



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, September 16, 2010** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

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**PRESENT:** John Woods; presiding; Alan Aftanas; Arthur Chapman; Bill Girling; Don Himbeault; Jeannette Montufar; Dawn Nedohin-Macek; Doina Priscu; Raymond Reichelt; Brian Shortt; Don Spangelo.

**ALSO PRESENT:** Grant Koropatnick; Chantelle Camara; Mike Gregoire; Sharon Sankar  
Tim Corkery (CCPG Director)  
Digvir Jayas (Engineers Canada Director)  
Arthur Kempan (Keystone Professional Reporter)

**REGRETS:** Sheila Dresen; Rick Lemoine; Cindy Rodych; Edward Ryczkowski.

**10.05.1 CALL TO ORDER AND INTRODUCTIONS**

President Woods called the meeting to order at 12:36 p.m.

**10.05.2 ADOPTION OF AGENDA**

It was **MOVED** by Raymond Reichelt and **SECONDED** by Alan Aftanas that the agenda be approved as circulated.

CARRIED

**10.05.3 MINUTES OF THE COUNCIL MEETING OF 16 June 2010**

It was **MOVED** by Don Himbeault and **SECONDED** by Doina Priscu that the Minutes of the Council meeting of 16 June 2010 be approved with the following as circulated.

CARRIED

*OWNERSHIP LINKAGE –*

**10.05.4 01. CPD Task Group Report**

Councillor Bill Girling gave a verbal report on behalf of the CPD Task group.

*CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

**10.05.5 C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee for the months of June, July, and August 2010 (Appendix A).

C2. Financial Statement and Auditor's Report

C3. Ethical Use of the Seal Guideline

C4. Manual of Admissions – PE Policy

*COUNCIL EDUCATION – None*

*ITEMS FOR DECISION*

**10.05.6 E1. REVISION OF GP POLICY – Susan Rogers**

1:13 p.m. Facilitator Susan Rogers conducted a one hour session commencing the revision of Governance Process (GP) policies found on page 10 of the policy governance booklet. In the prior two council meetings, Susan assisted council in revising the Executive Limitations (EL) policies. The updating of the policy governance booklet continues. Susan led council through edits to GP-1, 2, 3 and 4. Further revisions will continue with GP-5 and the remaining policies.

2:19 p.m. Ms. Rogers left the meeting.

2:19 – BREAK  
2:35 p.m.

*GOVERNANCE*

**10.05.7 G1. INVESTIGATION DECISION – APPEAL COMMITTEE OF COUNCIL**

Council referred to a Decision Background memo from Grant Koropatnick dated 16 September 2010 (Appendix B).

Mr. Koropatnick provided background information on the complaint.

Arthur Chapman, Raymond Reichelt, and Doina Priscu agreed to be appointed to the Appeal Committee. It was agreed that Doina Priscu would Chair the Appeal Committee.

**10.05.8 G2. CPD PROGRAM**

Council referred to a Decision Background memo from Grant Koropatnick dated 16 September 2010 (Appendix C).

It was MOVED by Bill Girling and SECONDED by Dawn Nedohin-Macek that Council approve the CPD Program for presentation to the membership at the AGM session, October 29, 2010.

CARRIED

**10.05.9 G3. APPOINTED COUNCILLORS – TERMS ENDING**

Council referred to a Decision Background memo from Grant Koropatnick dated 16 September 2010 (Appendix D).

It was MOVED by Alan Aftanas and SECONDED by Don Himbeault that Council gives a heartfelt “thank you” to Brian Shortt, Cindy Rodych, and Sheila Dresen for the service to the Association.

CARRIED

**10.05.10 G4. COUNCIL ORIENTATION AND GOVERNANCE TRAINING DAY**

Council referred to a Decision Background memo from Grant Koropatnick dated 16 September 2010 (Appendix E).

The Council orientation day will be held on Wednesday November 10 from 8:30 to 3:00 p.m. in the Association Boardroom.

**10.05.11 G5. ENGINEERS CANADA BY-LAW REVISIONS**

2:35 p.m. Digvir Jayas joined the meeting via conference call and introduced the proposed by-law revisions. Council also considered a document showing the revisions that will be voted-on at the October 2010 Engineers Canada board meeting. The main issues were: voting procedures 2/3 + 60% of assessed members; composition of the board; composition of the executive committee and formula for determining the assessment fee.

2:58 p.m. Digvir left the meeting – ending the conference call.

**10.05.12 G7. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated 16 September 2010 and the cumulative outstanding action list from Council meetings after 16 June 2010:

Council reviewed the list.

- CPD Task Group – in progress
- Appeal Committee – in progress

**10.05.13 G8. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.**

Council considered a memo from Grant Koropatnick dated 16 September 2010 and the proposed agenda for the next Council meeting on 9 December 2010. (Appendix F).

The following items are to be considered for discussion at the next Council meeting:

- CPD Task Group update report.
- Geoscience Canada Efficiency Task Force. Tim Corkery would like to bring information back to council following the November board meeting.

*INFORMATION ITEMS*

**10.05.14** Council considered and received the following information items (Appendix G):

- N1. Membership statistics as at August 31, 2010
- N2. Financial Statement as at August 31, 2010
- N3. National Discipline & Enforcement Report
- N4. Feedback Letter on National Instrument 43-101
- N5. Engineering Outreach to First Nations Leaders
- N6. Feedback on Engineers Canada Draft COLA Mechanism
- N7. Engineers Canada – Manitoba Director's Report
- N8. Geoscientists Canada – Manitoba Director's Report

**10.05.15**     **V1. EVALUATION OF MEETING**

President Woods agreed that the meeting followed the style of governance to which it had been committed.

*NICE TO KNOW ITEMS*

- 10.05.16**     F1. APEGM Annual General Meeting – Friday, October 29, 2010  
                  F2. Engineering on the Hill

**10.05.17**     **ADJOURNMENT**

The meeting adjourned at 3:41p.m.

The next meeting will be held at 12:00 noon on 9 December 2010.

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John Woods, P.Eng.  
President

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Grant Koropatnick, P.Eng.  
Executive Director & Registrar