



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, May 8, 2014** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

PRESENT: Marcia Friesen, presiding; Chris Beaumont-Smith; Arthur Chapman; Jonathan Epp; Kaitlin Fritz; Warren Gendzelevich; David Grant; Sarantos Mattheos; Lesley McFarlane; Dawn Nedohin-Macek; Howard Procyshyn; Roger Rempel; Sheryl Rosenberg; Guenter Schaub; Don Spangelo;

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce; Raymond Reichelt, Geoscientists Canada Director; Veronica Marriott, Florence Lee (for item 14.03.5)

REGRETS: Rick Lemoine; Steven Vieweg; Digvir Jayas

14.03.1 CALL TO ORDER AND INTRODUCTIONS

President Friesen called the meeting to order at 12:34 p.m.

HEALTH AND SAFETY MOMENT

- There have been cases of measles reported in Winnipeg. People between the ages of 20 and 40 may need a booster.
- Watch out for cyclists, especially in the bike lanes.

14.03.2 ADOPTION OF AGENDA

It was **MOVED** by Jonathan Epp and **SECONDED** by Lesley McFarlane that the agenda be approved as circulated.

CARRIED

14.03.3 MINUTES OF THE COUNCIL MEETING OF 13 March 2014.

It was **MOVED** by Guenter Schaub and **SECONDED** by Sarantos Mattheos that the Minutes of the Council meeting of 13 March 2014 be approved as circulated.

CARRIED

Grant Koropatnick advised that in order to maintain privacy, the names on the appeal committee files will be redacted from the minutes that are posted on the public website.

OWNERSHIP LINKAGE

14.03.4 01. CHAIR'S REPORT - President Marcia Friesen, P.Eng.

President Friesen advised that the Executive Committee recently met and one topic discussed was different strategies for improving government relations.

She gave a report on a variety of topics and events:

Ownership linkage - the recent workshop with Jan Moore made it clear that it is a priority to link with owners; for the professions the owners are the public. The Ownership Linkage Committee continues to be a committee that is not functioning. APEGM's Volunteer Coordinator, Diana Vander Aa, has issued a call for volunteers to join the councillors on the committee, but no one has responded.

Starting with the September meeting, speakers representing the "owners" will be asked to make presentations to Council.

Council Strategic Priorities . A version of the strategic priorities document will be formatted and posted to the website.

Event Attendance and Speaking . President Friesen recently spoke at the Iron Ring Ceremony and an Engineers Without Borders event. She emphasized at both events that APEGM is here to welcome new engineers into the professional community and to help them establish their professional identity as a new member of the profession.

She also reported that she attended the following events: Spaghetti Bridge build ,ENGAP graduation dinner, Past Presidents lunch, New Members lunch, Policy Governance workshop, and the joint ACEC MB /APEGM executive committee meeting.

MAA Meeting . President Friesen and Executive Director Grant Koropatnick met with MAA representatives Judy Pestrak and Kent Woloschuk regarding the upcoming meeting with Minister Erna Braun to discuss Act change items.

Premier's Breakfast Meeting . An informal meeting of the Premier and Minister took place with APEGM representatives who attended the fundraising breakfast. It was a good opportunity to engage in light conversation and to show a friendly image. The Premier commented that he was glad to meet a table of engineers.+

President Friesen advised that she recently attended the APEGA and APEGS Annual General Meetings.

APEGA

- APEGA has approximately 73,000 members; about 9,000 members apply each year of which half are internationally trained.
- Some council changes are happening at APEGA. For example, they have reduced council committees from 11 down to 4. It was noted that they deleted their public issues committee; in favour of council taking-on the sole responsibility for public issues.
- The Alberta Human Rights Commission ruled against APEGA on a complaint from an applicant that APEGA had discriminated on the basis of %country of origin.+ APEGA is appealing this decision to the provincial court claiming the tribunal made errors in fact and errors in law.

APEGS

- APEGS has issued a position on incidental practice for geoscientists. They do not support the APEGBC-APGO agreement on unlicensed practice.
- There was a member motion from the floor at the AGM, asking the APEGS Council to discuss and report back on a more formal CPD reporting process.

Updates from the previous Council meeting:

- Representatives from the APEGM Chinese Members Chapter will make a presentation to Council at its June meeting.
- Executive Committee meeting minutes will be uploaded for viewing by committee members.

Councillor Epp asked what is the difference between the Public Awareness and Ownership Linkage committees?

Grant Koropatnick directed Council to the Committees' Terms of Reference in the governance policy handbook. He advised that, basically, the Public Awareness Committee gets information out to the public for events such as PEGW, Spaghetti Bridge and career and science symposia, while the Ownership Linkage Committee

receives information and feedback from the owners of the professions on matters of public interest.

One example of a recent public interest matter was the recent news item regarding Trinity Western University and its mandatory code of conduct which discriminates on the basis of sexual orientation. Some provincial Law Societies have ruled that this is not in the public interest and have decided to deny accreditation of this particular institution.

Council was also advised about a recent matter involving a member of a Law Society who fraudulently obtained more than a million dollars from his clients. The member was not suspended by the Law Society. The role of a self-regulating profession is to protect the public and the public may not have been protected in this case. The privilege of self-governance is threatened when a professional regulatory body fails to protect the public.

President Friesen encouraged councillors to listen for news items about matters of public interest and concern. Good governance of the professions requires that council pay attention and respond to what is happening out in the general public.

14.03.5 UMES SENIOR STICK AND 2014 - 15 EXECUTIVE

1:22 p.m. President Friesen welcomed UMES representatives, Veronica Marriott, Senior-Stick and Florence Lee, Vice-Stick (Academic)

Ms Marriott gave a PowerPoint presentation about UMES, who it represents, its purpose, and its organizational structure.

Ms Marriott stated that the major expenditures for UMES are travel expenses to attend conferences and competitions and support for technical societies.

She stated that the H.I.R.E.D. (helping industry reach engineers directly) program is very successful.

She advised that UMES will be hosting the national Canadian Federation of Engineering Students (CFES) conference in January, 2015. Grant Koropatnick added that APEGM has committed to sponsoring the welcome event on the opening night of the conference.

Council was reminded that Kaitlin Fritz is the Council liaison with UMES.

1:40 p.m. President Friesen thanked Ms Marriott and Ms Lee for their presentation and they left the meeting.

14.03.6 *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between March 1, 2014 and April 30, 2014.

COUNCIL EDUCATION

14.03.7 **D1. COUNCIL EDUCATION WITH GOVERNANCE COACH SUSAN ROGERS**

1:42 p.m. Council welcomed Susan Rogers to the meeting for another education session on Policy Governance.

At Council's March meeting, Councillor Epp suggested that there is a gap in Council self-evaluation in section 5 of the handout received from Susan Rogers. It was requested that Susan Rogers provide an explanation as part of the Council Education time.

Ms Rogers responded by explaining how our practices are slightly different than the theoretical model of Carver Policy Governance.

She provided Council with a handout and spoke to Jonathan's question on council performance evaluation gaps. It was noted that there is a gap regarding monitoring reports on Ends policies (E-2, E-3, and E-6).

Council was reminded that a monitoring schedule has always been in place for reporting on the Ends, however the schedule was temporarily suspended during the last round of policy revisions.

President Marcia recommended that she and Grant do some homework and put something together for a briefing note at the June council meeting.

It was MOVED by Don Spangelo and SECONDED by Warren Gendzelevich that Grant Koropatnick and Marcia Friesen have discussion and come back to Council with some clarity on whether we are falling short of our own policies and what it may take to get back on track.

In favour - 2
Against - 10
Abstained - 1 (D. Spangelo)
MOTION DEFEATED

2:35 p.m. President Friesen thanked Ms Rogers for her presentation.

Governance

14.03.8 G1. REGISTRATION COMMITTEE - NEW LAY MEMBER APPOINTMENT

Council referred to a Decision Background memo from Grant Koropatnick dated 8 May 2014.

There is a requirement for a non-member to serve on the Registration Committee.

It was MOVED by Dawn Nedohin-Macek and SECONDED by Guenter Schaub that Council appoints Marshall Kirton, MAA to the Registration Committee in the role of lay-member.

CARRIED
Don Spangelo abstained

14.03.9 G2. NATIONAL LIAISON COMMITTEE - GEOSCIENTISTS CANADA DIRECTOR APPOINTMENT

Council referred to a Decision Background memo from Grant Koropatnick dated 8 May 2014.

Council was advised that Raymond Reichelt's term of office as Geoscientists Canada Manitoba Director ends on 1 June 2014.

President Friesen thanked Raymond Reichelt for his dedicated service.

It was MOVED by Chris Beaumont Smith and SECONDED by David Grant that Council appoints Dr. Ganpat Lodha, PGeo to the position of Geoscientists Canada Manitoba Director effective until June 1, 2016.

CARRIED

14.03.10 G3. RESIGNATION FROM THE DISCIPLINE COMMITTEE

Council referred to a Decision Background memo from Grant Koropatnick dated 8 May 2014.

Discipline Committee member Peter Mignacca, PEng declared a conflict of interest with respect to a current discipline file and tendered his resignation from the committee.

It was MOVED by Don Spangelo and SECONDED by Guenter Schaub that Council accepts the resignation of Peter Mignacca, PEng from the Discipline Committee effective as of the date of his email sent April 4, 2014.

CARRIED

14.03.11 G4. RESIGNATION FROM THE CONTINUING COMPETENCY COMMITTEE

Council referred to a Decision Background memo from Grant Koropatnick dated 8 May 2014.

Continuing Competency Committee member Brea Williams, PEng cited poor availability for attending future meetings and tendered her resignation from the committee.

It was MOVED by Sarantos Mattheos and SECONDED by Warren Gendzevich that Council accepts the resignation with regrets of Brea Williams, PEng from the Continuing Competency Committee effective as of the date of her email sent April 15, 2014.

CARRIED

14.03.12 G5. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 8 May 2014 and the cumulative outstanding action list from Council meetings after 13 March 2014:

THIS WAS DISCUSSED AFTER MONITORING REPORTS

Council reviewed the list.

- *Appeal committee of council - (Dorn) - in progress*
- *Licensee Task Group - in progress*
- *Strategic Planning Task Group - completed*
- *Appeal Committee - Escobar / Dube - in progress*

14.03.13 G6. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 8 May 2014 and the proposed agenda for the next Council meeting on 12 June 2014.

Monitoring reports will be prepared for:

EL-3 Financial Planning & Budgeting - Grant Koropatnick
EL-3.1 Financial Condition & Activities - Grant Koropatnick

GP-8.6 National Liaison Committee - Warren Gendzelevich
GP-8.7 Ownership Linkage Committee - Lesley McFarlane
GP-8.10 Continuing Competency Committee - Howard Procyshyn
GP-16 Council Planning Cycle & Agenda Control - Chris
Beaumont-Smith

GP-12 Cost of Governance report due for this meeting (Arthur Chapman) would be submitted when it becomes available.

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

14.03.14 M1. EL-2 TREATMENT OF STAFF

Council considered a Monitoring Report from Grant Koropatnick, dated 8 May 2014.

M2. EL-5 INTERACTIONS WITH MEMBERS

Council considered a Monitoring Report from Grant Koropatnick, dated 8 May 2014.

COUNCIL PERFORMANCE

- 14.03.15** Council considered a Monitoring Report, GP-3 Council Role and Job Description by Jonathan Epp, dated 8 May 2014.

Jonathan spoke to the report. He stated that the overall message in his report is that Council is compliant. He noted, however, that in the course of preparing his report, he found that it wasn't always clear where information was located or what certain terminology meant. He recommended that a knowledgebase containing definitions and helpful resource material be created. He also recommended that historic information from Council agendas be centrally located and indexed.

During the report, Dawn Nedohin-Macek asked about web site development and what was happening. Grant Koropatnick advised that a lot of work was currently underway on web site improvements including a broad range of initiatives that would incorporate the new name (Engineers Geoscientists Manitoba) with new imagery (colours, fonts and photos).

A few councillors indicated that they have experience in website design and expressed interest in providing input into the development of the new website.

Roger Rempel asked if the membership, being the end user, was consulted as to what they would like to see in the new website.

Executive Director Koropatnick answered that it was not necessary to strike a committee of the membership. He stated that an RFP was issued to several marketing design companies and was confident the resultant work would provide many improvements. He gave one example of a new mobile app being developed for members to update their profile information and submit CPD hours through their mobile devices.

Councillor Rempel stated that Council should have been approached for input on the website.

Operations Manager William Boyce advised that APEGM's Systems Analyst Programmer Andrew Reddoch routinely gets feedback from members and works with committees (eg. RC, CCC, ERC) to improve how they use the website. Suggestions for web site improvements from councillors could be relayed to Andrew for including in the docket of changes being worked-on.

It was MOVED by Don Spangelo and SECONDED by David Grant that at the next opportunity the Executive Director will give Council an update on the various re-branding and re-imaging work underway including the APEGM website for council education.

CARRIED

Council considered a Monitoring Report, GP-8.9 Registration Committee by Sarantos Mattheos, dated 8 May 2014.
Sarantos spoke to the report. He noted that the current chair has served for longer than two years, therefore Council is not-compliant in this area.

It was MOVED by Sheryl Rosenberg and SECONDED by Dawn Nedohin-Macek that the Registration Committee be asked to address this area of non-compliance and report back to Council at its next meeting.

CARRIED

Council considered a Monitoring Report, GP-9 Council and Committee Expenses by Kaitlin Fritz, dated 8 May 2014.
Kaitlin spoke to the report. Council is compliant.

EXECUTIVE LIMITATIONS

14.03.16 S1. REVISION OF POLICY EL - 3.1(9) FINANCIAL CONDITION

Council referred to a Decision Background memo from Grant Koropatnick dated 8 May 2014.

David Grant, when doing his monitoring report, noted that we were not in compliance.

It was MOVED by Leslie McFarlane and SECONDED by Jonathan Epp that Council approves the revision to executive limitation policy EL3.1 (9) as indicated.

7 in favour
5 opposed
CARRIED

INFORMATION ITEMS

14.03.17 Council considered and received the following information items:

N1. Membership statistics as at April 30, 2014

N2. Financial Statement - April 30, 2014

N3. Summary of Investigation Committee Proceedings
N4. Managing Transitions: A Planning Resource Guide for Employees and Employers
N5. "Make Your Move" Student Outreach
N6. OIQ Press Release - Extraordinary General Meeting
N7. Engineers Canada Director's Report - Board Update Newsletter
N8. Geoscientists Canada Director's Report
Not-for-Profit Corporation Act
Geoscientists Canada Value Proposition

14.03.18 **V1. REVISED EVALUATION PAGE FOR THE MEETING**

President Friesen created an online automated version of the self-evaluation page. Council was asked to evaluate its behaviours and performances. Councillors logged in and provided their responses.

Council followed the style of governance to which it had been committed in some areas.

President-Elect Howard Procyshyn added:

Engineers have a tendency to micromanage; we have to continually remind ourselves of our governance responsibilities and to resist the desire to put forward our personal interests ahead of the responsibility for governing the professions.

NICE TO KNOW ITEMS

- 14.03.19** F1. Welcome Baby Liam
F2. Making Links Engineering Classic, June 19, 2014.
F3. ACEC National Summit, June 19-21, 2014 . Winnipeg.

Council congratulated David Grant on his retirement from Manitoba Hydro.

Chris Beaumont Smith advised that 22 geologists received their earth rings at a recent ceremony.

14.03.20 ADJOURNMENT

The meeting adjourned at 4:19 p.m.

The next meeting of Council will be held at 12:00 noon on 12 June 2014.

Marcia Friesen, P.Eng.
President

Ld/01000/01100/2014 May 8 Council Minutes

Grant Koropatnick, P.Eng.
Executive Director & Registrar