



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, March 13, 2014** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

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**PRESENT:** Marcia Friesen, presiding; Chris Beaumont-Smith; Jonathan Epp; Kaitlin Fritz; Warren Gendzelevich; David Grant; Rick Lemoine; Sarantos Mattheos; Lesley McFarlane; Dawn Nedohin-Macek; Howard Procyshyn; Roger Rempel; Sheryl Rosenberg; Guenter Schaub; Don Spangelo

**ALSO PRESENT:** Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce  
Digvir Jayas, Engineers Canada Director  
Raymond Reichelt, Geoscientists Canada Director

**REGRETS:** Steven Vieweg; Arthur Chapman.

#### **14.02.1 CALL TO ORDER AND INTRODUCTIONS**

President Friesen called the meeting to order at 12:30 p.m.

#### **HEALTH AND SAFETY MOMENT**

- There is new signage in the APEGM office regarding fire and emergency procedures.
- APEGM has purchased a defibrillator, which is located in the foyer.
- Sidewalks can be very treacherous with the freeze/thaw that is currently going on.
- Watch out for icicles on buildings.

#### **14.02.2 ADOPTION OF AGENDA**

It was **MOVED** by Roger Rempel and **SECONDED** by Rick Lemoine that the agenda be approved as circulated.

CARRIED

#### **14.02.3 MINUTES OF THE COUNCIL MEETING OF 16 January 2014.**

It was **MOVED** by Guenter Schaub and **SECONDED** by David Grant that the Minutes of the Council meeting of 16 January 2014 be approved with the following amendment: under item 14.01.9 "Appointment to Appeal Committee" - include the name of the appeal file.

*OWNERSHIP LINKAGE*

**14.02.4 01. CHAIR'S REPORT - President Marcia Friesen, P.Eng.**

President Friesen reported that she recently attended the Engineers Canada Board meetings in Gatineau. She advised that she attended the Presidents' meeting. Some of the issues discussed were:

- Consistency in admissions practices.
- The Canadian Framework for Licensure (CFL).
- Incidental Practice (BC and Ontario have signed an agreement on Incidental Practice). The constituent associations are looking to Engineers Canada for a position on this matter.
- An increase in Secondary Liability Insurance coverage for whistle blowers. Engineers Canada has negotiated coverage of \$50,000 for legal advice and lost income replacement.
- Most of the Presidents would like to see Engineers Canada translate and administer the OIQ on-line professional practice and ethics course.
- EIT voting rights. There is not consistency across the country on EITs' voting rights.
- APEGA Human Rights tribunal. President Friesen advised that an Alberta Human Rights Commission tribunal issued a decision regarding a complaint against APEGA where an applicant felt that APEGA discriminated against him based on his country of origin. The tribunal ruled in the applicant's favour. APEGA is appealing this decision.
- The Ontario Human Rights Commission (OHR) position on the Canadian Experience Requirement. The OHR has ruled that the requirement to demonstrate at least one year of Canadian experience is discriminatory and biased.

President Friesen, Geoscientists Canada Director Raymond Reichelt, and Executive Director Grant Koropatnick met to discuss a request for input on Ordre Quebec and CCPG.

President Friesen, Dr. Digvir Jayas, and Executive Director Grant Koropatnick provided input to Engineers Canada for their "Big Picture Long Term Thinking" scheme.

A delegation, with representatives from APEGM, CTTAM, and ACEC, met with Justice Minister Andrew Swan regarding the Limitations of Actions Act. It was noted that the Manitoba limits are out of-step with other provinces.

President Friesen added that APEGM hosted the student networking event on February 6. She commented that there was a good proportion of students and industry representatives.

#### **14.02.5**      *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

#### **C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee between January 1, 2014 and February 28, 2014.

#### **C2. REVISION TO THE MANUAL OF ADMISSIONS**

#### **C3. HONORARY LIFE MEMBER**

The APEGM Awards Committee at its meeting of March 5, 2014 passed a motion recommending to council Dr. Ron Britton, PhD., P.Eng. for the 2014 recipient of an honorary life membership. The award will be presented at the AGM dinner Friday, October 24, 2014.

### *COUNCIL EDUCATION*

#### **14.02.6**      **D1. COUNCIL EDUCATION WITH GOVERNANCE COACH SUSAN ROGERS**

- i. Celebrating APEGM's Governance History**
- ii. Subtle Differences from the Carver Model**

Council welcomed Susan Rogers to the meeting for another education session on Policy Governance. Ms Rogers led councillors in an exercise that gave them an understanding of the subtle differences between APEGM governance and the theoretical model of Policy Governance®.

1:22 p.m. President Friesen thanked Ms Rogers for her presentation.

### *Governance*

#### **14.02.7**

### **G1. ELECTION OF EXECUTIVE COMMITTEE MEMBER**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 March 2014.

President Friesen spoke about the time commitment for the Executive Committee member.

Nominations for the position of Executive Committee Member were made in accordance with the Nominating and Voting Procedures adopted for conducting this election.

Those nominated were:

Jonathan Epp  
David Grant  
Rick Lemoine  
Lesley McFarlane  
Roger Rempel  
Guenter Schaub  
Don Spangelo

President Friesen asked each nominee whether they would allow their name to stand.

Jonathan Epp- declined the nomination  
David Grant declined the nomination  
Rick Lemoine accepted the nomination  
Lesley McFarlane declined the nomination  
Roger Rempel accepted the nomination  
Guenter Schaub accepted the nomination  
Don Spangelo declined the nomination

Council voted by secret ballot.

Ballots were counted and Roger Rempel was elected Executive Committee Member.

#### **14.02.8**

### **G2. COUNCIL STRATEGIC PRIORITIES 2013 - 2017 Strategic Priorities Task Group Final Report**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 March 2014.

President Friesen spoke to the briefing memo. She stated that in January 2013, Council held a strategic planning session and identified eight strategic issues and prioritized three of those issues.

It was MOVED by Jonathan Epp and SECONDED by Rick Lemoine to accept the document entitled *APEGM Council Strategic Priorities 2013 – 2017* dated March 2014, and to affirm the actions and measures included therein.

CARRIED

Council discussed the document and a question was raised on how often the document would be re-evaluated.

President Friesen answered that there are timelines put in the document to measure ourselves. At any point we can change direction during the normal council process. Every year it is Council's prerogative to review this document; it could be discussed annually at the Council retreat.

Councillor Rempel commented that we always have our "radars on" and will be receptive and responsive to any issues that may come up that affect our professions.

Mr. Koropatnick noted that council governance policy GP-16 refers to the planning cycle and agenda control. The councillor who reports on GP-16 has the opportunity to review and report on the timing of various council monitoring reports (including any strategic priorities) and to advise council of any recommended changes to the schedule. There is opportunity to adjust as we go. If new issues come up, they can be added to the next council agenda.

It was MOVED by Dawn Nedohin-Macek and SECONDED by Roger Rempel to ask Grant Koropatnick, P.Eng. to lead the implementation of the actions included in the document *APEGM Council Strategic Priorities 2013 – 2017* dated March 2014.

CARRIED

#### **14.02.9**

### **G3. APPOINTMENT OF NON-MEMBER TO PIRC**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 March 2014

It was MOVED by Roger Rempel and SECONDED by Don Spangelo that Council appoints Dawn Harris, PAg to the PIRC in the role of non-member.

CARRIED

## **PIRC FIRST MEETING**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 March 2014.

It was MOVED by Rick Lemoine and SECONDED by Roger Rempel that Council requests that Registrar Grant Koropatnick contact all PIRC members for the purpose of scheduling the inaugural meeting.

CARRIED

## **14.02.10 G4. CHINESE MEMBERS CHAPTER**

Council referred to a Decision Background memo from Grant Koropatnick dated 13 March 2014.

Mr. Koropatnick advised that he met with the Chinese members Chapter organizing group. They estimate between 150 and 300 members would be eligible in the first year.

It was MOVED by Guenter Schaub and SECONDED by Lesley McFarlane that Council approves the adoption of the constitution and by-laws of the Chinese Members Chapter and thereby establishes the chapter under Association By-law 16.

CARRIED

Against Chris Beaumont-Smith  
Abstained David Grant

Council was advised that in Manitoba, there are both geographic and ethnic community based chapters. Ontario and other provinces have the typical regional chapters. It was noted that Manitoba currently has 3 regional chapters.

APEGM's experience with the Filipino Members chapter has been very positive as seen in the recent article in the Keystone Professional magazine.

Councillor Epp stated that there are potentially other groups beyond ethnic groups that may want to start a chapter.

Councillor Rosenberg advised that the Bar Association is organized by areas of practice (i.e litigators, tax lawyers), but also has a section for sexual orientation and gender identity.

After discussion, it was generally thought that anyone could seek membership in any chapter regardless of their personal background, as long as their participation did not violate the

constitution and by-laws of the chapter. Council agreed that additional discussion on this topic would be beneficial.

It was MOVED by Jonathan Epp and SECONDED by Chris Beaumont-Smith that council provide additional commentary to the Chinese Members Chapter regarding who qualifies for membership.

CARRIED

**14.02.11 G5. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated 13 March 2014 and the cumulative outstanding action list from Council meetings after 16 January 2014:

*Council reviewed the list.*

- *Appeal committee of council - (Dorn) - in progress*
- *Licensee Task Group - in progress*
- *Strategic Planning Task Group - in progress*
- *Appeal Committee - Genivar / Crabb - completed*
- *Appeal Committee - Escobar / Dube*

**14.02.12 G6. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.**

Council considered a memo from Grant Koropatnick dated 13 March 2014 and the proposed agenda for the next Council meeting on 8 May 2014.

Monitoring reports will be prepared for:

EL-2 Treatment of Staff Grant Koropatnick  
EL-5 Interactions With Members Grant Koropatnick

GP-3 Council Role and Job Description - Jonathan Epp  
GP-8.9 Registration Committee - Sarantos Mattheos  
GP-9 Council and Committee Expenses - Kaitlin Fritz  
GP-12 Cost of Governance - Arthur Chapman

Additional suggestions:

- Invite representatives from the Chinese Member Chapter to make a brief presentation to Council at a future meeting.
- Committees of the Executive Director report once-per-year at the AGM, but interim reports could be added as information items to any council agenda throughout the year.

- Councillor Epp suggested that there is a gap in Council self-evaluation in section 5 of the handout received from Susan Rogers. It was requested that Susan Rogers provide an explanation as part of the Council Education (Section D1) at the next council meeting.

## *MONITORING - EXECUTIVE LIMITATIONS AND ENDS*

### **14.02.13 M1. EL-3.1 FINANCIAL CONDITION**

Council considered a Monitoring Report from Grant Koropatnick, dated 13 March 2014.

### **M2. EL-6 APPLICATION OF THE ACT**

Council considered a Monitoring Report from Grant Koropatnick, dated 13 March 2014.

## *COUNCIL PERFORMANCE*

**14.02.14** Council considered a Monitoring Report, GP-8.2 Past President's Committee by Roger Rempel, dated 13 March 2014.  
*Councillor Rempel spoke to the report. He noted that there was a recommendation made last year to post the meeting minutes on the website as some members may find the information of value.*

Council considered a Monitoring Report, GP-8.3 Executive Committee by Dawn Nedohin-Macek, dated 13 March 2014.  
*Past President Dawn Nedohin-Macek spoke to the report. It is recommended that the Executive Committee meeting minutes be posted to the secured, online area for ease of access and review by Executive Committee members.*

Council considered a Monitoring Report, GP-8.4 Discipline Committee by Rick Lemoine, dated 13 March 2014.  
*Councillor Lemoine noted that the Discipline Committee is fulfilling its' mandate under the Act and By-laws and has no active discipline files at this time.*

Council considered a Monitoring Report, GP-8.5 Investigation Committee by Guenter Schaub, dated 13 March 2014.  
*Councillor Schaub spoke to the report. He noted that there are currently 18 members serving on the Investigation Committee and*



*there is a good range of years of service represented on the committee.*

**EXECUTIVE LIMITATIONS – NONE  
COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP**

**INFORMATION ITEMS**

**14.02.15** Council considered and received the following information items:

N1. Membership statistics as at February 28, 2014

N2. Financial Statement February 28, 2014

N3. Survey on Engineering Ethics in Manitoba Survey Report

N4. Letter from APEGS President - Unlicensed Practice

N5. APEGBC Issues a statement on Climate Change Position Paper

N6. Insurance Coverage Follow-up Information

*Mr. Koropatnick noted that the Association has similar coverage to other regulators in Manitoba.*

N7. COUNCILLOR DINNER INVITATIONS:

ENGAP Grad Dinner - March 27

Breakfast with the Premier - April 15

ACEC Manitoba Awards Dinner - April 17

Table for 1200 MAA Dinner - May 31

N8. Manitoba Government Budget Press Release

N9. OIQ President Running in Quebec Election

N10. Engineers Canada Director's Report

Summary of February 28, 2014 Board of Directors Meeting

*Dr. Jayas stated that if Councillors have any questions or issues they would like him to present to Engineers Canada, please contact him.*

N11. Geoscientists Canada Director's Report

Articles of Continuance and By-Law Revisions

Admission Support Tools Project Briefing

David Grant informed Council that the Manitoba Schools Science Symposium is coming up next month.

President Friesen reminded Council that it is Provincial Engineering and Geoscience week (PEGW)

Councillor Fritz expressed thanks, on behalf of UMES, to APEGM for supporting the industry PI Throw charity fundraiser. An additional \$850.00 was raised for Camp Quality.

**14.02.16** **V1. REVISED EVALUATION PAGE FOR THE MEETING**

President Friesen created an online automated version of the self-evaluation page. Councillors logged in and provided their responses. Councillors agreed that the meeting followed the style of governance to which it had been committed.

All agreed that this had been a good meeting.

*NICE TO KNOW ITEMS*

- 14.02.17** F1. A Nice email received in the APEGM office  
F2. A Nice Letter from IEEQ Bursary Recipient  
F3. Birthday Card-of-the-Month.

**14.02.18** **ADJOURNMENT**

The meeting adjourned at 3:55 p.m.

The next meeting of Council will be held at 12:00 noon on 8 May 2014.

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Marcia Friesen, P.Eng.  
President

Ld/ 01000/01100/2014 March 13 Council Minutes

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Grant Koropatnick, P.Eng.  
Executive Director & Registrar