicated in-house staff comprised of seasoned project and facilities managers.

Key Responsibilities

Construction

- Ensure financial controls on Construction and Facilities projects and deliver those projects on-time, within budget to expected standards and quality.
- Ensure deadlines, progress, and quality control on multiple projects simultaneously.
- Provide leadership over the coordination of repairs of store property, overseeing contractors and ensuring project completion to required standards.
- Maintain an organized schedule, communicate schedule changes, work scope, and responsibilities of subcontractors.
- Be pro-active and responsive to customer inquiries, updates, and schedules—including weekly updates and forward-looking reports.
- Coordinate with Purchasing Department regarding budgets and trade partners.



The Opportunity

Key Responsibilities (cont.)

Facility Management

- Conduct routine store inspections, audit facilities and make recommendations for action.
- Ensure the evaluation of store assets for conditions to proactively enact preventative maintenance and replacement priorities within the asset management program.
- Provide input and oversight for expenses and capital budgets for assigned planned projects for the facilities.
- Oversee all vendor contracts and certify the quality of the work assigned.
- Ensure adherence to site safety programs.
- Prepare operating reports and budgets.
- Ensure regulatory compliance, and that all processes compliance programs are met.
- Oversee the preparation of cost estimates for equipment repairs and replacement.
- Ensure all utility systems are inspected in accordance with regulations.
- Oversee the negotiation of bids and contracts for third party workers.
- Provide mentorship to the facilities' departmental leader.
- Prepare compliance reports with authorities including environmental permits.
- Provide leadership in the assessment of the damages at the site, create an estimate to submit to, and liaise with the insurance company/property management company for approval.

Education and Experience

Education

- Bachelor's Degree in Engineering and PEng Designation.
- PMP Designation is a definite asset.

Experience and Qualifications

- Minimum of fifteen (15) years of experience in construction and facility management, with over five (5) years at a senior leadership level as a contributing member of a senior leadership team.
- Demonstrated experience leading multiple projects within northern and remote areas with the cultural sensitivity and experience to further partnerships and positive relations with Indigenous communities.
- A big-picture oriented leader who can align departmental strategy with corporate mission and goals and the ability to conceptualize and develop a long-term vision while ensuring short term tactical implementation.
- An innovative and decisive executive, able to lead and motivate senior directors, foster high-level collaboration, and provide career growth opportunities.
- Financial savvy with a focus on the bottom line; experience in estimation, developing and overseeing strict budgets, and ensuring all necessary reporting.
- People-oriented - enjoy collaborating with diverse perspectives, monitoring group projects, and cross functional teams.
- Adaptable/flexible - enjoys doing work in a fast retail environment that requires frequent shifts in direction.
- Possess a high level of critical thinking, with accurate and precise attention to detail.
- Operate with a high level of professionalism and integrity, including dealing with confidential information.
- Must understand and ensure departmental compliance with all rules, regulations, policies, and procedures.



The Location - Winnipeg, Manitoba

Located in Treaty One Territory, at the crossroads of the Anishinaabe, Metis, Cree, Dakota and Oji-Cree Nations, and on the traditional lands of the Anishinaabe peoples and the homeland of the Métis Nation, Winnipeg is home to one of the largest and fastest-growing Indigenous populations in Canada. Proud to be a diverse city, Winnipeg hosts numerous cultural events annually that makes the city buzz. Each summer, Folklorama, the largest and longest-running cultural festival in the world, is held in Winnipeg. Each winter, the neighbourhood of Saint Boniface hosts Festival du Voyageur, at which “Winnipeggers” can experience the history of the Voyageur, Métis and First Nations histories brought back to life, and discover the vitality of French language and culture in Manitoba.

The geographic centre of North America, Manitoba’s population is over 1.2 million people, making it the fifth-largest province in Canada. Manitoba’s principal industries are agriculture, manufacturing, and mining. Traditionally, farming has been a major occupation for Manitobans, the rich farmlands in southern Manitoba producing wheat, barley, oat, sunflower, flax, pulse, soybean, corn, and canola crops, as well as dairy and livestock. From this base, a considerable agri-food industry has emerged.

Winnipeg is Manitoba’s capital city, with a population of over 750,000. It is a welcoming gateway and a centre of commerce, trade, arts, and culture with a rich history and growing economic opportunity. Winnipeg has one of the country’s most diversified economies, with major employment in the trade, manufacturing, educational, agricultural, health care and social services sectors.

Winnipeg’s cityscape is magnificent. Downtown Winnipeg’s Exchange District is named after the area’s original grain exchange, which operated from 1881 to 1918. A National Historic Site with a



The Location - Winnipeg, Manitoba (cont.)

direct link to Manitoba's agricultural roots, the Exchange District features North America's largest and best-preserved collection of heritage buildings. Encompassing some 20-city blocks in downtown Winnipeg, this neighbourhood thrives today as an entertainment precinct and is a popular period backdrop for the movie industry.

Winnipeg is one of Canada's cultural capitals, and at the heart of Winnipeg is The Forks. Another downtown historic site can be found at the intersection of the Red and Assiniboine rivers, with warehouses converted to shops and restaurants, plus ample green space dedicated to festivals, concerts, and exhibits. The NHL Winnipeg Jets and the CFL Winnipeg Blue Bombers keep sports fans entertained, and there is a strong performing arts scene: the city is home to the Winnipeg Symphony Orchestra, Canada's Royal Winnipeg Ballet, and the Manitoba Opera.

For more information on the Province of Manitoba, please visit www.gov.mb.ca/ie/manitoba/about_mb.html

For more information on the City of Winnipeg, please visit www.economicdevelopmentwinnipeg.com/choose-winnipeg/live-here/lifestyle



To Apply

For more details, please contact:

Robyn Hartley • Consultant
Leaders International
201 Portage Avenue, 18th Floor
Winnipeg, Manitoba
Telephone : 204-515-3828 ext.108
robynh@leadersinternational.com

To apply, please submit a PDF Cover Letter and Resume directly to Leaders International outlining your interest, qualifications and experience.

Leaders International specializes in the recruitment of Board of Directors, leadership succession and executive level positions. Our global network, **Penrhyn International**, is a world leader in the executive recruitment industry, with more than 47 offices in over 25 countries on 5 continents.