



Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, May 14, 2015** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

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**PRESENT:** Howard Procyshyn, presiding; Arthur Chapman; Fred Cross; Ruth Eden; Jonathan Epp; Marcia Friesen; Kaitlin Fritz; Warren Gendzelevich; David Grant; Sarantos Mattheos; Lesley McFarlane; Roger Rempel; Sheryl Rosenberg; Brett Todd; Steven Vieweg

**ALSO PRESENT:** Grant Koropatnick; Lorraine Dupas; Mike Gregoire; Sharon Sankar; Scott Sarna; Ganpat Lodha (Geoscientists Canada Director); Digvir Jayas (Engineers Canada Director); Hunter Loewen, Vice. Stick Academic, UMES  
Troy Gallik; Tom Donek; Hanna Dallmeier, U of M Geology Club.

**REGRETS:** Chris Beaumont-Smith; Pamela Fulton-Regula

### **15.03.1 CALL TO ORDER AND INTRODUCTIONS**

President Procyshyn called the meeting to order at 12:34 p.m. All councillors, observers, and staff introduced themselves.

#### **HEALTH AND SAFETY MOMENT**

- Cyclists are back on the road . don't run them over!
- Watch for geese crossing the road.
- Construction season has started . be careful when driving by construction workers.

### **15.03.2 ADOPTION OF AGENDA**

It was **MOVED** by Warren Gendzelevich and **SECONDED** by Lesley McFarlane that the agenda be approved as circulated.

**CARRIED**

Marcia Friesen asked for clarification on the change to Manual of Admissions regarding the Failure Policy. Director of Admissions Sharon Sankar advised that the change to the Failure Policy is retroactive and all assessment candidates will be notified of the change.

### **15.03.3 MINUTES OF THE COUNCIL MEETING OF 12 March 2015**

It was MOVED by Jonathan Epp and SECONDED by Ruth Eden that the minutes of the council meeting of 12 March 2015 be approved as circulated.

CARRIED

### *OWNERSHIP LINKAGE*

#### **15.03.4 01. CHAIR'S REPORT - President Howard Procyshyn, P.Eng.**

President Procyshyn reported on some of the meetings and events that he has recently attended:

- Iron Ring Ceremony on March 17.
- Manitoba Association of Landscape Architects March 20.
- ENGAP grad dinner on March 26.
- Chaired the Past-Presidents meeting on April 13.
- UMES grad dinner on March 28.
- New Members luncheon on April 14.
- ACEC-MB awards dinner April 16.
- APEGA AGM in Calgary on April 23 to 25.
- APEGS AGM in Regina on April 29 to May 1.
- YMCA/YWCA Women of Distinction Awards dinner. He noted that APEGM sponsored the reception.
- He met with the Legislative assembly representatives to review the wording for the changes to the Act.
- ACEC-MB AGM and golf tournament yesterday.

#### **15.03.5 02. MEET THE NEW UMES 2015-16 EXECUTIVE**

President Procyshyn welcomed UMES representative Hunter Loewen, Vice-Stick (Academic)

Ms. Loewen gave a PowerPoint presentation about UMES. Some of the highlights included:

- The 2015-2016 Council will include 75 engineering students.
- UMES would like to hold more frequent networking events.
- They would like to increase student involvement in various competitions and conferences.
- Increase the amount of outreach visits to junior high and high schools.

Ms. Loewen invited questions and comments from Council.

1:15 p.m. President Procyshyn thanked Ms Loewen for her presentation

**15.03.6            03. MEET THE NEW UM GEOLOGY CLUB EXECUTIVE**

1:16 p.m. President Procyshyn welcomed Geology Club representatives Troy Gallik, Tom Donak, and Hanna Dallmeier.

The representatives gave a PowerPoint presentation about the U of M Geology Club. Some of the highlights included:

- This year is the 100<sup>th</sup> anniversary of the U of M Geology Club.
- They would like to strengthen the relationship between the Geology Club and the Association.
- They proposed an outreach activity called %Chocolate Chip Mining+similar to the %Spaghetti Bridge+for engineering.

Mr. Gallik invited questions and comments from Council.

1:26 p.m. President Howard thanked the Geology Club members for their presentation.

**15.03.7            CONSENT AGENDA**

Council approved the Consent Agenda items with the adoption of the agenda.

**C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee between March 1, 2015 and April 30, 2015.

**C2. 2015 APEGM AWARDS RECIPIENTS**

The list of award recipients was questioned by council; seeking further clarification.

The chair stated that this item should have been removed from the consent agenda during the adoption of the agenda.

It was MOVED by Marcia Friesen and SECONDED by Arthur Chapman that council reconsider the adoption of the agenda.

CARRIED

It was MOVED by Sheryl Rosenberg and SECONDED by Roger Rempel that council delete item C2 from the Consent Agenda.

CARRIED

It was MOVED by Marcia Friesen and SECONDED by Jonathan Epp that council adopt the agenda as amended.

CARRIED

### **C3. MANUAL OF ADMISSIONS ADDITIONS**

#### **Exam Failure Policy**

#### **FE – Fundamentals of Engineering Exam**

### *COUNCIL EDUCATION*

#### **15.03.8 D1. EDUCATION TOPIC – COUNCIL MEETING AGENDA**

Council referred to a memo from Grant Koropatnick dated 14 May 2015.

Mr. Koropatnick spoke to the memo. He advised that at the last meeting Councillor Epp requested an education item on the development of council meeting agendas.

Governance policy GP-16 in part 2 gives details about council planning cycle and agenda control and indicates how each council meeting agenda is to be prepared.

Mr. Koropatnick encouraged councillors to read through this policy.

President Procyshyn stated that in order to submit something for inclusion on the meeting agenda, councillors should contact him at least one week prior to the meeting. Council was reminded that the agenda item should meet the criteria defined in policy GP-16(2).

### *GOVERNANCE*

#### **15.03.9 G1. NOMINATING COMMITTEE PROCEDURE GP-8.1**

Council referred to a Decision Background memo from Jonathan Epp and Lesley McFarlane dated 14 May 2015.

It was MOVED by Jonathan Epp and SECONDED by Lesley McFarlane to remove specifics of how the Nominating Committee is selected from GP-8.1 to bring it in line with the other GPs for Committees of Council as follows:

**3. Composition**

**3.1 Seven professional P. Eng and P. Geo members, one of whom is the current President, and one of whom is a current Councillor in the first year of his or her term appointed by Council**

**3.2 The Chair or designate of the Investigation Committee.**

**3.3 The Past-President, if available, who will normally also serve as Chair.**

**3.4 Nominating Committee members are ineligible for consideration for the slate of qualified nominees to be put forward by the Committee during the mandate of the Committee**

**3.5 The President-elect, if any, is not eligible for membership on the Committee**

CARRIED

It was MOVED by Lesley McFarlane and SECONDED by Jonathan Epp that prior to the next AGM, the CEO will inform the membership of the change in process. Specifically explaining the process by which they can become involved in the Nominating Committee.

CARRIED

**15.03.10 G2. PROPOSED REVISION TO GP-8.10**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 May 2015.

Mr. Koropatnick spoke to his memo. He reported that at one of the information sessions held this past winter, a member asked the question *Who controls the ProDev program?* The member was told that the administration of the program is *by* the members for the members.

It was noted that the composition of the CCC included a member of Council who is a voting member on that committee.

Council discussed this matter and gave careful consideration to the question.

It was MOVED by Marcia Friesen and SECONDED by Lesley McFarlane that Council revises GP-8.10 to make the role of the councillor on the CCC a non-voting, silent observer role.

MOTION DEFEATED

It was MOVED by Sheryl Rosenberg and SECONDED by Marcia Friesen to amend the terms of reference for the CCC:  
The CCC shall consist of no less than 9 professional members, at least one of whom shall be a professional geoscientist and at least one of whom shall be an elected member of Council. The member of Council shall be a non-voting member of the CCC.

MOTION DEFEATED

**15.03.11 G3. LETTER SENT TO THE MINISTER FROM FORMER PRESIDENT**

Council was provided with a copy of a letter that was sent from a past-president of the Association to the Deputy Minister expressing concern about the proposed Act changes. The past president did not copy the Association on the letter and the Association was informed about the letter by the Minister's office.

Council also received a copy of a letter that the past-president sent to President Procyshyn

President Procyshyn commented that due to the sensitivity and importance of the matter, the letters were sent to the Association's legal counsel for verification of the legal points raised by the past-president. He further noted that he has not yet provided a written response to the past president and was seeking Council's direction.

Council discussed this matter and gave careful consideration to the question.

It was MOVED by Marcia Friesen and SECONDED by Jonathan Epp that the President craft a written response to the Deputy Minister and craft a written response to the member.

CARRIED  
Abstained . F. Cross

**15.03.12 G4. SEPTEMBER MEETING DATE CHANGE**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 May 2015.

It was MOVED by Sarantos Mattheos and SECONDED by Warren Gendzelevich that Council changes the date for the upcoming September council meeting to Thursday, September 17, 2015.

CARRIED

**15.03.13 G5. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated 14 May 2015 and the cumulative outstanding action list from Council meetings after 12 March 2015:

*Council reviewed the list.*

- *Appeal committee of council - (Dorn) - in progress. The appeal hearing has taken place. The decision will be sent out soon.*
- *Licensee Task Group - in progress*
- *Appeal Panel – (Escobar) – in progress*
- *Ownership Linkage Committee – President Procyshyn will schedule a meeting with this committee for the 2<sup>nd</sup> week of June.*

**15.03.14 G6. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.**

Council considered a memo from Grant Koropatnick dated 14 May 2015 and the proposed agenda for the next Council meeting on 11 June 2015.

Councillor Epp suggested an education topic for the next council meeting %ownership and how it is defined+.

Monitoring reports will be prepared for:

GP-8.6 National Liaison Committee - Councillor Vieweg  
GP-8.7 Ownership Linkage Committee - Councillor Grant  
GP-8.10 Continuing Competency Committee . Councillor Eden  
GP-16 Council Planning Cycle & Agenda Control - Councillor Rosenberg

## MONITORING - EXECUTIVE LIMITATIONS AND ENDS

### 15.03.15 M1. EL-2 TREATMENT OF STAFF

Council considered a Monitoring Report from Grant Koropatnick, dated 14 May 2015.

### M2. EL-5 INTERACTIONS WITH MEMBERS

Council considered a Monitoring Report from Grant Koropatnick, dated 14 May 2015.

## COUNCIL PERFORMANCE

- 15.03.16** Monitoring Report, GP-3 Council Role and Job Description by Roger Rempel.  
*Councillor Rempel completed and submitted his monitoring report, however, it was not submitted in time to be considered at this meeting. This report will be included on the next agenda*

Council considered a Monitoring Report, GP-8.9 Registration Committee by Brett Todd, dated 14 May 2015.  
*Brett spoke to his report. Council is compliant. Councillor Epp requested that the Registration Committee indicate/confirm on its submissions to Council of newly registered members that it has done so in accordance with GP-8.9.*

Monitoring Report, GP-9 Council & Committee Expenses by Chris Beaumont Smith.  
*Councillor Beaumont Smith completed and submitted his monitoring report, however, it was not submitted in time to be considered at this meeting. This report will be included on the next agenda*

Council considered a Monitoring Report, GP-12 Cost of Governance by Pamela Fulton-Regula, dated 14 May 2015.

Note added as per item 15.04.5, June 11, 2015 motion.  
GP-3, GP-9 and any outstanding monitoring reports for the year will be placed on the September 17, 2015 meeting agenda.

## COUNCIL – CEO RELATIONSHIP

### R1. Revision of CE-5 Monitoring Executive Performance



Councillor Epp identified some missing schedules in the policy handbook while reviewing policy GP-16 %Council Planning Cycle & Agenda Control.+

It was MOVED by Jonathan Epp and SECONDED by Ruth Eden that Council revises policy CE-5 to include the monitoring schedules for Ends and CEs as presented.

CARRIED

*EXECUTIVE LIMITATIONS – NONE  
COUNCIL – EXECUTIVE DIRECTOR RELATIONSHIP*

*INFORMATION ITEMS*

- 15.03.17** Council considered and received the following information items:
- N1. Membership statistics as at April 30, 2015
  - N2. Financial Statement April 30, 2015
  - N3. Women in Engineering: Draft Policy on Managing Leaves and Transitions
  - N4. Important Advice for Professional Geoscientists
  - N5. Act Change Update
  - N6. Summary of Investigation Committee Proceedings
  - N7. Women of Distinction . Nominee Reception
  - N8. National Environmental Scan Published by Engineers Canada
  - N9. Survival to Success: Transforming Immigrant Outcomes
  - N10. Engineers Canada Annual Meeting of Members
    - CEAB . Canadian Engineering Accreditation Board Letter
  - N11. Geoscientists Canada Director's Report
  - N12. Breaking News Story from PEO.

**15.03.18** **V1. SEE THE SURVEY RESULTS FROM LAST MEETING**

**V2. ONLINE EVALUATION PAGE FOR THE MEETING**

Council was asked to evaluate its behaviours and performance in the meeting by clicking their responses to the survey questions.



*NICE TO KNOW ITEMS*

- 15.03.19** F1. Manitoba Schools Science Symposium Winner  
F2. Earth Ring Ceremony 2015  
F3. Making Links Engineering Classic

Council was informed that Councillor Chris Beaumont Smith, P.Geo. has been appointed Director of Mines for the Province of Manitoba.

**15.03.20** **ADJOURNMENT**

The meeting adjourned at 4:44 p.m.

The next regular meeting of Council will be held at 12:00 noon on 11 June 2015.

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Howard Procyshyn, P.Eng.  
President

Ld/ 01000/01100/2015 May 14 minutes

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Grant Koropatnick, P.Eng.  
CEO & Registrar