



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, MAY 13, 2010**, at 12:00h in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

PRESENT: John Woods; presiding; Alan Aftanas; Sheila Dresen; Bill Girling; Don Himbeault; Rick Lemoine; Robyn Page; Doina Priscu; Raymond Reichelt; Edward Ryczkowski; Don Spangelo

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar
David Ennis (Engineers Canada Director)
Tim Corkery (CCPG Director)
Arthur Kempan (Keystone Professional Reporter)
UMES Representatives – Derek Neufeld; Dan Nenadov;
Mark Hearson (for item 10.03.4)

REGRETS: Arthur Chapman; Jeannette Montufar; Cindy Rodych; Brian Shortt

10.03.1 CALL TO ORDER AND INTRODUCTIONS

President Woods called the meeting to order at 12:35 p.m.

10.03.2 ADOPTION OF AGENDA

It was **MOVED** by Don Spangelo and **SECONDED** by Rick Lemoine that the agenda be approved as circulated.

CARRIED

10.03.3 MINUTES OF THE COUNCIL MEETING OF 11 March 2010

It was **MOVED** by Sheila Dresen and **SECONDED** by Don Himbeault that the Minutes of the Council meeting of 11 March 2010 be approved as circulated.

CARRIED

OWNERSHIP LINKAGE –

10.03.4 01. UMES SENIOR STICK and EXECUTIVE

12:40 p.m. President John Woods welcomed UMES representatives Derek Neufeld, Senior Stick; Dan Nenadov, Vice-Stick External; and, Mark Hearson, Vice-Stick Communications.

Mr. Neufeld, Mr. Nenadov, and Mr. Hearson gave a Powerpoint presentation about UMES; who it represents, its Executive and Directors' responsibilities; its financial objectives, and events that take place throughout the year.

The UMES representatives welcomed questions and comments from Council.

1:15 p.m. President Woods thanked Mr. Neufeld, Mr. Nenadov, and Mr. Hearson for their presentation and they left the meeting.

CONSENT AGENDA

Council accepted the Consent Agenda items.

10.03.5 C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee for the months of March and April 2010 (Appendix A).

C2. Decisions of the Investigation Committee

In accordance with by-law 15.3.11.1, Council received a lengthy report (dating back to 2000) of the Decisions of the Investigation Committee.

A summary of APEGM investigation statistics is provided to Engineers Canada annually for comparison with other provinces. The report is published and available to councillors upon request.

COUNCIL EDUCATION – None

10.03.6 G1. MEMORANDUM OF UNDERSTANDING (UMES)

Council referred to a Decision Background memo from Grant Koropatnick dated 13 May 2010 (Appendix B).

Grant stated that the MOU is now renewable on a yearly basis; the previous MOU was renewed every three years.

It was MOVED BY Don Spangelo and SECONDED by Bill Girling that Council approve the revised APEGM – UMES Memorandum of Understanding.

CARRIED

ITEMS FOR DECISION

10.03.7 E1. REVISION OF EL POLICY (Continued from March meeting)

1:43 p.m. Susan Rogers continued, from work begun at the March meeting, with some recommended edits to the EL policies.

Council agreed upon some edits to: EL-1.2.1, EL-1.3 and EL-1.7

2:46 p.m. Ms Rogers left the meeting.

GOVERNANCE

10.03.8 G2. ENGINEERS CANADA – SYNERGY TASK FORCE GOVERNANCE PROPOSAL

Council referred to a Decision Background memo from Grant Koropatnick dated 13 May 2010 (Appendix C).

A letter, dated 31 March 2010, from Engineers Canada President, Daniel Motyka, P.Eng., was circulated with the agenda package. Engineers Canada is seeking input from its constituent members regarding the Synergy Task Force's Governance Proposal. The Governance Proposal will be on the agenda for approval at Engineers Canada's AGM, which will be held on 28 May 2010.

Council discussed some of the recommendations; in particular the proposed changes to the composition and role of the Board of Directors and the Executive Committee.

Council noted that there is a review clause in the proposal that recommends that the Engineers Canada Board of Directors will conduct a full review in five years to assess if the changes have improved the desired synergy between the constituent associations and Engineers Canada.

Council agreed that APEGM should approve the Synergy Task Force's recommendations and make its best efforts to make the recommendations work. Councillors liked the option of having the recommendations reviewed in five years.

10.03.09 CPD TASK GROUP

Councillor Bill Girling spoke about the recent activities of the CPD task group. He advised that what has been developed, so far, is based on the APEGGA model.

Councillor Girling stated that the task group has been working with Andrew Reddoch, APEGM's software developer. There was a brief demo of the reporting system that Andrew has designed into the APEGM website. Councillor Girling advised that it is still in the formative stages of development.

The task group intends to introduce a CPD pilot program; although no specific date has been set at this point.

The proposal for future mandatory continuing professional development will be presented to the AGM in the fall of 2010.

10.03.10 APEGM LEGISLATION COMMITTEE

Professional Standards Officer Mike Gregoire provided Council with an update on the by-laws that are currently under review and other activities of the Legislation Committee.

- By-laws 11 and 12 Sealing – to allow for electronic sealing
- By-law 3.1 Council Elections – to make on-line voting available
- By-law 17 By-law Changes – to update the voting process for by-law changes and allow for on-line voting for by-law changes
- By-law 15.3 Investigation Committee Procedures – to clarify that the alternative dispute resolution process may be undertaken prior to, or in conjunction with, an investigation.
- By-law 4.1. Council Composition – to eliminate unnecessary reference to past events

Other Activities

- Council composition question from Council.

Whether the vice-president can be elected in his/her final year on Council and therefore fulfill the role of president even though their term on Council would have expired.

The Legislation Committee reviewed this issue and determined that no by-law changes were necessary.

- Investigation procedures for review of proposed penalties

- Reporting of Continuing Professional Development

10.03.11 G3. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 13 May 2010 (Appendix D) and the cumulative outstanding action list from Council meetings after 10 December 2009

Council reviewed the list.

- Agreement on Internal trade (AIT) – Feedback to Labour Mobility Coordinator - monitoring
- CPD Task Group – in progress
- Appeal Committee – in progress
- UMES Task Group - complete

10.03.12 G4. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 13 May 2010 and the proposed agenda for the next Council meeting on 16 June 2010. (Appendix E).

The following items are to be considered for discussion at a future Council meeting:

- Policy Governance Susan Rogers
- 2010 / 2011 budget will be in the June Council package
- CPD info item
- Basic stats from the Investigation Committee
- Use of Seal Guideline
- Results of Nominating Committee's work
- By-law proposals for Council to approve

INFORMATION ITEMS

10.03.13 Council considered and received the following information items (Appendix F):

N1. Member Fee Increase in the 2010-11 Operating Budget

A brief survey was sent to APEGM members asking if they would support an increase in the annual dues of approximately \$50.00. Approximately 35 percent of the recipients responded. 65% of those who responded said yes, 35% said no.

Mr. Koropatnick stated that he and President Woods recently attended the APEGS (Saskatchewan) AGM. Members attending who participated in the vote, approved a \$150 fee increase 78-3 (or 96%) in favour. The new fee will come into affect January 2011.

N2. Membership statistics as at April 30, 2010

N3. Financial Statement

- Balance sheet as of April 30, 2010
- Income statement as of April 30, 2010

N4. CPD Task Group Report – not available at time of formatting the Council package.

N5 Summary of Proposed By-Law Revisions

N6. APEGM Elections – Online Voting Update

N7. Electronic Seal Update

N8. UM Chapter

N9. Filipino Members Chapter

N10. Engineers Canada – Manitoba Director's Report

N11. Geoscientists Canada – Manitoba Director's Report

Don Himbeault reported that he was on the Search Committee to find a new Dean of Engineering at the University of Manitoba. The process was not successful in finding a candidate. The University will choose an acting dean and will re-start the process of finding a new dean.

10.03.14 V1. EVALUATION OF MEETING

President Woods agreed that the meeting followed the style of governance to which it had been committed.

NICE TO KNOW ITEMS

- 10.03.15**
- F1. Manitoba Hydro Place – 2010 Award Winner
 - F2. Making Links Golf Classic
 - F3. Why do Women Leave Science and Engineering?
 - F4 Flexible Engineering Degree
 - F5 Farewell to Dean Doug Ruth - Invitation

Don Spangelo reported that Raymond Scouten passed away recently. He was a long-time member of APEGM. He had been a member of the Practice and Ethics Committee and was Chair of the Discipline Committee for many years. Executive Director Grant Koropatnick sent a card of condolences to Mrs. Scouten on behalf of the Association.

Council noted that it was Engineers Canada Director Dave Ennis's final Council meeting. President Woods thanked Mr. Ennis for his immense contribution to Council and to the Association. Digvir Jayas will assume the role of Engineers Canada Director on June 1, 2010.

10.03.16 ADJOURNMENT

The meeting adjourned at 4:46 p.m.

The next meeting will be held at 12:00 noon on 16 June 2010.

John Woods, P.Eng.
President

Grant Koropatnick, P.Eng.
Executive Director & Registrar