



CITY OF WINKLER

Municipal Engineer in Training

Job Type: Full-time Permanent

Hours of Work: Monday to Friday, 8:00am – 5:00pm (40hours/week)

Work Location: 185 Main Street, Winkler, MB

Opening Date: April 1, 2021

Close Date: Screening for this posting may begin as early as April 16, 2021, However, the posting will remain active until a suitable candidate is hired.

Anticipated Start Date: July 2021

The City of Winkler is now accepting applications for a full-time municipal Engineer in Training in the Planning and Engineering Department.

AUTHORITY

- This position will report to the Director of Planning & Engineering

DUTIES AND RESPONSIBILITIES

- Carry out preliminary and detailed field surveys, and infrastructure investigations for design, and budgeting purposes
- Assist in the development of conceptual, preliminary and detailed designs and drawings the full range of civil/municipal infrastructure include water distribution, sanitary sewer collection, pump stations, stormwater management, roadway systems, water treatment and wastewater treatment
- Support the day-to-day activities of projects from inception through engineering, construction and contract administration, including preparation of tenders, budgets and estimates required for planning and construction
 - Perform field inspections of construction projects, prepare estimates of progress for contractor payments, make inspection for construction completion and final acceptance certificates
- Assist in the maintenance of a logical GIS filing system of plans, documents and reports
- Review and approve of City permit applications
- Prepare and update Asset Management Plans for critical infrastructure (water, sewer, roads, drainage, etc.)
- Ensure compliance with Workers Compensation Legislation, Human Rights Legislation, safety regulations, safe work practices and City of Winkler policies and procedures
- Perform other related duties as assigned by the Director of Planning & Engineering

QUALIFICATIONS

- Graduate of a degree from an accredited Canadian Institution in Civil or Environmental Engineering
- Registered as a Member-in-Training in Manitoba (a member in good standing with Engineers Geoscientists of Manitoba)
- Must obtain engineer certification within 5 years of employment hire date; having fulfilled all requirements identified by Engineers Geoscientists of Manitoba



- Municipal/Civil engineering work experience considered an asset
- Must possess a valid Class 5 Manitoba driver's license
- Must provide a satisfactory Criminal Record Check
- Training in Asset Management would be considered an asset

WORKING CONDITIONS & PHYSICAL DEMAND

- Working environment is a combination of office and construction site conditions
- Must be able to navigate construction site conditions with various grade changes, and uneven surfaces and under adverse outdoor conditions
- Occasionally lift and/or move up to 25 pounds

Submit resumes and cover letter

- by email to tracy.friesen@cityofwinkler.ca with subject line "2021 EIT Application".

The City of Winkler wishes to thank all prospective applicants; however only those candidates selected for consideration will be contacted.