

Minutes of a meeting of the council of Engineers Geoscientists Manitoba held on Thursday, January 14, 2016 in the Association premises at 870 Pembina Hwy, Winnipeg, MB, R3M 2M7.

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**PRESENT:** Lesley McFarlane, presiding; Fred Cross; Ruth Eden; Jonathan Epp; Marcia Friesen; Pamela Fulton-Regula; John Guenther; Sarantos Mattheos; Lindsay Melvin; Dave Owens; Howard Procyshyn; Sheryl Rosenberg; Don Spangelo; Christopher Trenholm; Brett Todd; Steven Vieweg

**ALSO PRESENT:** Grant Koropatnick; Lorraine Dupas; Ganpat Lodha

**REGRETS:** Digvir Jayas

**OBSERVERS:** Mike Gregoire; Scott Sarna; David Grant; Richard Stringham

**16.01.1 CALL TO ORDER AND INTRODUCTIONS**

President McFarlane called the meeting to order at 12:34 p.m.

**16.01.2 HEALTH AND SAFETY MOMENT**

- Keep back at level rail crossings; don't pull right up to the tracks.
- Drive for the conditions.
- Winter tires make a big difference.

**16.01.3 EVALUATION OF THE PREVIOUS COUNCIL MEETING**

Council was directed to have a look at the evaluation from the previous meeting.

Councillors were asked to complete the evaluation forms that were placed at each seat. The evaluation forms will be collected, compiled and reviewed at the beginning of the next Council meeting.

**16.01.4 ADOPTION OF AGENDA**

It was **MOVED** Ruth Eden and **SECONDED** by Pamela Fulton-Regula that the agenda be approved as circulated.

CARRIED

**16.01.5 MINUTES OF THE COUNCIL MEETING OF 10 December 2015**

It was MOVED by John Guenther and SECONDED by Marcia Friesen that the minutes of the Council meeting of 10 December 2015 be amended as follows:

Page 4, Item 15.06.13, Add: ~~2.~~ Critique the policy and, 3. Seek the opinions and information from other councillors, committee chairs and the President when composing a monitoring report+

CARRIED

D. Spangelo, M. Friesen, C. Trenholm - Abstained

**16.01.6 MINUTES OF THE In Camera Session of 10 December 2015**

It was MOVED by Jonathan Epp and SECONDED by Howard Procyshyn that the minutes of the In Camera session of 10 December 2015 be approved as circulated.

CARRIED

D. Spangelo, M. Friesen, C. Trenholm - Abstained

**16.01.7 01. CHAIR'S REPORT - President Lesley McFarlane, P.Eng.**

President McFarlane reported that the Executive Committee met on December 17. The main focus of the meeting was to consider whether an additional council meeting would be needed to deal with ProDev, and to prepare for the training session that was held this morning.

President McFarlane announced that a training session to prepare for the MLA wine and cheese event will be held later this month. Councillors were invited to submit talking points that they would like covered to Scott Sarnia or Soffia Baragar.

President McFarlane welcomed Richard Stringham to the meeting and thanked him for the excellent education session on Policy Governance that he facilitated this morning. She advised that Mr. Stringham will be providing Council with an hour of training on ownership and reasonable interpretation at today's meeting.

**16.01.8 02. COUNCILLOR ASSIGNMENTS**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2016.

Council received a list of councillors who were appointed or whom volunteered at the 10 December 2015 Council meeting to represent Council on a committee, board or other organization.

**16.01.9**      *CONSENT AGENDA*

Council approved the Consent Agenda item with the adoption of the agenda.

**C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee between December 1, 2015 and January 1, 2016.

*COUNCIL EDUCATION*

**16.01.10**      **D1. GOVERNANCE TRAINING WITH RICHARD STRINGHAM**

Council received a coaching report from Richard Stringham from the orientation retreat held on 14 November 2015.

12:45 Richard Stringham gave a presentation on ~~the~~ Roadmap for Reviewing Ends.+

1:54 p.m. President McFarlane thanked Mr. Stringham for his presentation.

*ENDS*

**16.01.11**      **E1. REPORTING ON THE ENDS**

Grant Koropatnick spoke to his monitoring report . End 4 on Government Relations.

It was MOVED by Dave Owens and SECONDED by Pamela Fulton-Regula that Council accepts the reasonable interpretation of the policy statements and approves this Ends report.

CARRIED

**16.01.12**      **E6. MONITORING REPORT FROM LAST MEETING**

It was MOVED by Jonathan Epp and SECONDED by Chris Trenholm that the report be re-done and re-issued based on the training that Council received earlier today.

CARRIED  
M. Friesen, Abstained

*2:14 p.m. Council took a break.*

*2:25 Council reconvened.*

## GOVERNANCE

### **16.01.13 G1. COUNCIL TASK GROUP TO REVIEW END E-6**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2015.

It was MOVED by Don Spangelo and SECONDED by John Guenther that Council form a task group to review End E-6 %Educational Institutions Engage in a Mutually Supportive Relationship with Engineers Geoscientists Manitoba+

DEFEATED

Council defeated the above motion in favour of a more comprehensive Ends review later.

### **16.01.14 G2. OWNERSHIP LINKAGE COMMITTEE INVITEES**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2016.

It was MOVED by Pamela Fulton-Regula and SECONDED by Howard Procyshyn to send out invitations soliciting participation on the Ownership Linkage Committee from the following list:

Steve Cohlmeier, MAA  
David Northcott  
Wab Kinew, Linda Murphy, or Christine Cyr  
Ted Fransen  
A Contractor: perhaps from PCL or Bockstael.

CARRIED

### **16.01.15 G3. MONITORING REPORT REPLY FOR CHAIR OF THE INVESTIGATION COMMITTEE**

Council considered a reply from the Chair of the Investigation Committee to the GP-8.5 monitoring report of the Terms of Reference for the Investigation Committee done by former councillor David Grant, June 11, 2015.

It was MOVED by Jonathan Epp and SECONDED by Fred Cross that Council provide feedback to the Chair of the IC that Council agrees with the proposal in item 1.6 to provide a report annually in May.

CARRIED

It was MOVED by Ruth Eden and SECONDED by Sarantos Mattheos that Council believes that the Term of office is compliant as currently

documented in GP-8.5 as there is no limit, and therefore the recommendation put forward by the Chair of the IC is not required.

CARRIED

It was MOVED by Steven Vieweg and SECONDED by Lindsay Melvin that Council believes that the Term of office of the Chair is compliant as currently documented in GP-8.5 and therefore the recommendation put forward by the Chair of the IC is not required.

CARRIED

**16.01.16 G4. 30 BY 30 ENGINEERS CANADA CHAMPION**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2016.

It was MOVED by Lindsay Melvin and SECONDED by Don Spangelo that Council recommends that the Chair of CIPWIE fill the role of ~~Manitoba~~ Manitoba Champion+in response to the request from Engineers Canada.

CARRIED

**16.01.17 G5. PRO DEV NON-COMPLIANCE ENFORCEMENT**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2016.

It was MOVED by Pamela Fulton-Regula and SECONDED by Ruth Eden that Council directs the Registrar to notify members, specified scope of practice licensees and temporary licensees who have failed to comply with the requirements of professional development reporting, that in accordance with section 12.2(2) of the Act, their certificate or license will be suspended in 30 days if they fail to comply with section 12.1 of the Act, and in accordance with section 12.2(1) of the Act. Council directs the Registrar to suspend those members, specified scope of practice licensees and temporary licensees who have continued to fail to comply with section 12.1 of the Act after the 30 day notification period has expired.

CARRIED

**16.01.18 G6. POLICY MANUAL – DEFINITIONS PAGE**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2016.

Council agreed to defer consideration of this item.

Councillor Fulton. Regula agreed to bring forward a motion for Council's consideration at the March meeting.

**16.01.19 G7. PUBLIC INTEREST REVIEW COMMITTEE COMPOSITION**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2016.

It was MOVED by John Guenther and SECONDED by Ruth Eden that Council renews the PIRC committee composition with the following members: Cameron, Harris, Jayas, Matthews, Moffat, Nedohin-Macek (Chair), Ennis, Lodha and Koropatnick.

CARRIED

**16.01.20 G8. NEW AWARD RECOMMENDATION**

Council referred to a Decision Background memo from Grant Koropatnick dated 14 January 2016.

It was MOVED by Jonathan Epp and SECONDED by John Guenther that Council supports the recommendation of the Awards Committee and CEO for the Judith V. Weiszmann Women in Engineering Champion Award.

CARRIED

D. Spangelo . Opposed

**16.01.21 G11. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated 14 January 2016 and the cumulative outstanding action list from Council meetings after 10 December 2015:

*Council reviewed the list.*

- *Appeal Panel – (Dube/██████████) – in progress*
- *Ownership Linkage Committee – in progress. President McFarlane will call a meeting shortly*
- *Resolution #1 Task Group – in progress; there will be an update for the March meeting*
- *Resolution #2 Task Group – in progress, there will be an update for the March meeting.*
- *End E-6 Task Group –Remove this item; no longer needed.*

**16.01.22 G12. Planning the Agenda for the Next Meeting and Assignment of GP Monitoring Responsibilities.**

Council considered a memo from Grant Koropatnick dated 10 December 2016 and the proposed agenda for the next Council meeting on 17 March 2016.

Monitoring reports will be prepared for:

E6 - Grant Koropatnick will be bringing back this report.

EL-3.1 Financial Condition - Grant Koropatnick

EL-6 Application of the EGP Act - Grant Koropatnick

GP-8.2 Past Presidents' Committee - Councillor Chris Trenholm

GP-8.3 Executive Committee . Councillor Fred Cross

GP-8.4 Discipline Committee . President Lesley McFarlane

GP -8.5 Investigation Committee . Councillor Dave Owens

Richard Stringham advised that he will send a checklist template for doing GP monitoring reports.

#### *MONITORING - EXECUTIVE LIMITATIONS AND ENDS*

##### **16.01.23 M1. EL-4 ASSET PROTECTION AND RISK MANAGEMENT**

Council considered a Monitoring Report from Grant Koropatnick, dated 14 January 2016.

It was MOVED by Don Spangelo and SECONDED by Brett Todd Council accepts the reasonable interpretation and evidence provided in this report and approves this report.

CARRIED

The CEO reported that the 10 recommendations from the Auditor's letter have been met.

##### **16.01.24 M2. EL-7 COMPENSATION AND BENEFITS**

Council considered a Monitoring Report from Grant Koropatnick, dated 14 January 2016.

It was MOVED by John Guenther and SECONDED by Fred Cross that Council accepts the reasonable interpretation and evidence provided in this report and approves this report.

CARRIED

Council recommends that the Executive Committee ask the Auditor to comment on any governance policies related to financial matters during the next audit cycle.

## COUNCIL PERFORMANCE

**16.01.25** Monitoring Report, GP-6 Governance Succession by Lindsay Melvin, dated 14 January 2016. Councillor Melvin spoke to the report.

It was MOVED by Howard Procyshyn and SECONDED by Jonathan Epp to accept the monitoring report prepared by Lindsay Melvin.

CARRIED

Monitoring Report, GP-7 Council Committee Principles by Marcia Friesen, dated 14 January 2016. Councillor Friesen spoke to the report.

It was MOVED by Dave Owens and SECONDED by Jonathan Epp to accept the monitoring report prepared by Marcia Friesen.

CARRIED

Monitoring Report, GP-8.1 Nominating Committee by Jonathan Epp, dated 14 January 2016. Councillor Epp spoke to the report. He agreed to bring some recommended changes to the next meeting.

It was MOVED by Howard Procyshyn and SECONDED by Lindsay Melvin to accept the monitoring report prepared by Jonathan Epp.

CARRIED

Monitoring Report, GP-13 Council Member Orientation by Ruth Eden, dated 14 January 2016. Councillor Eden spoke to the report.

It was MOVED by Chris Trenholm and SECONDED by Don Spangelo to accept the monitoring report prepared by Ruth Eden.

CARRIED

Monitoring Report, GP-15 Council Linkages with other Organizations by Brett Todd, dated 14 January 2016. Councillor Todd spoke to his report. Council agreed to defer consideration to the March agenda.

Action item: Renew MOU with UMES. Councillor Trenholm agreed to undertake this task.

*Responding to a question from Council on providing interpretations, Mr. Stringham commented that it is the President who should be providing the interpretation. He suggested "Interpretation as it relates to GP monitoring reports" as an item for the next Council education session.*

## *INFORMATION ITEMS*

- 16.01.26** Council received the following information items:
- N1. 100<sup>th</sup> Birthday Party Invitation for Mr. Les Wardrop, PEng, FEC.
  - N1. Membership statistics as at December 31, 2015
  - N2. Financial Statement November 30, 2015
  - N4. Engineers Canada Directors Report
  - N5. Geoscientists Canada Directors Report

## *NICE TO KNOW ITEMS*

- 16.01.27** F1. We have an Honour System . Article for the KP magazine.

Richard Stringham commented that he was impressed with the thorough work that councillors did on the monitoring reports.

**16.01.28** **ADJOURNMENT**

The meeting adjourned at 4:45 p.m.

The next regular meeting of Council will be held at 12:30 PM on 17 March 2016.

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Lesley McFarlane, P.Eng.  
President

Ld/ 01000/01100/2016 January 14 minutes

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Grant Koropatnick, P.Eng. FEC  
CEO & Registrar