



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, December 5, 2013** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

PRESENT: Marcia Friesen, presiding; Chris Beaumont-Smith; Arthur Chapman; Jonathan Epp; Kaitlin Fritz; Warren Gendzelevich; David Grant; Rick Lemoine; Sarantos Mattheos; Lesley McFarlane; Dawn Nedohin-Macek; Howard Procyshyn; Roger Rempel; Guenter Schaub; Don Spangelo

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce

REGRETS: Raymond Reichelt; Digvir Jayas; Sheryl Rosenberg; Steven Vieweg

13.07.1 CALL TO ORDER AND INTRODUCTIONS

President Friesen called the meeting to order at 12:30 p.m.

President Friesen directed Council's attention to the tent cards that were placed on the food table to remind Council of its' three strategic priorities: 1. Recruitment and Retention, 2: Public Perception, and 3. Government Relations.

HEALTH AND SAFETY MOMENT

- President Friesen pointed out the building's exits to the new councillors.
- Don't forget to have an emergency kit in your vehicle.
- Be cautious when you drive on a winter road that doesn't have cell phone coverage.

13.07.2 ADOPTION OF AGENDA

It was **MOVED** by Roger Rempel and **SECONDED** by Lesley McFarlane that the agenda be approved as circulated.

CARRIED

It was noted that, in accordance with By-law 4.3.9, the MIT Representative to Council does not have "*the right to make or second motions, or to vote.*"

13.07.3 MINUTES OF THE COUNCIL MEETING OF 12 September 2013.

It was MOVED by Guenter Schaub and SECONDED by Roger Rempel that the Minutes of the Council meeting of 12 September 2013 be approved as circulated.

CARRIED

Abstained: S. Mattheos and D. Grant

OWNERSHIP LINKAGE

13.07.4 01. CHAIR'S REPORT - President Marcia Friesen, P.Eng.

President Friesen stated that she attended the Engineers Canada Board meeting in October. She also attended the Presidents' meeting held in conjunction with the board meeting.

President Friesen noted that the following issues were discussed:

- Incidental practice for geoscientists. She stated that there was no consensus of opinion between the associations.
- Association accreditation. This is a proposal to implement an audit process to ensure all constituent associations are operating and using practices that are consistent with legislation. The CEO of Engineers Canada and the International Committee are looking into this. She noted that the proposal is in its' initial stages.
- Secondary liability insurance coverage. Professional engineers in Canada have coverage for secondary liability for whistle blowers in the amount of \$250,000. The Presidents were encouraged to look at options for increased coverage for those who find themselves in this situation.
- Integration of technicians and technologists into the Act. President Friesen noted that there are no imminent changes at the national level.

President Friesen stated that the council retreat held on November 15 and 16 was very productive.

President Friesen noted that she met with the APEGM Foundation on November 13. She has also attended the CTTAM AGM, the Iron Ring Ceremony, the joint executive committee meeting with the ACEC-MB and the IEEE Gold Meeting.

13.07.5 *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between September, 2013 and November, 2013.

C2. INVESTIGATION COMMITTEE APPOINTMENTS

Mr. Ian McKay, P.Eng. had previously served on the Investigation Committee, but ended his service upon moving to Alberta in 2006. He has returned to Manitoba and is willing to serve on the Investigation Committee again.

Mr. McKay is an Electrical Engineer and has served on the IC, Nominating Committee and Member Competence Task Force.

Ms. Joanne Reinsch is a trained Human Resources professional and has held positions with Manitoba Infrastructure & Transportation, Manitoba Labour and the Manitoba Civil Service Commission. She will serve as a lay person representative on the Investigation Committee.

COUNCIL EDUCATION

13.07.6 D1. SCHEDULE OF COUNCIL MEETINGS 2013 - 2014

Council considered a memo from Grant Koropatnick listing the proposed Council meeting dates for 2013 and 2014:

2013 - December 5

2014 - January 16, March 13, May 15, June 12, September 11
October 24 Annual General Meeting (Friday)

13.07.7 D2. ROBERT'S RULES OF ORDER

A copy of "Basic Robert's Rules of Order" was made available for councillors to view on-line.

Council accepted this as information.

13.07.8 D3. GP-10 COUNCILLOR CODE OF CONDUCT D4. COUNCILLOR PRIVACY DECLARATION

Councillors were asked to read and sign the Code of Conduct/Conflict of Interest and Performance Declaration forms that were distributed at the meeting. Councillors were also asked

to sign the Privacy Declaration forms that were distributed at the meeting.

President Friesen reviewed GP-10 Code of Conduct.

Executive Director Koropatnick stated that APEGM has directors, officers, errors and omission insurance and that any member who volunteers on a Committee or Council is covered under the policy. He agreed to put together a fact sheet to let councillors know what coverage is in place.

**13.07.9 D5. COUNCIL EDUCATION WITH GOVERNANCE COACH
SUSAN ROGERS - HOW TO STAY FOCUSED ON THE
PRIORITIES**

Susan Rogers was unable to attend today's meeting. She will give a 30 minute presentation on governance at each Council meeting this year.

Councillor Spangelo requested that some time be used for councillor introductions; since a few councillors were not able to attend the retreat weekend. President Friesen apologized for moving along too quickly and invited the first person to begin.

1:30 Council took a break

1:40 Council reconvened

GOVERNANCE –

13.07.8 G1. DORN APPEAL PANEL - REPLACEMENT COUNCILLORS

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

President Friesen provided background information on this matter.

An appeal panel was appointed to hear the appeal of a discipline decision in the file of Philip Dorn, P.Eng. Due to several legal procedural motions by the member, the hearing has been delayed. As a result of the lengthy delay, the terms of two councillors have expired. Two replacement councillors must be appointed to the panel. President Friesen asked for volunteers.

It was **MOVED** by Don Spangelo and **SECONDED** by Howard Procyshyn that Council approves the appointment of Lesley McFarlane and Warren Gendzelevich to the appeal panel hearing

the discipline decision of member Philip M. Dorn, P.Eng.

CARRIED

13.07.9 G2. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

Nominations for the position of Vice-President were made in accordance with the Nominating and Voting Procedures adopted for conducting this election.

Those nominated were:

Rick Lemoine
Howard Procyshyn
Roger Rempel
Don Spangelo

President Friesen asked each nominee whether they would allow their name to stand.

All four nominees declined the nomination and therefore this item was deferred until the January 16, 2014 Council meeting.

President Friesen then called for nominations for the position of Executive Committee Member.

Those nominated for the position of Executive Committee Member in accordance with the Nominating and Voting Procedures were:

Chris Beaumont Smith
Jonathan Epp
Warren Gendzelevich
David Grant
Rick Lemoine
Howard Procyshyn
Roger Rempel

President Friesen asked each nominee whether they would allow their name to stand.

Chris Beaumont Smith declined the nomination.
Jonathan Epp accepted the nomination.

Warren Gendzelevich declined the nomination.
David Grant accepted the nomination.
Rick Lemoine declined the nomination.
Howard Procyshyn accepted the nomination.
Roger Rempel declined the nomination.

Council voted by secret ballot.

Ballots were counted and Howard Procyshyn was elected Executive Committee Member for the one year term.

13.07.10 G3. OWNERSHIP LINKAGE COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

Mr. Koropatnick advised that the Ownership Linkage Committee has not met for a number of years. He stated that the former chair of the committee was an appointed councillor who did not seek reappointment and therefore the chair became vacant. The committee is defunct and should be reconstituted. He noted that this committee has an important role as it is responsible for dialoguing with the moral owners of the professions.

It was MOVED by Chris Beaumont Smith and SECONDED by Roger Rempel that Councillors David Grant, P.Eng. (new councillor), Arthur Chapman, LLB (lay councillor), and Rick Lemoine, P.Geo. be appointed as members of the Ownership Linkage Committee.

CARRIED

Council noted that it would be a good idea to invite Council's MIT representative to be a member of the Ownership Linkage Committee.

It was MOVED by Rick Lemoine and SECONDED by Guenter Schaub that MIT Representative Kaitlin Fritz be appointed as a Council liaison to the Ownership Linkage Committee.

CARRIED

13.07.11 G4. CONTINUING COMPETENCY COMMITTEE -COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

It was MOVED by Howard Procyshyn and SECONDED by Roger Rempel that Don Spangelo be appointed to the position of Council liaison to the Continuing Competency Committee.

CARRIED

Councillor Grant asked if it was possible to appoint a second person to the roll of CCC liaison. Governance Policy GP-8.10 allows for more than one representative from council. Councillor Grant volunteered to serve as a second Council liaison to the CCC. President Friesen called for a motion.

It was MOVED by Howard Procyshyn and SECONDED by Arthur Chapman that Council appoint David Grant as a second Council liaison to the Continuing Competency Committee.

CARRIED

13.07.12 G5. EGAIAR JOINT BOARD MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

It was MOVED by Rick Lemoine and SECONDED by Don Spangelo that Council appoint Guenter Schaub as the APEGM Council liaison to the EGAIAR Joint Board for 2014.

CARRIED

13.07.13 G6. APEGM FOUNDATION- COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

It was MOVED by Rick Lemoine and SECONDED by Dawn Nedohin-Macek that Councillor Chris Beaumont-Smith be appointed as the Council liaison to the APEGM Foundation for 2014.

CARRIED

13.07.14 G7. UMES – COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

It was MOVED by Don Spangelo and SECONDED by Roger Rempel that Councillor Kaitlin Fritz be appointed as the UMES Council liaison to for 2014.

CARRIED

13.07.15 G8. NOMINATING COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

It was MOVED by Rick Lemoine and SECONDED by David Grant that Councillor Jonathan Epp be appointed to the Nominating Committee.

CARRIED

Past-President Nedohin-Macek suggested perhaps recruiting a graduate of the IEEQ program or a recent newcomer, as that demographic is not represented on the current Nominating Committee.

Councillor Beaumont Smith noted that there was no P.Geo. on the Nominating Committee.

Mr. Koropatnick and Dr. Friesen will work to find the name of another member to serve on the Nominating Committee.

13.07.16 G9. PUBLIC INTEREST REVIEW COMMITTEE

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

Mr. Koropatnick stated that Volunteer Coordinator Diana Vander Aa put out a call for volunteers to serve on the Public Interest Review Committee (PIRC).

Council reviewed the list of 19 respondents to the call for volunteers for the PIRC.

Past-President Nedohin-Macek stated that Council should look for diversity when populating the committee.

It was noted in By-law 4.5.4.2 that members-in-training are not eligible for appointment to this Committee.

It was MOVED by David Grant and SECONDED by Chris Beaumont Smith to ask the professional members who have volunteered to serve on the PIRC to submit a bio on their relevant experiences so that council may be better informed about the volunteers.

CARRIED

Councillor Lemoine raised the question of whether or not council should immediately appoint Councillor Rempel to the PIRC because of his history and experience as the chair of the Advocacy Task Force (ATF). Some comments were made around the table and President Friesen called for a motion.

It was MOVED by Rick Lemoine and SECONDED by Jonathan Epp that Council appoints Roger Rempel to the PIRC.

CARRIED

13.07.17 G10. PROFESSIONAL ETHICS & PRACTICE COURSE - ENGINEERS CANADA

Council referred to a Decision Background memo from Grant Koropatnick dated 5 December 2013.

President Friesen advised that this matter was discussed at the Engineers Canada meeting of the presidents of the Constituent Associations in October. She noted that OIQ requires all professionals to take an on-line professional practice and ethics course. Engineers Canada has offered to take a coordinating role to develop and administer this course to all constituent associations.

It was MOVED by Roger Rempel and SECONDED by Lesley McFarlane that the APEGM President communicate to Engineers Canada that APEGM Council is interested in having Engineers Canada develop a coordinated, national approach to the administration of an on-line course in professional practice and ethics.

CARRIED

It was noted that by communicating our interest in the course to Engineers Canada, we are not committing to its' use.

Some discussion took place regarding APEGM potentially offering an online professional practice and ethics course.

13.07.18 G11. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 5 December 2013 and the cumulative outstanding action list from Council meetings after 12 September, 2013:

Council reviewed the list.

- *Appeal committee of council - (Dorn) - in progress*
- *Licensee Task Group - in progress*
- *Strategic Planning Task Group - in progress*
- *Appeal Committee - Genivar/Crabb - in progress*

13.07.19 G12. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 5 December 2013 and the proposed agenda for the next Council meeting on 16 January 2014.

Monitoring reports will be prepared for:

GP-6 Governance Succession - Councillor McFarlane
GP-7 Council Committee Principles - Councillor Procyshyn
GP-8 Council Committee Structure - Councillor Grant
GP-8.1 Nominating Committee - Councillor Gendzelevich

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

13.07.20 M1. EL-3.1 FINANCIAL CONDITION

Council considered a Monitoring Report from Grant Koropatnick, dated 15 December 2013

COUNCIL PERFORMANCE

13.07.21 Council considered a Monitoring Report, GP-13 Council Member Orientation by Marcia Friesen, dated 5 December 2013.

Council considered a Monitoring Report, GP-14 Primary Council Linkages by Don Spangelo, dated 5 December 2013.

EXECUTIVE LIMITATIONS – NONE

COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP

INFORMATION ITEMS

13.07.22 Council considered and received the following information items:

- N1. Membership statistics as at November 30, 2013
- N2. Financial Statement October 31, 2013

- N3. Role of Past President
- N4. UM Faculty of Engineering Status of Enrolment
- N5. Typhoon Haiyan Disaster Relief
- N6. The future of Professional Regulation
- N7. UM Geological Sciences Student Association
- N8. Slogan Trade Mark Certificate
- N9. Engineers Canada Director's Report
- N10. Geoscientists Canada Director's Report
Geoscientists Canada Strategic Plan
- N11. New Registrar for PEO
- N12. Leadership Workshop for Women - Sponsored by APEGM
Councillor McFarlane advised that this workshop has been postponed.

13.07.23 V1. REVISED EVALUATION PAGE FOR THE MEETING

Councillors went through the evaluation page and agreed that the meeting followed the style of governance to which it had been committed.

Councillors were asked if there is anything that Council can do to improve for the next meeting.

- *Keep a stronger focus on the intent of each motion.*
- *End the meeting earlier to avoid rush hour traffic. It was noted that council meetings typically end by 4:00 PM, but this meeting happened to go longer.*

NICE TO KNOW ITEMS

- 13.07.24**
- F1. iPad Deal-of-the-Week
 - F2. Digvir Jayas, PhD, P.Eng. - Food Security Through Preservation
 - F3. December 6th - National Day of Remembrance.

13.07.25 ADJOURNMENT

The meeting adjourned at 4:30 p .m.

The next regular meeting of Council will be held at 12:00 noon on 16 January 2014.

Marcia Friesen, P.Eng.
President

Ld/01000/01100/2013 December 5 Council Minutes

Grant Koropatnick, P.Eng.
Executive Director & Registrar