



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, May 16, 2013** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7

PRESENT: Dawn Nedohin-Macek, presiding; Chris Beaumont-Smith; Luis Escobar; Marcia Friesen; Rick Lemoine; Jim Nicholson; Adam Pawlikewich; Howard Procyshyn; Roger Rempel; Sheryl Rosenberg; Guenter Schaub; Steven Vieweg

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce
Raymond Reichelt, Geoscientists Canada Director
Veronica Marriott - UMES Representative

REGRETS: Don Spangelo; Digvir Jayas

13.03.1 CALL TO ORDER AND INTRODUCTIONS

President Nedohin-Macek called the meeting to order at 12:36 p.m.

HEALTH AND SAFETY MOMENT

- Be careful crossing the street.
- Watch out for cyclists – especially in the new lanes on Pembina Hwy.
- Watch out for the cleaning crews who will be out cleaning the city streets and sidewalks.

13.03.2 ADOPTION OF AGENDA

It was **MOVED** by Adam Pawlikewich and **SECONDED** by Roger Rempel that the agenda be approved with the following amendments:

Re-order the agenda to discuss item N4. Licensee Task Group Update to Council after item G8.
Add item G7 - Discipline Committee New Member

CARRIED

13.03.3 MINUTES OF THE COUNCIL MEETING OF 14 March 2013.

It was **MOVED** by Guenter Schaub and **SECONDED** by Luis Escobar that the Minutes of the Council meeting of 14 March 2013 be approved as circulated.

CARRIED

OWNERSHIP LINKAGE

13.03.4 01. CHAIR'S REPORT - President Dawn Nedohin-Macek, P.Eng.

President Nedohin-Macek advised that, on a motion by Council made at its March meeting, a letter was sent to Steven Fletcher inviting him to apply for a specified scope of practice licence.

President Nedohin-Macek advised that she recently attended four Annual General Meetings: APEGA, PEO, APEGS, and ACEC. She stated that she will be attending the Geoscientists Canada AGM on May 31 and June 1 in Winnipeg, the Engineers Canada AGM in Yellowknife, and the MAA AGM.

APEGA

- APEGA has approximately 67,000 members (which is ten times more members than APEGM).
- Jason Kenny, Canada's Minister of Citizenship, Immigration and Multiculturalism spoke at the APEGA AGM. He spoke about the new Federal Skilled Worker Program launched in May 2013 and the new overall immigration program to be launched in January 2014. Foreign applicants will be pre-assessed to verify that they have a degree or diploma close to the Canadian standard.
- APEGA is looking to partner with other associations to establish an agreement on incidental practice for geoscientists.
- APEGA's past-presidents all receive vests or sashes to wear at events signifying that they are a past-president of the association.

PEO

- PEO has approximately 80,000 members
- PEO is trying to work more closely with OSPE (its lobby group).
- The removal of the Industrial Exception is being delayed by the government. Manufacturing groups are lobbying not to have it removed. PEO is considering grandfathering engineers or waiving registration fees for the year, depending on how this proceeds.
- PEO's council has approximately 30 members.

APEGS

- APEGS has just over 10,000 members.
- APEGS has representatives on its council by region and discipline.
- APEGS will be launching a new internet and tv ad campaign.

ACEC

- The issue of liability insurance was discussed.

- A meeting with the Minister of Justice on the Statute of Limitations concerns has been arranged for June 25th with representatives from APEGM, MAA, ACEC, CTTAM and the insurance industry.

U of MB

- The University has changed the model of its Engineers-in-Residence program from hiring retired or near-retirement engineers to hiring young professionals that want to work part-time.
- The University is looking into starting a Consulting Engineers-in-Residence program to expose students to more consultant experience and opportunities.
- The faculty currently graduates approximately 200 engineers each year; but wants to increase to 280 graduates within the next few years.
- President Nedohin-Macek will be joining the Board of the Alumni Association.

APEGM

- APEGM's Strategic Plan is approximately one-third of the way complete.
- APEGM helped sponsor the MCWESTT conference, which was held on May 10. The conference was successful with 260 delegates attending from engineering, science, trades and technology sectors.

President Nedohin-Macek reminded councillors about APEGM's Volunteer Appreciation Day at the Goldeyes baseball game on June 23.

She also reminded councillors that they should plan to attend the AGM on October 25.

13.03.5 02. MEET THE UMES SENIOR STICK AND NEW EXECUTIVE

President Nedohin-Macek welcomed UMES representative Veronica Marriott, Vice Stick -Academic.

Ms Marriott gave a PowerPoint presentation about UMES - its operating budget, disbursements, and events that take place throughout the year.

Highlights of the presentation included:

- The UMES operating budget is \$160,000.00.

- The major expenditures for UMES are travel expenses to attend conferences and competitions and support for technical societies.
- Monday Night H.I.R.E.D. (helping industry reach engineers directly) program is new this year. Employers present to students about their companies and the jobs they will have available.
- UMES will be hosting the national Canadian Federation of Engineering Students (CFES) conference in January, 2015.

Ms Marriott concluded her presentation. She then answered questions from Council.

1:10 p.m. Ms Marriott left the meeting.

13.03.6 *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between March 1, 2013 and April 30, 2013.

C2. HONORARY LIFE MEMBERSHIP - BY-LAW 7.1.4

The APEGM Awards Committee at its meeting of May 17, 2013 passed a motion recommending to council Mr. Raymond P. Hoemsen, MSc, PEng. for the 2013 recipient of an honorary life membership. The award will be presented at the AGM dinner Friday, October 25.

C3. MANUAL OF ADMISSIONS REVISION - APPLICANTS WITHOUT DOCUMENTS

COUNCIL EDUCATION – None
ITEMS FOR DISCUSSION - None
GOVERNANCE –

13.03.7 **G1. EXTRA COUNCIL MEETING - ATF DISCUSSION**

Council referred to a Decision Background memo from Grant Koropatnick dated 16 May 2013.

It was MOVED by Sheryl Rosenberg and SECONDED by Adam Pawlikewich that the President call a special meeting of council regarding the ATF by-law proposal to be held on June 12 at 7:30 a.m. at the APEGM office.

CARRIED

**13.03.8 G2. INCIDENTAL PRACTICE
INCIDENTAL PRACTICE TASK FORCE REPORT**

Council referred to a Decision Background memo from Grant Koropatnick dated 16 May 2013.

It was MOVED by Adam Pawlikewich and SECONDED by Guenter Schaub that Council rejects the concept of incidental practice: allowing members to go to another province and practice without a license for a set period of time. Council requests that the President send a communication to all other provincial regulators reporting this motion.

CARRIED

Geoscientist Canada Director Raymond Reichelt spoke to the issue of incidental practice. He stated that this issue has been discussed at Geoscientists Canada for many years.

Councillor Reichelt stated that some geoscientists see the requirement to provide information and fees as the main impediment for quick registration.

Grant Koropatnick explained that OGQ (Quebec) and APGO (Ontario) have an agreement which some call incidental practice but it resembles a form of temporary licensing that allows geoscientists to do work across the jurisdictional borders between Quebec and Ontario.

Mr. Koropatnick stated that it is not onerous for a geoscientist to apply for a licence in another jurisdiction.

Councillors noted that many engineers also do work in other provinces and if the Association is going to offer incidental practice for geoscientists it would be obliged to do the same for engineers.

13.03.9 G3. APEGM FOUNDATION INC.

Council referred to a Decision Background memo from Grant Koropatnick dated 16 May 2013.

Mr. Koropatnick spoke to the memo.

He stated that the APEGM Foundation recently held its Board of Directors meeting, followed by the Foundation's AGM.

He advised Council that the Foundation is not making progress on Council's direction of March 12, 2009.

Councillor Beaumont-Smith advised that he attended the Board of Director's meeting and reported that a great deal of time at the meeting was taken up with discussion on transferring the Foundations assets to the Winnipeg Foundation. He stated that the APEGM Foundation lacks direction on how they are going to move on its mandate.

It was MOVED by Adam Pawlikewich and SECONDED by Rick Lemoine that Council requests the President send a letter to the Chair of the Foundation's Board of Directors seeking a plan of action from the board by 15 October 2013. The letter should indicate council's resolution of March 12, 2009.

CARRIED

13.03.10 G4. COUNCILLORS E-MAIL LIST OT ENGINEERS CANADA

Council referred to a Decision Background memo from Grant Koropatnick dated 16 May 2013.

President Nedohin-Macek advised that Engineers Canada CEO Kim Allen, P.Eng. is requesting the e-mail addresses of all councillors. The benefits to being on the Engineers Canada distribution list for councillors will be:

- the ability to log on to the members only portion of Engineers Canada website,
- receiving the Engineers Canada daily report,
- receiving the Engineers Canada weekly newsletter.

President Nedohin-Macek stated that if councillors agree we will forward their e-mail addresses to Engineers Canada. She stated that if any councillor does not want to be included they should let us know by the end of today.

**13.03.11 G5. GEOSCIENTISTS CANADA - DRAFT BY-LAWS APPROVAL
Letter from Geoscientists Canada Explaining Draft By-Laws**

Council referred to a Decision Background memo from Grant Koropatnick dated 16 May 2013.

It was MOVED by Chris Beaumont-Smith and SECONDED by Adam Pawlikewich that APEGM council approves the proposed new by-laws for Geoscientists Canada and advises Manitoba Director Raymond Reichelt, P.Geo. to support the approval of the by-laws at the upcoming board meeting June 1, 2013.

CARRIED

13.03.12 G6. INVESTIGATION COMMITTEE- NEW MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated 16 May 2013.

Councillor Howard Procyshyn advised that he participated in the interview process for candidates to be appointed to the Investigation Committee. He stated that he, Professional Standards Officer Mike Gregoire and Volunteer Coordinator Diana Vander Aa interviewed four candidates and selected three members for appointment to the Investigation Committee.

It was MOVED by Howard Procyshyn and SECONDED by Adam Pawlikewich that council approve the appointment of members Kathryn Atamanchuk, P.Eng., Victor Tanner, P.Eng., and Stirling Walkes, P.Eng. to the Investigation Committee.

CARRIED

13.03.13 G7. DISCIPLINE COMMITTEE- NEW MEMBER

Councillor Guenter Schaub advised that he, Professional Standards Officer Mike Gregoire, P.Eng and Volunteer Coordinator Diana Vander Aa interviewed Chris Hewitt, P.Eng. for appointment to the Discipline Committee.

It was MOVED by Guenter Schaub and SECONDED by Howard Procyshyn that Council approves the appointment of Chris Hewitt, P.Eng. to the Discipline Committee.

CARRIED

13.03.14 G7. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 16 May 2013 and the cumulative outstanding action list from Council meetings after 14 March 2013:

Council reviewed the list.

- Advocacy Task Force - in progress
- Appeal committee of council - (Dorn) - in progress
- Licensee Task Group - in progress

- Strategic Planning Task Group - in progress

13.03.15 G8. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 16 May 2013 and the proposed agenda for the next Council meeting on 13 June 2013.

Monitoring reports will be prepared for:

EL-3 Financial Planning & Budgeting - Grant Koropatnick
 EL-3.1 Financial Condition & Activities - Grant Koropatnick

GP-8.6 National Liaison Committee - Steven Vieweg
 GP-8.7 Ownership Linkage Committee – Chris Beaumont-Smith
 GP-8.10 Continuing Competency Committee – Don Spangelo
 GP-16 Council Planning Cycle & Agenda Control – Luis Escobar

13.03.16 N4. Licensee Task Group Update to Council

Councillor Adam Pawlikewich gave Council a brief update on the work of the Licensee Task Group. The task group is working on a matrix showing what the other provinces are doing with limited licensure and what the task force will be proposing. The task force is hoping to have this information for Council at its next meeting.

2:35 p.m. Council took a break.

2:45 p.m. Council reconvened.

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

13.03.17 M1. EL-2 TREATMENT OF STAFF

Council considered a Monitoring Report from Grant Koropatnick, dated 16 May 2013.

M2. EL-5 INTERACTIONS WITH MEMBERS

Council considered a Monitoring Report from Grant Koropatnick, dated 16 May 2013.

COUNCIL PERFORMANCE

13.03.18 Council considered a Monitoring Report, GP-8.3 EXECUTIVE COMMITTEE by Steven Vieweg, dated 16 May 2013.

Councillor Vieweg spoke to the report. He stated that Council is compliant.

Council considered a Monitoring Report, GP-3 COUNCIL ROLE AND JOB DESCRIPTION by Don Spangelo, dated 16 May 2013.

Council considered a Monitoring Report, GP-12 COST OF GOVERNANCE by Jim Nicholson, dated 16 May 2013.
Councillor Nicholson spoke to the report. He stated that Council is compliant.

GP-9 COUNCIL & COMMITTEE EXPENSES by Chris Beaumont-Smith

Councillor Beaumont-Smith gave a verbal report. The policy covers:

1. Honoraria for appointed Councillors 2. Reimbursement of expenses 3. Reimbursement for personal vehicle uses.

Councillor Beaumont-Smith stated that he spoke to Manager of Operations and Finance, William Boyce. Council is compliant on all.

EXECUTIVE LIMITATIONS – NONE
COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP

INFORMATION ITEMS

13.03.19 Council considered and received the following information items:

N1. Membership statistics as at April 30, 2013

N2. Financial Statement April 30, 2013

N3. ATF Progress Report to Council

Councillor Roger Rempel provided an update to Council on the ATF's progress. He advised that the ATF held four sessions with members and has concluded its consultation with the membership. Feedback received from these sessions was incorporated into the revised draft by-law.

Councillor Rempel advised that he recently presented a briefing of progress on the ATF to the Public Awareness Committee.

He stated that he has met twice with the Legislation Committee (LC) and received feedback and comments for consideration. The ATF incorporated the revisions resulting from the feedback it received from the LC and furnished the next version of the Draft By-law and Terms of Reference to its legal counsel, Bill Olson, QC for review and comment. (Mr. Olson's response was provided to councillors at the Council log-in area.) A third revised draft by-law

and terms of reference, incorporating Mr. Olson's input, was presented to the LC on 8 May 2013. The LC suggested additional changes and a motion was passed that approved the draft by-law and terms of reference in principle subject to further comment by LC members and a further review at a subsequent meeting. (The 4th version, incorporating the outcomes of the 8 May LC meeting was provided to councillors at the Council log-in area.)

Councillor Rempel asked councillors to provide comments on the current proposal. He stated that the ATF will produce another revised version for review with the LC at its 5 June 2013 meeting. The ATF will provide council with a briefing on the recommended draft by-law and terms of reference at its special meeting on 12 June 2013. The goal of the briefing is to answer any questions that councillors may have in the expectation that they will be asked to vote on the proposed by-law and terms of reference at its 13 June 2013 meeting.

Councillor Sheryl Rosenberg had a few suggestions for "small tweaks" to the proposed by-law which she will forward to Councillor Rempel.

Councillor Rempel agreed to bring examples to Council's June 12 breakfast meeting on how an issue would go through the flowchart.

Olson Bylaw Review Letter

Legislation Committee Comments on Draft By-law document

N5. Practice Advice to Members - Liability Insurance

Grant Koropatnick advised that the Investigation Committee dealt with this issue recently and produced a Practice Note that is posted at the APEGM website.

N6. Secondary Professional Liability Coverage

N7. Summary of Investigation Committee Proceedings

N8. Engineers Canada Director's Report - Board Update newsletter

Engineers Canada Governance - Ends Policies

2013 Meritorious Service Award - Manitoba Winner

Engineers Canada Financial Statements

Newsletter - May 9, 2013

N9. Geoscientists Canada Director's Report

Mutual Recognition Agreement - Ireland

N10. Government Relations Brochure to MLAs -Engineers and Geoscientists New Brunswick

13.03.20 **V1. REVISED EVALUATION PAGE FOR THE MEETING**

Revised Evaluation Page

Councillors agreed that the meeting followed the style of governance to which it had been committed.

There was a suggestion to put the evaluation page on Survey Monkey which would allow for the archiving of responses.

NICE TO KNOW ITEMS

- 13.03.21** F1. Making Links Engineering Classic - Councillor Invitation Space for two foursomes from APEGM.
F2. Winnipeg Harvest Thank You
F3. Feedback from new Registrant
F4. Word-of-the-Month

13.03.22 **ADJOURNMENT**

The meeting adjourned at 4:00 p.m.

The Special meeting of Council will be held at 7:30 a.m. on 12 June 2013.

The next regular meeting of Council will be held at 12:00 noon on 13 June 2013.

Dawn Nedohin-Macek, P.Eng.
President

Ld/ 01000/01100/2013 May 16 Council Minutes

Grant Koropatnick, P.Eng.
Executive Director & Registrar