

Minutes of a meeting of **COUNCIL** of the Association of Professional Engineers and Geoscientists of the Province of Manitoba, held on **THURSDAY, September 17, 2015** in the Association premises at 870 Pembina Highway, Winnipeg, Manitoba R3M 2M7.

PRESENT: Howard Procyshyn, presiding; Chris Beaumont-Smith; Arthur Chapman; Fred Cross; Ruth Eden; Jonathan Epp; Marcia Friesen; Kaitlin Fritz; Pamela Fulton-Regula; Warren Gendzelevich; David Grant; Sarantos Mattheos; Lesley McFarlane; Roger Rempel; Sheryl Rosenberg; Brett Todd; Steven Vieweg

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas

REGRETS: Digvir Jayas; Ganpat Lodha

15.05.1 CALL TO ORDER AND INTRODUCTIONS

President Procyshyn called the meeting to order at 12:35 p.m.

15.05.2 HEALTH AND SAFETY MOMENT

- Obey the traffic laws in school zones.
- Take care of your personal health.

15.05.3 EVALUATION OF THE PREVIOUS COUNCIL MEETING

Council reviewed the evaluation from the previous meeting.

15.05.4 ADOPTION OF AGENDA

It was **MOVED** by Marcia Friesen and **SECONDED** by Warren Gendzelevich that the agenda be approved as circulated.

CARRIED
DG opposed

15.05.5 MINUTES OF THE COUNCIL MEETING OF 11 June 2015

It was **MOVED** by Chris Beaumont-Smith and **SECONDED** by Jonathan Epp that the minutes of the council meeting of 11 June 2015 be approved as circulated.

CARRIED

**15.05.6 MINUTES OF THE SPECIAL MEETING OF THE COUNCIL
SEPTEMBER 11, 2015**

President Procyshyn advised that the meeting did not take place because there was no quorum.

It was MOVED by Pamela Fulton-Regula and SECONDED by Ruth Eden to accept the minutes with the following amendment:

- include the time that the President announced that quorum was not met.

CARRIED

12:53 p.m. Council went "In Camera" for agenda items A1 and A2.

5:13 p.m. Council came "Out of Camera"

15.05.7 CONSENT AGENDA

Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between June 1, 2015 and August 31, 2015.

C2. FINANCIAL STATEMENTS AND AUDITOR'S REPORT

June 30, 2015 Financial Position

Auditor's Letter to Management

C3. GOVERNANCE POLICY HANDBOOK NEW VERSION

COUNCIL EDUCATION

15.05.8 D1. EDUCATION TOPIC – COUNCIL MEETING AGENDA

Council considered a memo from Grant Koropatnick dated 17 September 2015 listing the proposed Council meetings for 2015/2016.

Council approved the following schedule of meetings for 2015/2016: December 10, 2015, January 14, 2016, March 17, 2016, May 12, 2016, June, 9, 2016, and September, 2016. The MLA Reception is scheduled for February 11, 2016.

ENDS

15.05.9 E1. REPORTING ON THE ENDS

Monitoring report on E-6 from Grant Koropatnick dated 17 September 2015 was deferred to December 10, 2015.

GOVERNANCE

15.05.10 G1. APPOINTED COUNCILLOR COMMITTEE

5:24 p.m. Sarantos Mattheos left the meeting.

Council referred to a Decision Background memo from Grant Koropatnick dated 17 September 2015.

The Appointed Councillor Committee under Section 8(2) of the *Act* has recommended that Sarantos Mattheos, LLB. be reappointed for another term on council.

It was **MOVED** by Brett Todd and **SECONDED** by Ruth Eden that Council welcomes the reappointment of Sarantos Mattheos to Council for a two-year term ending at the AGM in October, 2017.

CARRIED

5:25 p.m. Sarantos Mattheos returned to the meeting.

15.05.11 G2. ELECTRONIC VOTING SYSTEM AUDIT

Council referred to a Decision Background memo from Grant Koropatnick dated 17 September 2015.

Council was advised that an audit to review the electronic voting procedure and system was conducted by BDO Canada LLP.

The audit report was provided in the online agenda. The CEO reported that the suggested changes have been implemented.

It was **MOVED** by Jonathan Epp and **SECONDED** by Pamela Fulton-Regula that Council accepts the findings of the electronic voting system audit report submitted by BDO Canada LLP.

CARRIED

15.05.12 G3. VOTING PROCEDURES

Council referred to a Decision Background memo from Grant Koropatnick dated 17 September 2015.

Each year, members receive a document during election voting and in the information package at the AGM describing the voting procedures for proportional representation also known as ~~pr~~ preference voting.+ The document has been revised to include references to both paper ballots and electronic ballots.

The revised document was provided in the online agenda.

It was MOVED by Arthur Chapman and SECONDED by Warren Gendzelevich that Council approves the revised document for distribution to members during the next election and at the AGM.

CARRIED

15.05.13 G4. APPOINTMENT OF REGISTRATION COMMITTEE CHAIR + 3 MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated 17 September 2015.

It was MOVED by Ruth Eden and SECONDED by Warren Gendzelevich that consistent with governance policy GP-8.9, Council approves the appointment of Steven Wu, P.Eng as the Chair of the Registration Committee for a two year term; with thanks to Julian Nedohin-Macek, P.Eng for the six years of service on the committee.

CARRIED

It was MOVED by Ruth Eden and SECONDED by Brett Todd that consistent with governance policy GP-8.9, Council approves the appointment of Allan Baskin, P.Eng, Rolando Jeria, P.Eng and Paul Bernatsky, P.Eng to the Registration Committee for a two year term.

CARRIED

15.05.14 G5. COUNCIL RETREAT

Council referred to a Decision Background memo from Grant Koropatnick dated 17 September 2015.

A Council retreat is planned to provide a welcome, orientation and governance training to all councillors at the start of the year.

It was MOVED by Warren Gendzelevich and SECONDED by Ruth Eden by that Council approves the retreat weekend of November 13-14, 2015.

CARRIED

15.05.15 G6. GOVERNMENT RELATIONS POLICY

It was MOVED by Jonathan Epp and SECONDED by Pamela Fulton-Regula to table this item.

CARRIED

15.05.16 G7. IMPROVING COMMUNICATIONS

It was MOVED by Ruth Eden and SECONDED by Brett Todd to table this item.

CARRIED

15.05.17 G8. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated 17 September 2015 and the cumulative outstanding action list from Council meetings after 11 June 2015:

Council reviewed the list.

- *Licensee Task Group - in progress*
- *Appeal Panel – (Escobar) – in progress*
- *Ownership Linkage Committee – in progress*
- *Appeal Panel – Jurkowski/Waldman – in progress*
- *Nominating Committee Procedure – in progress*

15.05.18 G9. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.

Council considered a memo from Grant Koropatnick dated 17 September 2015 and the proposed agenda for the next Council meeting on 10 December 2015.

Monitoring reports will be prepared for:

EL-3.1 Financial Condition & Activities - Grant Koropatnick

GP-13 Council Member Orientation . Councillor Eden
GP-14 Primary Council Linkages . Councillor Fulton-Regula
GP-15 Council Linkage with Other Organizations . Councillor Todd

MONITORING - EXECUTIVE LIMITATIONS AND ENDS

15.05.19 M1. EL-3.1 FINANCIAL CONDITION

Council considered a Monitoring Report from Grant Koropatnick, dated 17 September 2015.

M2. EL-9 EMERGENCY EXECUTIVE SUCCESSION

Council considered a Monitoring Report from Grant Koropatnick, dated 17 September 2015.

COUNCIL PERFORMANCE

15.05.20 Council agreed to table the following Monitoring Reports to be resumed in the cycle of reporting found in GP-16 (page 43 of the policy handbook).

Monitoring Report, GP-15 Linkage with other Organizations by Arthur Chapman, dated 17 September 2015

Monitoring Report, GP-9 Council and Committee Expenses by Chris Beaumont-Smith, dated 17 September 2015.

Monitoring Report, GP-8.6 National Liaison Committee by Steven Vieweg, dated 17 September 2015

Monitoring Report, GP-8.7 Ownership Linkage Committee by David Grant, dated 17 September 2015.

Monitoring Report, GP-8.10 Continuing Competency Committee by Ruth Eden, dated 17 September 2015.

Monitoring Report, GP-16 Council Planning Cycle and Agenda Control by Sheryl Rosenberg, dated 17 September 2015.

Monitoring Report, GP-4 President's Role and Job Description by Lesley McFarlane, dated 17 September 2015.

Monitoring Report, GP-5 Vice-President's Role and Job Description by Fred Cross, dated 17 September 2015.

Monitoring Report, GP-10 Code of Conduct by Arthur Chapman, dated 17 September 2015.

Monitoring Report, GP-11 Conflict of Interest by Steven Vieweg, dated 17 September 2015.

INFORMATION ITEMS

- 15.05.21** Council received the following information items:
- N1. Membership statistics as at August 31, 2015
 - N2. Financial Statement August 31, 2015
 - N3. Engineers Canada Labour Market 2015 Report
 - N4. Great Media Coverage on Local Women in Engineering
 - N5. Private Comments on Social Media . Legal Advice for Regulators
 - N6. Staff News
 - N7. Updated Election Slate
 - N8. Engineers Canada Directors Report
 - N9. Geoscientists Canada Directors Report
 - N10. Engineers Canada Women in Engineering 2015 Report
 - N11. Appeal to Council Decision
 - N12. Abatement Versus Extended Leave . Pro Dev Reporting
 - N13. Task Group Update

NICE TO KNOW ITEMS

- 15.05.22**
- F1. Heads-up Coming Events
 - F2. CMHR Donors List . Winnipeg Free Press
 - F3. So you think you're an Engineer?
 - F4. Welcome Baby Elle

15.05.23 **ADJOURNMENT**

The meeting adjourned at 5:45 p.m.

The next regular meeting of Council will be held at 12:00 noon on 10 December 2015.

Howard Procyshyn, P.Eng.FEC
President

Ld/ 01000/01100/2015 September 17 minutes

Grant Koropatnick, P.Eng. FEC
CEO & Registrar