



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, DECEMBER 10, 2009**, at 12:00h in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

PRESENT: John Woods; presiding; Alan Aftanas; Arthur Chapman; Sheila Dresen; Bill Girling; Don Himbeault; Rick Lemoine; Jeannette Montufar; Robyn Page; Doina Priscu; Edward Ryczkowski; Brian Shortt; Don Spangelo

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Sharon Sankar; Mike Gregoire
David Ennis (Engineers Canada Director)

REGRETS: Tim Corkery; Raymond Reichelt; Cindy Rodych

09.06.1 CALL TO ORDER AND INTRODUCTIONS

President Woods called the meeting to order at 12:45 p.m.

09.06.2 ADOPTION OF AGENDA

It was **MOVED** by Don Spangelo and **SECONDED** by Bill Girling that the agenda be approved with the following additions:

- Replacement of appeal committee member Tim Corkery
- APEGM Chapter at the University of Manitoba
- Electronic voting for by-law changes

CARRIED

09.06.3 MINUTES OF THE COUNCIL MEETING OF 10 SEPTEMBER 2009

It was **MOVED** by Don Himbeault and **SECONDED** by Doina Priscu that the Minutes of the Council meeting of 10 September 2009 be approved with the following amendment.

Page 2, paragraph 1, line 4, change “recommended” to “suggested”

CARRIED

OWNERSHIP LINKAGE - None

CONSENT AGENDA

Council accepted the Consent Agenda items.

09.06.4 C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee for the months of September, October, and November 2009 (Appendix A).

C2. Manual of Admissions – Version 3.4

COUNCIL EDUCATION –

09.06.5 POLICY GOVERNANCE – SUSAN ROGERS

Susan Rogers was unable to attend the meeting due to a flight delay. Grant will contact Ms Rogers to re-schedule the training session.

09.06.6 ELECTRONIC VOTING

Michael Gregoire spoke to this item. He stated that proposed by-law changes are mailed out to the membership prior to the Annual General Meeting. At the AGM, members present can approve or reject the proposed by-law changes. If approved, the proposed by-law changes are then mailed out to the membership for voting. Mike suggested that if by-law changes were sent electronically to members, and voted on prior to the AGM, we would have much better representation from the membership.

Mr. Gregoire highlighted some benefits to having members vote for by-law changes electronically:

- Reduction in costs – (the mailing costs APEGM approximately \$10,000.00)
- Reduction in paper use
- better participation and representation from the overall membership.

Council was advised that APEGBC implemented a process for online voting for by-law changes and received high participation; especially after reminder e-mails were sent out.

Council agreed that there would be a need to provide paper copies if someone did not have access to computer.

Grant Koropatnick advised that a by-law change approved in 2006 allows the Association to legally communicate with members through e-mail.

A by-law change would be required to allow for electronic voting.

Council agreed to discuss this item at a future meeting.

Dave Ennis suggested that a by-law change to allow for on-line voting for election of councillors should also be considered.

09.06.7 SCHEDULE OF MEETINGS 2009 - 2010

Council considered a memo from Grant Koropatnick dated 10 December 2009 listing the proposed Council meetings for 2010. (Appendix B).

It was MOVED by Alan Aftanas and SECONDED by Arthur Chapman that Council approve the following schedule of meetings for 2010:

January 21, March 11, May 13, June 16, September 16, and October 29 Annual General Meeting.

CARRIED

09.06.8 ROBERT'S RULES OF ORDER

Council considered a memo from Grant Koropatnick dated 10 December 2009 (Appendix C).

Council accepted this as information.

09.06.9 APPEAL COMMITTEE REPLACEMENT

Grant Koropatnick advised that Tim Corkery had been appointed to sit on an appeal committee to hear an appeal against a decision of the Investigation Committee. Legal counsel has recommended that Mr. Corkery be replaced on the appeal committee since his term on Council has expired.

Don Himbeault agreed to join the appeal committee to replace Tim Corkery.

ITEMS FOR DECISION – None

GOVERNANCE

09.06.10 1. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated 10 December 2009 (Appendix D)

Nominations for the position of Vice-President were made in accordance with the Nominating and Voting Procedures adopted for conducting this election.

Those nominated were:

Alan Aftanas
Bill Girling
Don Spangelo

President Woods asked each nominee whether they would allow their name to stand.

Alan Aftanas declined the nomination.
Bill Girling agreed to let his name stand.
Don Spangelo declined the nomination.

Bill Girling was declared Vice-President by acclamation.

President Woods then called for nominations for the position of Executive Committee Member.

Those nominated for the position of Executive Committee Member in accordance with the Nominating and Voting Procedures were:

Rick Lemoine
Ed Ryczkowski
Don Spangelo

Rick Lemoine declined the nomination.

Council voted by secret ballot.

Ballots were counted and Ed Ryczkowski was elected Executive Committee Member.

Council discussed the issue of whether or not a councillor could be elected vice-president in their final year on Council and therefore fulfill the role of president even though their term on Council would have expired.

It was MOVED by Ed Ryczkowski and SECONDED by Arthur Chapman that Council refer the issue of the term of the vice-president and president of the Association and the standing on Council and the rules associated with that to the Legislation Committee and have them report back to Council with a recommendation.

CARRIED

2:15 p.m. Jeannette Montufar arrived.

09.06.11 G2. EGAIAR JOINT BOARD MEMBER – COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 10 December 2009 (Appendix E).

It was MOVED by Alan Aftanas and SECONDED by Sheila Dresen that Don Spangelo be appointed as Council Liaison to the EGAIAR Joint Board.

CARRIED

09.06.12 G3. DISCIPLINE COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated 10 December 2009 (Appendix F).

It was MOVED by Rick Lemoine and SECONDED by Don Spangelo that Council appoint David Stregger, P.Eng., John Frye, P.Eng., Kerrin Mruss, P.Eng., Ray Hoemsen, P.Eng., Ron Britton, P.Eng., Robert O’Toole, P.Eng., Karen Mathers, P.Geo., and John Burns, P.Geo. to the Discipline Committee.

CARRIED

2:30 p.m. Sheila Dresen left the meeting.

09.06.13 G4 ENGINEERS CANADA – MANITOBA DIRECTOR

Council referred to a Decision Background memo from Grant Koropatnick dated 10 December 2009 (Appendix G).

Grant advised that Dave Ennis's term of office as Manitoba Director for Engineers Canada ends June 1 2010.

Grant stated that, traditionally, a past-president is appointed as Manitoba Director. He advised that two past-presidents, Digvir Jayas and Don Himbeault, have indicated that they are willing to serve as Manitoba Director.

Dave Ennis advised that time commitment of the EC Director is approximately 20 days of work per year. He stated that there will be some fairly significant decisions to be made at Engineers Canada in the near future.

President Woods thanked Mr. Ennis for filling the role of Engineers Canada Manitoba Director for the past three years.

2:30 p.m. Don Himbeault left the meeting.

It was MOVED by Rick Lemoine and SECONDED by Bill Girling that Council approve the appointment of past-president Don Himbeault to the position of Engineers Canada Manitoba Director for a two year term beginning June 1, 2010.

Rick Lemoine withdrew his motion

Council held a discussion.

It was MOVED by Alan Aftanas and SECONDED by Jeannette Montufar that Digvir Jayas and Don Himbeault be invited to make a brief presentation to Council on why they are willing to serve as Engineers Canada Manitoba Director.

CARRIED
Don Spangelo abstained

3:25 p.m. Don Himbeault returned to the meeting.

09.06.14 G5. VACANCY – CCPG DIRECTOR

Council considered a memo from Grant Koropatnick dated 10 December 2009 (Appendix H).

Council was reminded that the two year term of office for Tim Corkery, P.Geo. as the national director for the Canadian Council of Professional Engineers continues until November 1, 2010.

Council accepted this as information.

09.06.15 G6. APEGM FOUNDATION – COUNCIL LIAISON

Council considered a memo from Grant Koropatnick dated 10 December 2009 (Appendix I).

Mr. Koropatnick advised that John Woods was serving in the role of Council liaison in the past year, but given the existing responsibilities for the office of president, it is recommended that Council select a Council member to fill the role of APEGM Foundation liaison.

Grant stated that the Foundation was created because members wanted to make donations to the new engineering complex at the University of Manitoba. The Foundation's initial pledge was \$350,000.00 towards the new complex.

The Foundation now supports engineering education projects and related goals in the province. Members are issued tax receipts when they donate to the Foundation. The Foundation Board meets twice a year.

It was MOVED by Doina Priscu and SECONDED by Bill Girling that Councillor Jeannette Montufar be appointed as the Council liaison to the APEGM Foundation for 2010.

CARRIED

09.06.16 G7. SPEPEM – Memorandum of Understanding

Council considered a memo from Grant Koropatnick dated 10 December 2009 (Appendix J).

President Woods reminded Council that, at a previous meeting, Dr. Alfaro made a presentation to Council on a proposal to establish an organization of Philippine-educated professional engineers. Council held a discussion after the presentation.

Council considered a draft MOU (version 3) between APEGM and SPEPEM (Society of Philippine Educated Professional Engineers of Manitoba).

Council discussed the draft MOU.

Some councillors expressed concern about the Society using "professional engineers" in its title. They noted that APEGM protects the use of "professional engineer" and "engineer".

Brian Shortt stated that the SPEPEM is not a legal entity; when it incorporates it will have to register the name with “professional engineer” in its title.

Council requested that, once the SPEPEM constitution is written, it be attached as an appendix to the MOU.

Council suggested that Mr. Koropatnick check with constituent associations to see if any of them have signed this type of agreement with any of its members.

Council agreed that it wishes to move forward with signing an MOU with this group; however, further revisions to the draft MOU are needed.

Councillor Shortt suggested some revisions to the MOU.

Mr. Koropatnick agreed to revise the MOU incorporating the suggestions made by Mr. Shortt and forward a copy of the MOU to Council for review.

Mr. Koropatnick agreed to contact the Society and convey Council’s concerns about the use of “professional engineers” in its title.

09.06.17 G8. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 10 December 2009 (Appendix K) and the cumulative outstanding action list from Council meetings after 10 September 2009.

Council reviewed the list.

- Appoint P.Geo to the Discipline Committee – complete
- Agreement on Internal trade (AIT) – Feedback to Labour Mobility Coordinator - monitoring
- CPD Task Group – in progress

09.06.18 G9. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 10 December 2009 and the proposed agenda for the next Council meeting on 21 January 2010. (Appendix L).

The following items are to be considered for discussion at a future Council meeting:

- Policy Governance - Susan Rogers.
- APEGM Chapter at the University of Manitoba –Dr. Britton and Dr. Kinsner will make a presentation to Council on this item.
- Engineers Canada Director Position - Dr. Jayas and Dr. Himbeault to make brief presentations at the next meeting.
- Report on letter ballot – information item
- Digital Signature – information item to be prepared by Mike Gregoire

INFORMATION ITEMS

09.06.19 Council considered and received the following information items (Appendix M):

- N1. Membership statistics as at November 30, 2009
- N2. Financial Statement – November 30, 2009
- N3. Meet the New Minister – Jennifer Howard
- N4. Pan-Canadian Assessment Framework – Federal Announcement
- N5. Engineers Canada – Manitoba Director’s Report
- N6. CCPG – Manitoba Director’s Report

09.06.20 **V1. EVALUATION OF MEETING**

President Woods agreed that the meeting followed the style of governance to which it had been committed.

The Chair acknowledged that better time management may be required.

A suggestion from a previous Council meeting was made to have a 20 minute time-limit on each item to guard against run-away discussions.

NICE TO KNOW ITEMS

09.06.21 **F1. Digvir Jayas, P.Eng. Awarded Royal Society of Canada Fellow.**

09.06.22 **ADJOURNMENT**

The meeting adjourned at 4:26 p.m.

The next meeting will be held at 12:00 noon on 21 January 2010.

John Woods, P.Eng.
President

Grant Koropatnick, P.Eng.
Executive Director & Registrar