



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, June 12, 2014** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

PRESENT: Marcia Friesen, presiding; Arthur Chapman; Jonathan Epp; Kaitlin Fritz; Warren Gendzelevich; David Grant; Rick Lemoine; Sarantos Mattheos; Dawn Nedohin-Macek; Howard Procyshyn; Roger Rempel; Sheryl Rosenberg; Guenter Schaub; Don Spangelo; Steven Vieweg

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; William Boyce
Ganpat Lodha, Geoscientists Canada Director
Digvir Jayas, Engineers Canada Director
Chinese Members Chapter Representatives: Zhidong Pan, Junying Qu, Wing-Keat Wong, Steven Wu, Xiao Wen Hao (for item 14.04.5)

REGRETS: Chris Beaumont-Smith; Lesley McFarlane

14.04.1 CALL TO ORDER AND INTRODUCTIONS

President Friesen called the meeting to order at 12:31 p.m.

HEALTH AND SAFETY MOMENT

- There have been a few accidents involving cyclists in the news lately. Be careful when cycling.
- Be mindful of safety in the workplace.

14.04.2 ADOPTION OF AGENDA

It was **MOVED** by Don Spangelo and **SECONDED** by Jonathan Epp that the agenda be approved as circulated.

CARRIED

14.04.3 MINUTES OF THE COUNCIL MEETING OF 8 May 2014.

It was **MOVED** by Dawn Nedohin-Macek and **SECONDED** by Guenter Schaub that the Minutes of the Council meeting of 8 May 2014 be approved as circulated.

CARRIED

OWNERSHIP LINKAGE

14.04.4 01. CHAIR'S REPORT - President Marcia Friesen, P.Eng.

President Friesen reported on some of the meetings that she has recently attended:

- the Executive Committee recently met and reviewed the budget in detail. There will be funds allocated for government relations activities.
- the 2014 Nominating Committee has held three meetings. The Committee has developed a slate of candidates for election to Council.

ENGINEERS CANADA AGM

President Friesen, Executive Director Grant Koropatnick, and Engineers Canada Director Digvir Jayas attended the Engineers Canada AGM held in Saint John, New Brunswick. President Friesen reported on some of the issues discussed at the meetings.

- There has been interest expressed in developing an audit process for the admissions procedures of constituent associations.
Engineers Canada is waiting for the CFL (Canadian Framework for Licensure) elements to be finalized before proceeding.
- Engineers Canada has started work on translating the OIQ on-line professional practice and ethics course. Marcia reminded Council that APEGM has expressed its interest in the course to Engineers Canada.
- In light of Lac-Megantic and other recent significant incidents, Engineers Canada has been asked to consider approaching nationally regulated industries (eg. Transport Canada) to express concern regarding public safety and to offer input into methods for enhancing public safety.
- APEGA's appeal against the recent decision of the Alberta Human Rights Commission will be heard in early December.
- The Engineers Canada Board has approved a \$1,000,000 budget for the Competency Based Assessment Project. Engineers Canada will develop the resources and tools required for constituent associations to assess work experience. Marcia advised that half of the funding for this project will come from Employment and Social Development Canada (ESDC).

APEGM was the reception sponsor Royal Architecture Institute of Canada awards dinner. President Friesen stated that the Premier and the Minister of Labour were in attendance at the Gala.

President Friesen and Grant Koropatnick, together with representatives from MAA, recently met with the Minister of Labour to talk about changes to the Act. She reported that it was a very positive meeting.

President Friesen and Grant Koropatnick also attended the ACEC AGM.

President Friesen reminded Council that:

- Friday night is Volunteer Appreciation Night at the Goldeyes game.
- the Making Links golf tournament will be held on June 19.

Executive Director Koropatnick reported that he attended the Geoscientists Canada AGM this past weekend in Regina.

14.04.5 02. CHINESE MEMBERS CHAPTER Chapter Constitution & By-Laws

1:05 p.m.

President Friesen introduced the five members in attendance from the Association's new Chinese Members Chapter:
Jun Ying Qu, P.Eng., Wing (Wayne) Keat Wong, P.Eng., Zhidong Pan, P.Eng. , Xiao Wen Hao, P.Eng., and Steven Wu, P.Eng.

Steven Wu, chapter president provided background on the origin of the Chapter. He advised that the Chapter was approved by Council on March 13, 2014. He stated that the goal of the Chapter is to connect with Chinese engineers in Manitoba and to provide a platform for members to share ideas, information and networking opportunities.

He stated that other goals of the Chapter include:

- mentorship for members to become registered with the Association.
- create a forum to help facilitate the integration of internationally trained Chinese engineers into the local engineering community.

He stated that there are three categories of membership:

- full member (P.Engs and EITs)
- student member
- lay associates

The Chapter currently has over 50 members in a variety of engineering disciplines.

Mr. Wu advised Council that:

- Over 50 members attended the Chapter's first event which took place on June 11, 2014.
- The Chapter has a few events planned in the coming months, including a summer picnic planned for August 2014.
- The Chapter is working with APEGM staff on setting up a designated place on the Association's website.
- He will be attending the Premier's trade mission to China in October.

1:29 p.m. President Friesen thanked Mr. Wu for his presentation and the delegation left the meeting.

14.04.6 *CONSENT AGENDA*

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between May 1, 2014 and May 29, 2014.

C2. 2014- 2015 OPERATING BUDGET

COUNCIL EDUCATION

14.04.7 **D1. QUICK GUIDE TO POLICY GOVERNANCE PRINCIPLES**

A Policy Governance reference card that was given to councillors who attended the April 7th Policy Governance session was distributed. Councillors were advised that the information on the card is a good step-by-step reminder what Policy Governance style is about and what Council's role is.

Governance

14.04.8 G1. APPOINTMENT OF REGISTRATION COMMITTEE CHAIR

Council referred to a Decision Background memo from Grant Koropatnick dated 12 June 2014.

At its May 8, 2014 meeting, Council noted that the current chair of the Registration Committee has served more than two years and therefore Council was not in compliance with governance policy GP-8.9.

In response to the request from Council, the Registration Committee selected a new chair at its meeting of May 28, 2014.

It was MOVED by Don Spangelo and SECONDED by Rick Lemoine that Council approves the appointment of Julian Nedohin-Macek, P.Eng. as the Chair of the Registration Committee for a two year term (according to the policy).

CARRIED

14.04.9 G2. PROPOSED BY-LAW CHANGES

The Legislation Committee will be forwarding a proposed by-law change to Council for consideration at its September meeting.

14.04.10 G3. NOMINATING COMMITTEE SLATE OF ELECTION CANDIDATES

Council referred to a Decision Background memo from President Friesen, dated 12 June 2014.

President Friesen reported that the Nominating Committee did a lot of brainstorming and identified 13 people who are interested in running for Council. The Committee passed a motion to run 13 candidates for the four vacant engineering positions on Council. She noted that the motion did not pass unanimously.

Council was asked to consider asking the Nominating Committee to pare down this list to eight candidates, focusing on Council's strategic priority of "diversity".

Councillor Epp advised that, since he also serves on the Nominating Committee, he will abstain from comment on this item.

Council discussed the pros and cons of running 13 candidates:

- Competition is good. It encourages greater participation of the membership.
- Voting members may have trouble keeping track of all 13 candidates. The larger number might discourage thoughtful voting.
- The Nominating Committee put forward a diverse slate of candidates; don't turn anyone away.
- There's a good chance that candidates won't come back if they are defeated in the election. We could consider holding back some nominees until next year.
- Follow-up with those who don't get elected should be done; offering them other volunteer opportunities.

Grant Koropatnick explained the ranked voting system. He noted that the ranked voting system is designed to ensure fairness to all candidates.

It was MOVED by Dawn Nedohin-Macek and SECONDED by Don Spangelo that Council requests that the Nominating Committee pare down the list to eight engineer candidates and complete the slate with the strategic priority of diversity as a requirement.

In favour - 3
Opposed - 8
Abstained- H. Procyshyn, J. Epp, D. Nedohin-Macek
MOTION DEFEATED

14.04.11 G4. DECEMBER MEETING DATE CHANGE

Council referred to a Decision Background memo from Grant Koropatnick dated 12 June 2014.

Council was advised that the national technical exams are scheduled to be held in the APEGM boardroom the week of December 1-5, 2014.

It was MOVED by David Grant and SECONDED by Warren Gendzelevich that Council change the date for the upcoming December council meeting to Thursday, December 11, 2014.

CARRIED
Abstained - D. Spangelo, D. Nedohin-Macek

2:00 p.m. Council took a break.

2:10 p.m. Council reconvened.

President Friesen advised Council that Digvir Jayas has been elected President-Elect of Engineers Canada. He will become President in June 2015.

Council congratulated Dr. Jayas.

14.04.12 G5. REPORT OF THE CONTINUING COMPETENCY COMMITTEE

Council referred to a Report of the Continuing Competence Committee, prepared by the Chair of the Committee, James Gunning, P.Eng. FEC.

Grant Koropatnick spoke to the report of the CCC. He noted that continuing competence is at the core of governance and regulation of the professions. He stated that the CCC helps to create and guide the professional development program for members. He advised that Councillors Spangelo and Grant serve on the committee and that the CPD program is managed (through the CCC) ~~by~~ the members for the members".

Grant stated that ProDev is the brand name that has been given to the CPD program. He advised that the June *Keystone Professional* will include a paper copy of the ProDev Guide and information on the program will also be sent to employers who employ engineers and geoscientists.

It was MOVED by Roger Rempel and SECONDED by Jonathan Epp that Council accepts the 2014 report of the Continuing Competency Committee.

CARRIED

Council discussed the report.

Councillors questioned how APEGM will deal with those members who do not comply with the reporting requirement of the ProDev Program.

Councillor Grant advised that the CCC has formed a sub-committee for non-compliance to develop strategies on how to deal with members who are not compliant with the ProDev program.

Councillor Spangelo stated that the sub-committee is working with members of the Investigation Committee to develop a process on how to deal with those who have not met the requirements.

Some comments emphasized that the reporting of professional development must be taken seriously by everyone.

Council agreed that accountability for all members is good and that it should be conveyed to the CCC to continue its work on developing comprehensive steps for addressing non-compliance.

14.04.13 G6. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 12 June 2014 and the cumulative outstanding action list from Council meetings after 8 May 2014:

Council reviewed the list.

- *Appeal committee of council - (Dorn) - in progress*
- *Licensee Task Group - in progress*
- *Appeal Committee - Escobar / Dube - in progress*

Councillor Nedohin-Macek stated that she and Councillor Spangelo are on the Licensee Task Group and noted they both will no longer be on Council after October. She suggested that Council may want to have a representative on the task group.

14.04.14 G7. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 12 June 2014 and the proposed agenda for the next Council meeting on 11 September 2014.

Monitoring reports will be prepared for:

EL-3.1 Financial Condition & Activities - Grant Koropatnick
EL-9 Emergency Executive Succession- Grant Koropatnick

GP-4 President's Role & Job Description - Steve Vieweg
GP-5 Vice-President's Role & Job Description - Sheryl Rosenberg
GP-10 Code of Conduct - Kaitlin Fritz
GP-11 Conflict of Interest - David Grant

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

14.04.15 M1. EL-3 FINANCIAL PLANNING AND BUDGETING

Council considered a Monitoring Report from Grant Koropatnick, dated 12 June 2014.

M2. EL-3.1 FINANCIAL CONDITION

Council considered a Monitoring Report from Grant Koropatnick, dated 12 June 2014.

COUNCIL PERFORMANCE

14.04.16 Council considered a Monitoring Report, GP-8.6 National Liaison Committee by Warren Gendzelevich, dated 12 June 2014. *Warren spoke to the report. He stated that the National Liaison Committee did not meet last year. He noted that Directors of Engineers Canada and Geoscientists Canada attend Council meetings. He noted that the term of Engineers Canada Director Dr. Digvir Jayas has been extended past the third year as he was elected President-Elect of Engineers Canada. He stated that Council is compliant.*

Council considered a Monitoring Report, GP-8.7 Ownership Linkage Committee by Lesley McFarlane, dated 12 June 2014. *Marcia spoke to the report in Lesley's absence. APEGM's Volunteer Coordinator put out a call for volunteers to serve on this committee - which was unsuccessful. Council is non-compliant as the Committee has not yet met.*

Council considered a Monitoring Report, GP-12 Cost of Governance by Arthur Chapman, dated 12 June 2014. *Arthur spoke to the report. Council is compliant.*

GP-8.10 Continuing Competency Committee (Howard Procyshyn) . Report not submitted on time.

GP-16 Council Planning Cycle and Agenda Control (Chris Beaumont Smith) . Report not submitted on time.

EXECUTIVE LIMITATIONS

No revisions.

INFORMATION ITEMS

- 14.04.17** Council considered and received the following information items:
- N1. Membership statistics as at May 31, 2014
 - N2. Financial Statement - May 31, 2014
 - N3. Update Report on Re-branding Initiatives
 - N4. Immigrant Centre - Engineering Candidates
 - N5. Engineer Accused of Trying to Lure Teen - Winnipeg Free Press - May 31, 2014
- Letter to the Editor sent in by Executive Director Grant Koropatnick.
- N6. OIQ Disciplinary Actions as a result of the Charbonneau Commission
 - N7. Engineers Canada Director's Report - New President & Executive 2014 - 2015
 - N8. Geoscientists Canada Director's Report

NICE TO KNOW ITEMS

- 14.04.18** F1. Judith Weiszmann, P.Eng. FEC - The First Female Engineer Registered in Manitoba
- F2. CEMF Scholarship Winner - Amanda Pushka
CEMF Thank You Letter
- 14.04.19** **V1. REVISED EVALUATION PAGE FOR THE MEETING**
- President Friesen created an online version of the self-evaluation page. Council was asked to evaluate its behaviours and performance in the meeting by clicking their responses to the online survey questions. Results were displayed on the Smart Board.
- Some councillors expressed comments during the evaluation time:
- Councillor Grant: A lot of time went into the discussion of the CCC report because we were all interested in the topic.

Councillor Mattheos: I liked hearing the presentation of the Chinese Members Chapter.

Councillor Chapman: The chair did a good job of encouraging everyone to participate. Last time we got side-tracked on non-governance items. This time we stayed on governance.

Councillor Lemoine reported that he and Councillor Beaumont Smith attended the Earth Ring Ceremony last month. He said that the new grads seemed interested in Association membership and professional regulation.

14.04.20 **ADJOURNMENT**

The meeting adjourned at 3:29 p.m.

The next meeting of Council will be held at 12:00 noon on 11 September 2014.

Marcia Friesen, P.Eng., FEC
President

Ld/ 01000/01100/2014 June 12 Council Minutes

Grant Koropatnick, P.Eng., FEC
Executive Director & Registrar