



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, JANUARY 15, 2009**, at 12:00h in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

PRESENT: Don Himbeault; presiding; Alan Aftanas; Arthur Chapman; Tim Corkery; Bill Girling; Bob Malenko; Cindy Rodych; Brian Shortt; Don Spangelo; John Woods

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Sharon Sankar, Mike Gregoire; Andrew Reddoch (for item 09.01.7)
Arthur Erhardt (Keystone Reporter)
David Ennis (Engineers Canada Director)

REGRETS: Sheila Dresen; Rick Lemoine; Jeannette Montufar; Raymond Reichelt; Edward Ryczkowski

09.01.1 CALL TO ORDER AND INTRODUCTIONS

President Himbeault called the meeting to order at 12:40 p.m.

09.01.2 ADOPTION OF AGENDA

It was **MOVED** by Don Spangelo and **SECONDED** by Tim Corkery that the agenda be approved with the following addition:

- John Woods asked to add as item D3 – EIT Program Discussion
CARRIED

09.01.3 MINUTES OF THE COUNCIL MEETING OF 4 December 2008

It was **MOVED** by Bob Malenko and **SECONDED** by Arthur Chapman that the Minutes of the Council meeting of 4 December 2008 be approved with the following amendment:

- Monitoring report GP -6.3 was assigned to Ed Ryczkowski not Don Himbeault.

CARRIED

OWNERSHIP LINKAGE –

09.01.4 01. MANUAL OF ADMISSIONS – PRESENTATION BY SUB-COMMITTEE

Councillors were advised that a sub-committee of Council, comprising Allan Silk, Brian Shortt, and Tim Corkery, was formed to review changes to the Manual of Admissions.

A draft document, Manual of Admissions Version 3.0B was circulated with the agenda package.

Past President Tim Corkery made a presentation to Council on the draft Manual of Admissions.

Mr. Corkery stated that the sub-committee reviewed the Manual to make sure that it was consistent with the Association's Act and By-Laws.

Council discussed the draft Manual.

It was MOVED by Tim Corkery and SECONDED by Alan Aftanas that the draft Manual of Admissions be forwarded to the Association's legal counsel for examination and then returned to Council for final review.

CARRIED
(Don Spangelo abstained)

09.01.5

02. OWNERSHIP LINKAGE UPDATE

Council referred to a memo from Dave Ennis, dated 15 January 2009 (Appendix A).

Mr. Ennis spoke to the memo. He advised that he, President Himbeault and Mr. Spangelo met with representatives from Yellowquill College on 17 December 2009.

He stated now that contact has been made with the College, it will be important that APEGM follow through.

Councillors discussed some ideas as to how it should proceed now that the linkage has been made with Yellowquill.

Suggestions were made to:

- Have some Association members go out and talk about engineering and geoscience at career days
- Offer to have someone attend one of Yellowquill's classes and talk about engineering and geoscience
- Piggy-back on an initiative that may already be in place; perhaps the U of MB's ENGAP program

Don Spangelo agreed to look into Manitoba Hydro's connection with Aboriginal groups.

Council was reminded that the Association has a Public Awareness Committee and an Aboriginal Professional Initiative Committee.

Council agreed that it will follow up, in some way, with Yellowquill College.

Include on the Next Agenda - Update on Yellowquill and follow up on what was discussed today.

CONSENT AGENDA

Council accepted the Consent Agenda items.

09.01.6 C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee for the months of November and December 2008 (Appendix B).

C2. Extension of Temporary Licensee Deadline

COUNCIL EDUCATION –

09.01.7 MIT ONLINE REPORTING SYSTEM – PRESENTATION BY SHARON SANKAR AND ANDREW REDDOCH

Director of Admissions, Sharon Sankar and Software Developer, Andrew Reddoch made a presentation to Council on the Association's new online system.

Sharon stated that the Association's current website is out-dated and can be very hard to search.

The new online system will allow members and others more opportunity to review and input their own information. It will also allow MITs and assessment applicants to get immediate feedback regarding the outcome of their assessments. And, it will allow Experience Review Committee and Registration Committee members the ability to review files online if they are unable to attend meetings.

Andrew demonstrated the online MIT and supervisor reporting screens.

President Himbeault thanked Andrew and Sharon for their presentation.

**09.01.8 PROFESSIONAL STANDARDS REPORT – PRESENTATION BY
MIKE GREGOIRE, P.ENG.**

Mike Gregoire made a presentation to Council on the role of the Professional Standards Officer, and recent and upcoming activities that he is involved with.

Mike provided an overview of the complaints that are currently before the Investigation Committee.

09.01.9 INDUSTRY EIT TRAINING PROGRAM

John Woods stated that some employers have internal training programs that may match up with APEGM's Pre-Registration Program. He asked for volunteers from Council to form a sub-committee to review some company training program documents and perhaps meet with the Experience Review Committee. John Woods, Bill Girling, and Alan Aftanas agreed to sit on the sub-committee.

The sub-committee will bring its findings back to Council for consideration.

ITEMS FOR DECISION – None

GOVERNANCE

09.01.10 G1. INVESTIGATION COMMITTEE APPOINTMENT

Council referred to a Decision Background memo from Grant Koropatnick dated 15 January 2009 (Appendix C).

Grant spoke to memo.

It was **MOVED** by Don Spangelo and **SECONDED** by Tim Corkery that Council appoint Rob Matthews, P.Geo. to serve on the Investigation Committee.

CARRIED

09.01.11 G2. CPD – CONTINUING PROFESSIONAL DEVELOPMENT

Council referred to a Decision Background memo from Grant Koropatnick dated 15 January 2009 (Appendix D).

President Himbeault stated that most of the other provincial engineering associations have continuing professional development programs.

Grant Koropatnick stated that other professional associations in Manitoba (i.e doctors, teachers, physiotherapists, accountants, architects, interior designers, lawyers) have very well-defined professional development programs and require their members to report.

A status table for continuing professional development programs in Canadian engineering associations was distributed with the agenda package. It was noted that the Nova Scotia Association recently voted to approve a required continuing professional development program.

Councillors asked whether the Association requires approval from its members before it can implement a CPD program. Any program put in place through a by-law would require a vote by members.

Councillors agreed that a CPD program should be promoted to the membership so they buy into the program; the members should be convinced that continuing professional development is the right way to go. Councillors noted that the reporting process should be easy to record and track.

Engineers Canada Director Dave Ennis stated that the Association should have a plan in place prior to moving forward with a CPD program. The plan should identify the Association's objective; and what the consequences would be for members that do not comply.

It was MOVED by Don Spangelo and SECONDED by John Woods that Council endorses accelerated progression for developing strategies for a continuing professional development program based on discussion at the Council meeting and that Council endorses the recommendation contained in the CPD statement of philosophy.

CARRIED

09.01.12 G3. COUNCIL MEETING OBSERVERS AND INVITED GUESTS

Council referred to a Decision Background memo from Grant Koropatnick dated 15 January 2009 (Appendix E).

It was MOVED by Don Spangelo and SECONDED by Tim Corkery that Council actively invite a targeted group, such as Committee Chairs, to observe Council meetings.

CARRIED

09.01.13 G4 RESPECT FOR ROLE OF ENGINEERS – CITY COUNCIL

Council referred to a Decision Background memo from Grant Koropatnick dated 15 January 2009 (Appendix F).

Councillors were reminded that at its last meeting, an article titled “Real reason for council’s desire to create utility” (Winnipeg Free Press 15 November 2008) was circulated.

President Himbeault advised that he contacted CEM President Todd Smith, P.Eng. to inquire if CEM got involved in this issue.

Mr. Smith replied that CEM meets with senior city administration who, he stated, appear to have high regard for consulting engineers. The senior administrators do not want CEM to get involved in this issue.

Council discussed whether it should prepare a response to the article.

Council agreed that no action should be taken at this time.

09.01.14

G5. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 15 January 2009 (Appendix G) and the cumulative outstanding action list from Council meetings after 4 December 2008.

Council reviewed the list.

- Revised Manual of Admissions and expediting IAMA applications within three business days – Tim Corkery will submit draft for submission to legal counsel.
- Appoint P.Geo to the Discipline Committee – in progress
- MSSS Science Fair name change – in progress
- Ownership Linkage –Yellowquill – Meeting took place – Don Himbeault will follow-up.
- Agreement on Internal trade (AIT) –in progress.
- EGAIAR Joint Board – 3 new members – in progress

09.01.15

G6. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 15 January 2009 and the proposed agenda for the next Council meeting on 12 March 2009. (Appendix H).

It was agreed that the following monitoring reports would be submitted:

E-5 Under-represented Groups that Reflect the Whole Diversity of the Public are Valued as Members – Alan Aftanas

E-7 The Public Understands and Values the Contribution of the Professions - Tim Corkery

EL- 13 Partnerships – Grant Koropatnick

EL – 14 Development of Standards for Practice – Grant Koropatnick

EL – 17 Criteria Governing the Professional Practice – Grant Koropatnick

GP - 5 Council Committee Principles – Bob Malenko

GP - 6 Council Committee Structure – Bob Malenko

GP – 6.2 Past President’s Committee – Tim Corkery

MONITORING

09.01.16 Council considered a Monitoring Report, E-2 Members Practice, provided by Raymond Reichelt dated 15 January 2009 (Appendix I).

Council considered a Monitoring Report, EL -1 General Executive Constraint, provided by Grant Koropatnick dated 15 January 2009 (Appendix J).

Council considered a Monitoring Report, EL - 9 Communication and Support to Council provided by Grant Koropatnick dated 15 January 2009 (Appendix K).

Council considered a Monitoring Report, EL - 10 Emergency Executive Succession provided by Grant Koropatnick dated 15 January 2009 (Appendix L).

Council considered a Monitoring Report, EL - 11 Interactions with the Public provided by Grant Koropatnick dated 15 January 2009 (Appendix M).

Council considered a Monitoring Report, EL - 12 Information Management provided by Grant Koropatnick dated 15 January 2009 (Appendix N).

GP – 3 Council Role and Job Description –
The Monitoring report was distributed at the meeting. (Appendix O).

GP – 4 President’s Role and Job Description –
The Monitoring report was not available

GP – 6.1 Nominating Committee –
The Monitoring report was not available

GP – 6.3 Executive Committee Terms of Reference
The Monitoring report was distributed at the meeting. (Appendix P).

Council considered a Monitoring Report, GP – 6.4 Discipline Committee
provided by Don Himbeault dated 15 January 2009 (Appendix Q).

GP – 6.5 National Liaison Committee –
The Monitoring report was not available

It was MOVED by Bob Malenko and SECONDED by Tim Corkery that
Council accept the Monitoring Reports as presented.

CARRIED

INFORMATION ITEMS

09.01.17 Council considered and received the following information items
(Appendix R). :

N1. Membership statistics as at December 31, 2008

N2. Financial Statement – December 31, 2008

N3. CTTAM – APEGM Joint Board Report

N4. AMLS – APEGM Joint Committee Report

N5. Agreement on Internal Trade (AIT) Update

N6. ACEC Letter on Infrastructure Projects

N7. Engineers Canada Director's Report

N8. CCPG – Manitoba Director's Report

09.01.18 **V1. EVALUATION OF MEETING**

President Himbeault agreed that the meeting followed the style of
governance to which it had been committed.

It was suggested that it may be a good idea to set time estimates on presentations.

NICE TO KNOW ITEMS

09.01.19 F1. Meet Your Engineering Parliamentarians

09.01.20 ADJOURNMENT

The meeting adjourned at 4:51 p.m.

The next meeting will be held at 12:00 noon on 12 March 2009.

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