



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, January 16, 2014** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

PRESENT: Marcia Friesen, presiding; Arthur Chapman; Jonathan Epp; Kaitlin Fritz; Warren Gendzelevich; David Grant; Rick Lemoine; Lesley McFarlane; Dawn Nedohin-Macek; Howard Procyshyn; Roger Rempel; Sheryl Rosenberg; Guenter Schaub; Don Spangelo; Steven Vieweg

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce
Digvir Jayas, Engineers Canada Director (by phone)
Ralph Kurth, Representing ACEC

REGRETS: Sarantos Mattheos; Chris Beaumont-Smith; Raymond Reichelt

14.01.1 CALL TO ORDER AND INTRODUCTIONS

President Friesen called the meeting to order at 12:30 p.m.

President Friesen welcomed Ralph Kurth, P.Eng., President of Teshmont Engineering. Mr. Kurth is observing the meeting as a representative of the ACEC Manitoba Board.

HEALTH AND SAFETY MOMENT

- When you approach an intersection where all the lights are flashing red, you are supposed to treat it as a four-way stop.
- Be careful when you approach an intersection where there are no lights.

14.01.2 ADOPTION OF AGENDA

It was **MOVED** by Howard Procyshyn and **SECONDED** by Roger Rempel that the agenda be approved as circulated.

CARRIED

Councillor Kaitlin Fritz advised that she will be providing a verbal report on the UMES meeting that she recently attended.

14.01.3 MINUTES OF THE COUNCIL MEETING OF 5 December 2013.

It was MOVED by Guenter Schaub and SECONDED by Lesley McFarlane that the Minutes of the Council meeting of 5 December 2013 be approved as circulated.

CARRIED

Sheryl Rosenberg abstained

OWNERSHIP LINKAGE

14.01.4 01. CHAIR'S REPORT - President Marcia Friesen, P.Eng.

President Friesen advised that she attended the Filipino Chapter Christmas party. She stated that it was an enjoyable evening with about 120 people in attendance, many dressed in traditional Filipino clothing.

President Friesen advised that she, Executive Director Grant Koropatnick, and ENGAP Director Randy Herrmann met with the James Wilson, the Manitoba Treaty Relations Commissioner. She advised that the Treaty Relations Commission is a neutral body where first nations and aboriginal people can engage with non-aboriginals on issues of mutual interest.

President Friesen stated that the APEGM Executive Committee recently met and discussed ideas on government relations and reviewed the MOU with the APEGM Foundation. The Strategic Priorities Task Group also met and will have a document prepared for Council to consider at its March meeting.

14.01.5 02. COUNCILLOR ASSIGNMENTS

Council referred to a Decision Background memo from Grant Koropatnick dated 16 January 2014.

Council received a list of councillors who were appointed/volunteered at the 5 December 5 2014 Council meeting to represent Council on a committee, board or other organization.

President Friesen reminded councillors that Committees' Terms of Reference are in the Policy Handbook.

14.01.6 CONSENT AGENDA

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between December 1, 2013 and January 1, 2014.

C2. INVESTIGATION COMMITTEE APPOINTMENT

Council approved the appointment of Leo Korenbaum, P.Eng. to the Investigation Committee.

COUNCIL EDUCATION

14.01.7 D1. COUNCIL EDUCATION WITH GOVERNANCE COACH SUSAN ROGERS "How to Stay Focused on the Priorities"

Facilitator Susan Rogers led councillors on an exercise on how to keep priorities in the forefront of governance and how to link that to policy governance.

Council broke into workgroups to discuss and formulate responses to the following questions:

- a) In my work life I stay focused on individual and group priorities by.....
- b) In my personal life I stay focused on priorities by.....
- c) In my governance life our team could stay focused on our current three priorities (1) government relations, (2) public perception and (3)recruitment/retention/diversity) by.....

Susan Rogers then gave a presentation "Policy Governance: A Tool for Councils"

Susan discussed where policies "fit" into the organizational chart.

2:17 p.m. President Friesen thanked Ms Rogers for her presentation.

D2. Governance Training for Councillors - Introduction to Policy Governance

Councillors were invited to attend a training session on policy governance that will be held on Monday, April 7 from 9:00 a.m. to 4:00 p.m. at the Delta Winnipeg Hotel. All councillors were encouraged to attend.

Governance

14.01.8 G1. ELECTION OF VICE-PRESIDENT

Council referred to a Decision Background memo from Grant Koropatnick dated 16 January 2014.

Nominations for the position of Vice-President were made in accordance with the Nominating and Voting Procedures adopted for conducting this election.

Those nominated were:

Warren Gendzelevich
David Grant
Lesley McFarlane
Howard Procyshyn
Roger Rempel
Guenter Schaub
Don Spangelo

President Friesen asked each nominee whether they would allow their name to stand.

Warren Gendzelevich declined the nomination.
David Grant accepted the nomination.
Lesley McFarlane declined the nomination.
Howard Procyshyn accepted the nomination.
Roger Rempel declined the nomination.
Guenter Schaub declined the nomination
Don Spangelo declined the nomination.

Council voted by secret ballot.

Ballots were counted and Howard Procyshyn was elected Vice-President.

14.01.9 G2. INVESTIGATION DECISION - APPEAL TO COUNCIL

Council referred to a Decision Background memo from Grant Koropatnick dated 16 January 2014.

Mr. Koropatnick provided background information on the complaint.

It was MOVED by Rick Lemoine and SECONDED by Arthur Chapman that Sarantos Mattheos, Guenter Schaub, and David Grant be appointed to the Escobar/Dube Appeal Committee.

CARRIED

14.01.10 G3. COUNCIL MEETING DATE CHANGE

Council referred to a Decision Background memo from Grant Koropatnick dated 16 January 2014.

It was MOVED by Dawn Nedohin Macek and SECONDED by Jonathan Epp that Council approves changing the May Council meeting from May 15, 2014 to May 8, 2014.

CARRIED

14.01.11 G4. PUBLIC INTEREST REVIEW COMMITTEE

Council referred to a Decision Background memo from Grant Koropatnick dated 16 January 2014.

At the December 5, 2013 meeting, council considered the names of 19 volunteers who responded to the volunteer call to serve on the PIRC. It was decided to ask the professional members to submit a brief bio on their relevant experiences so that council might be better informed about each person.

Executive Director, Grant Koropatnick and President Friesen subsequently reviewed the selection criteria and the bios and attempted to assemble a balanced and diverse group to serve on the PIRC and recommended these names for Council to consider.

Councillor Rempel questioned why Council was not consulted in this selection process.

Council discussed the best way to proceed to populate the PIRC.

It was MOVED by Sheryl Rosenberg and SECONDED by Roger Rempel that Council fill the vacant positions on PIRC.

CARRIED

Council reviewed the PIRC volunteer bios which were provided online.

It was MOVED by Rick Lemoine and SECONDED by Guenter Schaub that the process for selecting two past presidents and three other professional members to PIRC be conducted by our online system using preferential voting based upon the information to be provided to Council .

CARRIED

Council agreed that the names and bios (if submitted) of the professional members who put their names forward to serve on PIRC will be included in the online voting.

It was MOVED by Jonathan Epp and SECONDED by Roger Rempel that upon the results of the membership of the PIRC that the Council engage in an online voting process using preferential voting to elect the chair and vice-chair of PIRC.

DEFEATED

It was MOVED by Jonathan Epp and SECONDED by Rick Lemoine that the PIRC self-select a chair and vice chair and Council affirm that choice.

CARRIED

14.01.12 G5. GEOSCIENTISTS CANADA DIRECTOR - TERM EXTENSION

Council referred to a Decision Background memo from Grant Koropatnick dated 16 January 2014.

It was MOVED by Don Spangelo and SECONDED by Guenter Schaub that Council approve the extension of Mr. Raymond Reichelt, P.Ge. in the position of Geoscientists Canada Manitoba Director effective until June 1, 2014.

CARRIED

14.01.13 G6. COUNCILLOR CODE OF CONDUCT SIGNATURE PAGE

President Friesen requested that Councillors read and sign the Code of Conduct/Conflict of Interest forms that were distributed at the meeting. She reminded Council that GP-10 Code of Conduct was reviewed at the December meeting.

14.01.14 G7. LICENSEE MEMBERSHIP CATEGORY

Council referred to a Decision Background memo from Grant Koropatnick dated 16 January 2014.

President Friesen stated that the Licensee Task Group researched what was happening across Canada regarding the category of limited license and prepared a licensee membership category proposal which was outlined in the Licensee Membership Category Matrix.

It was MOVED by Don Spangelo and SECONDED by Dawn Nedohin-Macek that Council approves the proposal from the Licensee Task Group for a category of Limited Licensure in Manitoba as outlined in the "Licensee Membership Category Matrix".

CARRIED

14.01.15 G8. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 16 January 2014 and the cumulative outstanding action list from Council meetings after 5 December, 2013:

Council reviewed the list.

- *Appeal committee of council - (Dorn) - in progress*
- *Licensee Task Group - in progress - (Dawn Nedohin-Macek has been added to this task group)*
- *Strategic Planning Task Group - in progress*
- *Appeal Committee - Genivar / Crabb - in progress*
- *add,*
- *Appeal Committee - Escobar / Dube*

14.01.16 G9. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 16 January 2014 and the proposed agenda for the next Council meeting on 13 March 2014.

Monitoring reports will be prepared for:

EL-3.1 Financial Condition - Grant Koropatnick
EL-6 Application of the EGP Act - Grant Koropatnick

GP-8.2 Past President's Committee - Roger Rempel
GP-8.3 Executive Committee - Dawn Nedohin-Macek
GP-8.4 Discipline Committee - Rick Lemoine

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

14.01.17 M1. EL-4 ASSET PROTECTION AND RISK MANAGEMENT

Council considered a Monitoring Report from Grant Koropatnick, dated 16 January 2014.

Council requested that the Executive Director to check with other Executive Directors to see how much insurance coverage they are carrying. Grant will review whether our coverage is adequate.

M2. EL-7 COMPENSATION AND BENEFITS

Council considered a Monitoring Report from Grant Koropatnick, dated 16 January 2014.

3:50 p.m. President Friesen passed the Chair to Past-President Nedohin-Macek.

COUNCIL PERFORMANCE

14.01.18 Council considered a Monitoring Report, GP-6 Governance Succession by Lesley McFarlane, dated 16 January 2014. *Councillor McFarlane spoke to the report. She suggested for future improvement, the Nominating Committee should ideally be diverse as possible.*

3:52 p.m. President Friesen resumed the Chair.

Council considered a Monitoring Report, GP-7 Council Committee Principles by Howard Procyshyn, dated 16 January 2014.

Council considered a Monitoring Report, GP-8 Council Committee Structure by David Grant, dated 16 January 2014. *Councillor Grant spoke to the report. He noted term limits have not been imposed on members of the Investigation Committee. He reported that the implications of this minor non-compliance will be reviewed.*

Council considered a Monitoring Report, GP-8.1 Nominating Committee by Warren Gendzelevich, dated 16 January 2014.

Councillor Gendzelevich spoke to the report. He noted that there is one area of non-compliance. He advised that the Nominating Committee does not maintain a list of members interested in serving on various external boards and committees.

Remove 1.2 From the Monitoring report GP-8.1 Put this on the agenda for next meeting

*EXECUTIVE LIMITATIONS – NONE
COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP*

INFORMATION ITEMS

14.01.19 Council considered and received the following information items:

N1. Membership statistics as at December 31, 2013

N2. Financial Statement December 31, 2013

N3. Insurance Coverage for Councillors

N4. Celebrating Women in Engineering

N5. OIQ Update - Detecting Corruption in the Profession

N6. Treaty Relations Commissioner James B. Wilson

N7. Engineers Canada Director's Report

February 2014 Board Meeting - Big Picture Thinking

N8. Geoscientists Canada Director's Report

N9. UMES -

Councillor Fritz reported on a UMES meeting that she attended last night. She stated that the annual pi- throw event will be raising money for Camp Quality, a camp for children with cancer. UMES would like APEGM's endorsement of the event.

She advised that the U of MB Faculty of Engineering raised the most money in support of MOVEMBER out of all other Canadian engineering schools. She noted that they beat UBC by \$800.00.

She advised that UMES won the bid to host the CFES congress in January 2015.

Grant Koropatnick advised that APEGM will be funding the welcome social event for the congress.

14.01.20 **V1. REVISED EVALUATION PAGE FOR THE MEETING**

Councillors went through the evaluation page and agreed that the meeting followed the style of governance to which it had been committed.

Councillors were asked if there is anything that Council can do to improve for the next meeting.

- *Get through topics quicker. Council was long-winded on a couple of issues.*
- *Provide Council with more information and a clearer timeline from the Limited Licensee Task group so that the issue can be completely understood.*
- *Convert the Council meeting evaluation form check list into electronic form.*
- *Have the councillor's name written on both sides of the name plates.*
- *Start earlier in the day and have a lunch break with the target of ending the meeting by 2:00 p.m.*

Councillors were asked to communicate with the President if they think the Council meetings should be hosted differently.

NICE TO KNOW ITEMS

- 14.01.21** F1. Steven Fletcher Receives His P. Eng. Certificate
F2. APEGM Member Dave Ford, P. Eng. bikes from Shanghai to Singapore
F3. A Great Story about Winnipeg.

14.01.22 **ADJOURNMENT**

The meeting adjourned at 4:19 p.m.

The next regular meeting of Council will be held at 12:00 noon on 13 March 2014.

Marcia Friesen, P.Eng.
President

Ld/ 01000/01100/2014 January 16 Council Minutes

Grant Koropatnick, P.Eng.
Executive Director & Registrar