

APEGM WESTMAN CHAPTER EXECUTIVE COUNCIL  
Date: Tuesday, September 12, 2017

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Meeting #: **208**  
Date: Tuesday, September 12, 2017  
Location: Manitoba Hydro (Brandon office on 10<sup>th</sup> Street)  
Time - Start: 12:20 pm  
Time - End: 1:15 pm

Attendance:  
Scott Whaley (Manitoba Hydro) President  
Mike Maendel (Burns Maendel)  
Ryan Johnston (Burns Maendel)  
Cory Vitt (MWSB) Secretary (current)  
David Ford (BU, retired) Secretary (retired)  
Observing:  
None.  
Regrets:  
Kyle Cumming (J&G Group) Treasurer  
Brad Newton (J&G Group)  
Rajat Ashwarya "Ash" (Koch)

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- **Introduction:**  
None.
  - 1. **Call to Order:**  
Meeting started at 12:20 pm.
  - 2. **Minutes of Meeting # 207:**  
MOTION (Cory/ Ryan): That the minutes of the APEGM Westman Executive meeting # 207 from May 17, 2017 be accepted as circulated.
  - 3. **Treasurer's Report - Kyle:**  
Not present.
  - 4. **Proceedings:**
    - This was a Meeting to discuss the Annual General Meeting (AGM) in October 2017.
    - The AGM date and presentation following the AGM were confirmed.

Confirmed: ANNUAL GENERAL MEETING (AGM)  
Date: Friday, October 13, 2017  
Place: Victoria Inn, Brandon, Manitoba  
Description: AGM to occur before Presentation.  
AGM expected to take approximately 10 minutes.  
AGM requires at least 10 members present who are not Committee members.

Confirmed: PRESENTATION  
Date: Friday, October 13, 2017  
Place: Victoria Inn, Brandon, Manitoba  
Presenter: Titan Environmental  
Title: Environmental Armor Systems  
Description:

APEGM WESTMAN CHAPTER EXECUTIVE COUNCIL  
Date: Tuesday, September 12, 2017

Presentation on environmental armor systems, both soft and hard systems, the options and considerations in design with the pluses & minus of both systems. Both armor systems have proven results, high permissible shear/Manning's n performance, and both systems have 10 to 20 year case studies. The focus will be on a local project that was done by Tri Wave Construction last fall in Brandon for review.

ACTION: None.

- Previously, David Ford had prepared a draft Agenda for the AGM. Today the Committee discussed each line/ bullet item within this Agenda and made suggestions and corrections. Dave will revise the Agenda. The Agenda will be placed at each seat at the AGM.
- It was determined that no one could find meeting minutes from the last AGM. There is a strong possibility that the no AGM previously occurred; we can determine that no AGM has occurred in the last 10 years for the Westman Chapter.
- Scott Whaley will follow through with Kyle Cumming so that a Treasurer's Report is included in the AGM package.
- There was a lengthy discussion on: i) who will be stepping down from the Executive Committee, and ii) who will be stepping down from assigned positions within the Executive Committee. Cory Vitt has notified the Committee that he has a new job in Winnipeg and will be stepping down from his position as Secretary and his position on the Executive Committee. Scott Whaley has indicated that he wants to step down from his position as President but he wants to remain on the Executive Committee and train a new President.
- Also, there was a lengthy discussion on how many people we require to get the Executive Committee to a full roster again. The target is 3 or 4 new people. Potential names and businesses/ organizations (such as Behlen Industries, City of Brandon, etc...) were discussed and committee members were assigned to talk/ phone/ email potential new recruits.
- It was discussed and decided that at the AGM, nominations from the floor for new members will be accepted only if that member is physically present at the AGM and willing to be nominated to the Committee.
- At the AGM, only "new business" will be accepted as topics to be discussed by the Executive Committee in the future and will not to be discussed in any depth on the open floor. Only a few topics will be accepted at the AGM to keep the length of the AGM within the scheduled time.
- Discussion on the AGM finished at 12:54 pm.
  
- Following the AGM discussion, upcoming Professional Development lunch-and-learn presentations were discussed.

**5. Professional Development Topics:**

Date: Friday, November 24, 2017  
Place: Victoria Inn, Brandon, Manitoba  
Presenter: Lakeside Controls, a product representative for the Emerson Group  
Presenter: Adam Troeller  
Title: TBA. (Types of Flow Meters and Process Integration?)  
Description: TBA.  
ACTION: Scott Melvin will coordinate with the presenter. Scott Whaley to facilitate.  
Discussion: None.

Date: January or February 2018  
Place: Victoria Inn, Brandon, Manitoba  
Presenter: Canadian Qualify Inspections  
Title: Welding Inspections  
Description: TBA.  
ACTION: Mike Maendel will contact the presenter/s to confirm.  
Discussion: None.

APEGM WESTMAN CHAPTER EXECUTIVE COUNCIL  
Date: Tuesday, September 12, 2017

Date: March or April 2018  
Place: Victoria Inn, Brandon, Manitoba  
Presenter: City of Brandon  
Title: Electronic Applications for Permits (Building?)  
Description: TBA.  
ACTION: Mike Maendel will contact the presenter/s to confirm.  
Discussion: None.

POSSIBLE Professional Development Presentations:

- ACTION: Scott Whaley will try to find a company to present about solar-panels/ solar-power as a topic for January 2018 or beyond.
- ACTION: Scott Whaley is willing to do a presentation about street lighting from a Manitoba Hydro perspective.
- ACTION: Cory Vitt has suggested that the Committee try to get a presenter from "Saputo" Dairy Products of Brandon. Cory has already contacted Danielle Michaud, Maintenance Supervisor (Power Engineer), who was initially interested. There is also Derek Lockhart, Maintenance Manager. Cory recommends trying them to contact them again to determine and confirm interest or not.
- ACTION: Brad Newton has contacts from the oil & gas industry. Scott Whaley recommends this topic as it seems this topic is always popular in the Westman region.
- ACTION: Mike Maendel has suggested a 1/2 day or full day course.
- ACTION: Other members to start thinking about other possible presentation topics.

**6. New Business:**

- NONE.

**7. Next APEGM Westman Executive Meeting #:**

- The next meeting will be the AGM on October 13, 2017.
- The meeting following the AGM was not decided at this point in time.

Meeting Adjournment: 1:15 pm