



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, March 14, 2013** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

PRESENT: Dawn Nedohin-Macek, presiding; Marcia Friesen; Jim Nicholson; Adam Pawlikewich; Howard Procyszyn; Roger Rempel; Guenter Schaub; Don Spangelo

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce
Digvir Jayas, Engineers Canada Director
Raymond Reichelt, Geoscientists Canada Director

REGRETS: Chris Beaumont-Smith; Luis Escobar; Rick Lemoine; Sheryl Rosenberg; Steven Vieweg

13.02.1 CALL TO ORDER AND INTRODUCTIONS

President Nedohin-Macek called the meeting to order at 12:32 p.m. All councillors and staff introduced themselves.

HEALTH AND SAFETY MOMENT

- Be careful on city sidewalks as they are very icy.
- Before you go to someone's aid, make sure that it is safe to do so.
- You should take note of the emergency exits when you are in an unfamiliar building.

13.02.2 ADOPTION OF AGENDA

It was **MOVED** by Adam Pawlikewich and **SECONDED** by Jim Nicholson that the agenda be approved with the following amendment:

Re-order the agenda to discuss item N3. ATF Update to Council as item Governance G1.

CARRIED

13.02.3 MINUTES OF THE COUNCIL MEETING OF 17 January 2013.

It was **MOVED** by Don Spangelo and **SECONDED** by Roger Rempel that the Minutes of the Council meeting of 17 January 2013 be approved as circulated.

CARRIED

OWNERSHIP LINKAGE

13.02.4 02. CHAIR'S REPORT - President Dawn Nedohin-Macek, P.Eng.

President Nedohin-Macek stated that she recently attended the Engineers Canada Board meeting. She advised that Engineers Canada is moving to the Carver Governance Model.

President Nedohin-Macek advised that she also attended the Presidents' meeting.

She advised that four issues were discussed at the Presidents' meeting:

1. Drawings of record.
2. OIQ and the Charbonneau Commission.

Councillors agreed that the Investigation Committee should be asked what resources would be required to prepare the Association for a situation like the one that is happening in OIQ.

3. Insurance and liability for consulting engineers.

Council agreed that we should speak to ACEC Manitoba Chapter and ask for its position on this matter.

4. BC has a quality assurance program that APEGBC has certified.

President Nedohin-Macek advised that she will bring more information to Council on this matter at its next meeting.

President Nedohin-Macek advised that the Strategic Planning Task Group will be meeting on March 19.

13.02.5 *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between January 5, 2013 and February 28, 2013.

COUNCIL EDUCATION – None

ITEMS FOR DISCUSSION - None
GOVERNANCE –

13.02.6 G1. ATF UPDATE TO COUNCIL

Councillor Roger Rempel advised that two information sessions for members were held. He stated that some councillors also attended. The ATF received some good feedback from those in attendance.

Roger advised that the proposed by-law was furnished to the Legislation Committee. The ATF received feedback from the Legislation Committee. The proposed by-law and policy will be re-packaged into a grid table, to be consistent with the way that by-law changes are provided to the membership. This will be forwarded to the Legislation Committee for consideration and then it will be sent to legal counsel Bill Olson for review and comment.

Roger asked what are Council's expectations as to how much detail should be included in the by-law as opposed to put into a policy document?

Councillor Pawlikewich stated that there is a vacuum of information regarding the advocacy process. He recommended that "less is more" in the by-law and to reference the details in policy.

Councillors suggested the we "bind-in the stuff we really want to bind-in" using the by-law and include most of the flexibility and detail in the policy.

Mike Gregoire stated that the by-laws relating to CPD and the Manual of Admissions are brief and refer to the policy documents that support these by-laws.

Roger advised that the ATF will provide a draft by-law to Council at its next meeting. He stated that the target is to provide the finalized by-law to Council for consideration at its June meeting.

Councillors agreed that it may require an additional meeting of Council to consider further drafts.

It was **MOVED** by Don Spangelo and **SECONDED** by Adam Pawlikewich to hold a special meeting of council regarding the ATF by-law proposal, if necessary.

CARRIED

Council agreed that the Chair of the Legislation Committee should be asked to attend the special meeting of council, if one is called.

13.02.7 G2. SPECIFIED SCOPE LICENCE - Steven Fletcher

Council referred to a Decision Background memo from Grant Koropatnick dated 14 March 2013.

It was MOVED by Don Spangelo and SECONDED by Marcia Friesen that President Dawn Nedohin-Macek, P.Eng. send a letter to Steven Fletcher, MP, inviting him to apply for a professional engineering license in the specified scope of practice category.

Council discussed the motion.

For – 4
Opposed – 2
Abstained – AP
Motion CARRIED

2:12 p.m. Council took a break

2:22 p.m. Council reconvened

13.02.7 G2. CENTRE FOR ENGINEERING PROFESSIONAL PRACTICE AND ENGINEERING EDUCATION CENTRE PROPOSAL - Dr. Doug Ruth, PhD, P.Eng.

Council referred to a Decision Background memo from Grant Koropatnick dated 14 March 2013.

It was MOVED by Guenter Schaub and SECONDED by Howard Procyshyn that APEGM President Dawn Nedohin-Macek, P.Eng. send a letter of support to Dr. Ruth for the new Centre for Engineering Professional Practice and Engineering Education.

CARRIED

13.02.8 G3. INVESTIGATION COMMITTEE AND DISCIPLINE COMMITTEE CANDIDATE INTERVIEWS

Council referred to a Decision Background memo from Grant Koropatnick dated 14 March 2013.

A member of the Discipline Committee has resigned and a vacancy exists on the Investigation Committee for an electrical engineer member.

Professional Standards Officer Mike Gregoire, P.Eng. and Volunteer Coordinator Diana Vander Aa are putting-out a call to the membership seeking volunteers to serve on these two committees. Screening and interviewing will take place to ensure the best possible candidates are selected.

Council is being asked to provide two volunteers to participate in the interviews and selection process.

It was MOVED by Roger Rempel and SECONDED by Adam Pawlikewich that Council appoints Howard Procyshyn to assist with the selection of an Investigation Committee member and Guenter Schaub to assist with the selection of a replacement on the Discipline Committee.

CARRIED

13.02.9

G4. CANADIAN FRAMEWORK FOR LICENSURE

Competencies and Requirements for P.Eng.

Competencies and Requirements for Limited Licence

Competencies and Requirements for EIT

Grant Koropatnick provided background information on the Canadian Framework for Licensure (CFL) project.

It was MOVED by Adam Pawlikewich and SECONDED by Don Spangelo that Council approve the next three (3) CFL elements:

1. Competencies and Requirements of PEng.
2. Competencies and Requirements of Limited License
3. Competencies and Requirements of EIT

and that Engineers Canada be notified of the motion.

For – 5
Opposed - 2
Motion - CARRIED

Adam Pawlikewich agreed to give a brief presentation on the work of the Limited Licensure Task Group at the next Council meeting.

13.02.10 G5. ACEC-MB REQUESTS A BOARD LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 14 March 2013.

The Association of Consulting Engineering Companies Manitoba Chapter (ACEC-MB) has requested greater contact with APEGM and has offered an invitation for an APEGM councillor to attend ACEC-MB board meetings.

Guenter Schaub agreed to attend the ACEC-MB Board meeting. Howard Procyshyn agreed to volunteer as an alternate, if needed.

13.02.11 G6. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 14 March 2013 and the cumulative outstanding action list from Council meetings after 17 January 2013:

Council reviewed the list.

- Advocacy Task Force - in progress
- Appeal committee of council - (Dorn) - in progress
- Licensee Task Group - in progress
- Strategic Planning Task Group - in progress

13.02.12 G7. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 14 March 2013 and the proposed agenda for the next Council meeting on 16 May 2013.

Monitoring reports will be prepared for:

EL-2 Treatment of Staff - Grant Koropatnick
EL-5 Interactions with Members - Grant Koropatnick

GP-3 Council Role and Job Description – Don Spangelo
GP-8.9 Registration Committee – Luis Escobar
GP-9 Council and Committee Expenses – Chris Beaumont-Smith
GP-12 Cost of Governance – Jim Nicholson

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

13.02.13 M1. EL-3.1 FINANCIAL CONDITION

Council considered a Monitoring Report from Grant Koropatnick, dated 14 March 2013.

M2. EL-6 APPLICATION OF THE ACT

Council considered a Monitoring Report from Grant Koropatnick, dated 14 March 2013.

COUNCIL PERFORMANCE

- 13.02.14** Council considered a Monitoring Report, GP-8.2 PAST PRESIDENT'S COMMITTEE by Jim Nicholson, dated 14 March 2013.

Councillor Nicholson noted that the Past Presidents Committee is not listed on the APEGM website. He recommended that the Committee be listed on the APEGM website and the Committee's meeting minutes be posted on the APEGM website.

Council considered a Monitoring Report, GP-8.4 DISCIPLINE COMMITTEE by Adam Pawlikewich, dated 14 March 2013.

Council considered a Monitoring Report, GP-8.5 INVESTIGATION COMMITTEE by Rick Lemoine, dated 14 March 2013.

EXECUTIVE LIMITATIONS – NONE

COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP

INFORMATION ITEMS

- 13.02.15** Council considered and received the following information items

N1. Membership statistics as at February 28, 2013

N2. Financial Statement February 28, 2013

N3. ATF Update to Council

N4. APEGM Looking into Fraudulent Seals –

Mr. Gregoire advised Council that this is an enforcement issue. If the Association decides to take action, this matter will then be forwarded to Council.

N5. Industrial Exception Removed in Ontario

N6. Online Game to Reach Future Engineering Students

N7. Former Member & Past President - Roger Kane

N8. Another Successful Spaghetti Bridge Event!

Winnipeg Harvest Cheque

N9. Engineers Canada Director's Report

Digvir Jayas spoke to the report. He encouraged councillors to visit the newcomers.engineerscanada.ca website. It is a portal that contains information for internationally educated graduates to help them navigate through the engineering licensing process in Canada.

N10. Geoscientists Canada Director's Report

Raymond Reichelt spoke to the report. He advised that Geoscientists Canada is moving forward with a few of the initiatives as outlined in the report.

Geoscientists Canada sent a letter to APEGM's President asking if APEGM is interested in participating in an initiative to establish a Canadian Branch of Geoscientists without Borders.

13.02.17 V1. REVISED EVALUATION PAGE FOR THE MEETING

The evaluation form has been revised based on Councillor Lemoine's suggestions made at the last meeting.

Councillors suggested that the evaluation form be collapsed – made simpler and shorter. President Nedohin-Macek encouraged councillors to make suggestions for an improved format. Changes would be incorporated as new ideas are submitted.

NICE TO KNOW ITEMS

- 13.02.18** F1. A Good News Story
F2. Manitoba Trade Mission to India
F3. In the News - APEGM Life Member Judy Weiszmann, P.Eng.
F4. President Dawn Nedohin-Macek Goes Flying
F5. Cartoon Pick-of-the-Week

13.02.19 ADJOURNMENT

The meeting adjourned at 4:00 p.m.

The next meeting will be held at 12:00 noon on 16 May 2013.

Dawn Nedohin-Macek, P.Eng.
President

Grant Koropatnick, P.Eng.
Executive Director & Registrar