

Minutes of a meeting of the council of Engineers Geoscientists Manitoba held on Monday, June 20, 2016 in the Association premises at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7.

PRESENT: Lesley McFarlane, presiding; Fred Cross; Ruth Eden; Jonathan Epp; Marcia Friesen; John Guenther; Sarantos Mattheos; Lindsay Melvin; Dave Owens; Howard Procyshyn; Sheryl Rosenberg; Don Spangelo; Christopher Trenholm; Brett Todd; Steven Vieweg

ALSO PRESENT: Grant Koropatnick; Lorraine Dupas; Fiona Hillier; Ganpat Lodha; Ted Fransen (Superintendent, Pembina Trails School Division); Iain Riffel (Assistant Superintendent, Pembina Trails School Division); Bob Adamson (Program Director, Life Sciences Partnerships)

REGRETS: Pamela Fulton-Regula; Digvir Jayas;

OBSERVERS: Mike Gregoire; Angela Moore; Sharon Sankar; Scott Sarna; Ian Wiebe; David Grant.

16.05.1 CALL TO ORDER AND INTRODUCTIONS

President McFarlane called the meeting to order at 12:30 p.m. and welcomed Ted Fransen, Iain Riffel and Bob Adamson; representatives of Pembina Trails School Division.

16.05.2 HEALTH AND SAFETY MOMENT

Leaving items on the stairs can be a tripping hazard.

16.05.3 EVALUATION OF THE PREVIOUS COUNCIL MEETING

President McFarlane noted that there were good observations at the previous meeting and encouraged Councillors to give some thought to today's meeting evaluation.

16.05.4 ADOPTION OF AGENDA

It was **MOVED** by Jonathan Epp and **SECONDED** by Fred Cross that the agenda of the Council meeting be approved by removing Item C2. Manual of Admissions - Limited Licence Category from the Consent Agenda.

CARRIED

16.05.5 MINUTES OF THE COUNCIL MEETING OF 12 May 2016
It was MOVED by Don Spangelo and SECONDED by Ruth Eden that the minutes of the Council meeting of 12 May 2016 be approved.

CARRIED

16.05.6 MINUTES OF THE “IN CAMERA” SESSION OF 12 May 2016
It was MOVED by Sheryl Rosenberg and SECONDED by Chris Trenholm that the minutes of the In Camera session of 12 May 2016 be approved.

CARRIED

OWNERSHIP LINKAGE

16.05.7 01. CHAIR'S REPORT - President Lesley McFarlane, P.Eng.

President McFarlane reported on some of the meetings and events that she has recently attended:

- Special Meeting of the Association took place May 19th. There was good attendance and it was suggested that Council host more information sessions for members in the future.
- Thanks to Lindsay Melvin who attended the Engineers Canada Annual General Meeting in Charlottetown, PEI. One issue noted was the importance of self-governance and having a proactive relationship with government.
- Thanks to Ganpat Lodha for representing Lesley at the Geoscientists Canada meeting held in Calgary, AB.
- Making Links Engineering Classic held June 16th was successful.
- Past presidents lunch will take place June 21st

16.05.8 02. WHAT CAN ENGINEERS GEOSCIENTISTS MANITOBA DO TO INFLUENCE STEM CURRICULUM IN SCHOOLS?

12:40 p.m. President McFarlane welcomed Ted Fransen; Superintendent, Iain Riffel; Assistant Superintendent, Pembina Trails School Division and Bob Adamson; Program Director, Life Sciences Partnership.

Iain Riffell provided some background information on STEM in the Pembina Trails school division. Some of the highlights included:

- STEM (Science, Technology, Engineering, Mathematics) is a move towards personalized and project based learning with real tasks that extend beyond the classroom. To help create a learning pathway to prepare students for secondary education.
- Partnerships with organizations such as Ducks Unlimited and Manitoba Institute of Trades and Technology to create curriculums at certain grade levels.
- In senior years to partner with research communities and with international/global partners.
- Seven students from Fort Richmond Collegiate participated in the International Math Challenge and International School Science Fair in Singapore.
- Future goal to develop a broad base of networks, opportunities for students to gain work experience and mentoring by professionals. One mentor for each classroom is the desired model.
- Partnering with the University of Manitoba to establish the first university based public high school on campus.
- Three to Four middle schools to become the first Canadian schools to participate in the Fuse Studio with IBM.
- How could engineers become (classroom) mentors?

Councillors offered questions and a good dialogue took place.

1:45 p.m. President McFarlane thanked the presenters.

CONSENT AGENDA

16.05.9 Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between May 1, 2016 and May 31, 2016

C3. CCC – CONTINUING COMPETENCY COMMITTEE REPORT

COUNCIL EDUCATION

None

ENDS

None

GOVERNANCE

G0. MANUAL OF ADMISSIONS – LIMITED LICENSE CATEGORY ADDED

Don Spangelo spoke about the additions to the manual of admissions.

It was **MOVED** by Don Spangelo and **SECONDED** by Jonathan Epp that Council remove the final bullet in 12.3 due to redundancy and approve the manual.

CARRIED

16.05.10 G1. 2016-2017 OPERATING BUDGET

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016.

President McFarlane reported that a thorough review was done by the Executive Committee and that they recommended the budget as presented.

Grant Koropatnick introduced the budget by highlighting the operating departments and personnel:

- Finance – Ian Wiebe, Manager of Finance
- Operations – Angela Moore, Manager of Operations
- Admissions – Sharon Sankar, Director of Admissions
- Professional Standards – Mike Gregoire, Director of Professional Standards
- Government Relations – Scott Sarna, Director of Government Relations

He noted that all participated in building a budget that will achieve the Ends.

Council reviewed the budget documents and asked questions. A pie chart showing the percent budget allocated to the various Ends was shown on screen.

The 2016-2017 budget includes a \$10 increase to membership fees; consistent with the funding model established by council. The Executive Committee recommended additional funds for the media campaign, public opinion research and a one-time legal project. The resulting deficit to be covered from the unrestricted reserves.

It was **MOVED** by Steve Vieweg and **SECONDED** by Marcia Friesen that Council approves the 2016-17 operating budget as presented.

CARRIED

16.05.11 G2. INVESTIGATION COMMITTEE DECISION – APPEAL TO COUNCIL

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

It was MOVED by Marcia Friesen and SECONDED by Jonathan Epp that Council appoints Sheryl Rosenberg, John Guenther and Don Spangelo to the 14.03/Sweryda appeal sub-committee. Councillor Guenther will serve as chair.

CARRIED

2:50 p.m. Council took a break

2:57 p.m. Council reconvened

2:57 p.m. Council went “In Camera”

3:50 p.m. Council came “Out of Camera”.

16.05.16 G7. AUDIT COMMITTEE APPOINTMENTS

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

It was MOVED by Lindsay Melvin and SECONDED by Chris Trenholm that Council approves the Audit Committee composition: Steve Vieweg, Chair, Councillor Brett Todd, members Evan Thompson and Wayne Wagner and non-member Ron Stoesz, CPA.

CARRIED

16.05.17 G8. BY-LAW REVISIONS FOR 2016 AGM

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

3:56 p.m. Presenter Mike Gregoire provided some background to the by-law proposals

It was MOVED by Ruth Eden and SECONDED by John Guenther that Council adopts the 2016 by-law proposals A to G as presented.

CARRIED

It was MOVED by John Guenther and SECONDED by Don Spangelo that Council adopts the revised ProDev (continuing professional development) guideline as presented (in item H of the by-law proposal set of information).

CARRIED

16.05.18 G9. PUBLISHING 2015 AGM MINUTES

Council reviewed the 2015 AGM draft minutes.

It was MOVED by Jonathan Epp and SECONDED by Dave Owens the Council approves the posting of the 2015 AGM draft minutes to the web site by June 30, 2016.

CARRIED

16.05.19 G10. GOVERNMENT RELATIONS STRATEGIC PLAN

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

It was MOVED by Lindsay Melvin and SECONDED by Brett Todd that Council receives the Government Relations Strategic Plan summary as information.

CARRIED

16.05.20 G11. EDITS TO EL-5

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

It was MOVED by Fred Cross and SECONDED by Dave Owens that Council approves the corrections to executive limitation policy EL-5.

CARRIED

16.05.21 G12. POLICY MANUAL – DEFINITIONS PAGE

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

It was MOVED by Brett Todd and SECONDED by Ruth Eden that Council accepts the definitions of owners, ownership linkage and reasonable interpretation as presented.

CARRIED

It was MOVED by Sarantos Mattheos and SECONDED by Fred Cross that Council directs the CEO to add a definition page with the above definitions to the policy manual. The new page will be added immediately after the table of contents (pages 1+2) and prior to the Ends description page (page 3).

CARRIED

16.05.22 G13. POSITION STATEMENT ON BILL C-243

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

It was MOVED by Lindsay Melvin and SECONDED by Marcia Friesen that Council approves the President to send a letter of support to the federal minister responsible for Bill C-243.

CARRIED

16.05.23 G14. CCC REAPPOINTMENTS

Council referred to a Decision Background memo from Grant Koropatnick dated June 20, 2016

It was MOVED by Jonathan Epp and SECONDED by Chris Trenholm that Council approves the reappointment of the CCC members for a 2 year term.

R. Eden - abstained
CARRIED

It was MOVED by Don Spangelo and SECONDED by Jonathan Epp that Council approves the reappointment of the CCC Chair James Gunning, PEng, FEC for a 1 year term.

CARRIED

16.05.24 G15. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council considered a memo from Grant Koropatnick dated June 20, 2016 and the cumulative outstanding action list from Council meetings after May 12 2016:

Council reviewed the list

- *Ownership Linkage Committee – in progress, committee will elect a chair in the fall.*

- *Resolution #1 Task Group – completed.*
- *Definition Page added to the policy manual – completed.*
- *GP-10 Mediation Process Task Group (from Resolution #1 – in progress. Volunteers for task group - Chris Trenholm, Pamela Fulton-Regula and Dave Owens.*

16.05.25 G16. PLANNING THE AGENDA FOR THE NEXT MEETING

Council considered a memo from Grant Koropatnick dated June 20, 2016 and the proposed agenda for the next Council meeting on September 15, 2016.

Monitoring reports will be prepared for:
 EL-3.1 Financial Condition & Activities - Grant Koropatnick
 EL-9 Emergency Executive Succession - Grant Koropatnick

GP-4 President’s Role & Job Description – Marcia Friesen
 GP-5 Vice-President’s Role & Job Description – Ruth Eden
 GP-10 Code of Conduct – Fred Cross
 GP-11 Conflict of Interest – Marcia Friesen

Deferred from June 20, 2016 meeting
 GP-12 Cost of Governance – Sarantos Mattheos

EXECUTIVE LIMITATIONS AND ENDS

16.05.25 Review of E-7 The Public Understands and Values the Professions by Grant Koropatnick dated 20 June 2016

It was **MOVED** by Chris Trenholm and **SECONDED** by Dave Owens that Council accepts the reasonable interpretation of the policy statements and approves the Ends report.

CARRIED

4:45 p.m. Steve Vieweg left the meeting

16.05.26 Review of EL-2 Treatment of Staff by Grant Koropatnick dated 20 June 2016

It was **MOVED** by Howard Procyshyn and **SECONDED** by Marcia Friesen that Council accepts the reasonable interpretation of the policy statements and approves the executive limitation report.

CARRIED

16.05.27 Review of EL-5 Interactions with Members by Grant Koropatnick dated 20 June 2016

It was MOVED by John Guenther and SECONDED by Marcia Friesen that Council accepts the reasonable interpretation of the policy statements and approves the executive limitation report.

CARRIED

5:00 p.m. John Guenther and Sarantos Mattheos left the meeting

16.05.28 Review of EL-3 Financial Planning and Budgeting by Grant Koropatnick dated 20 June 2016

It was MOVED by Marcia Friesen and SECONDED by Fred Cross that Council accepts the reasonable interpretation of the policy statements and approves the executive limitation report.

CARRIED

16.05.29 Review of EL-3.1 Financial Condition by Grant Koropatnick dated 20 June 2016

It was MOVED by Chris Trenholm and SECONDED by Jonathan Epp that Council accepts the reasonable interpretation of the policy statements and approves the executive limitation report.

CARRIED

COUNCIL PERFORMANCE

16.05.30 Monitoring Report, GP-3 Council Role and Job Description by Howard Procyshyn dated 20 June 2016.

16.05.31 Monitoring Report, GP-9 Council & Committee Expenses by Don Spangelo dated 20 June 2016.

16.05.32 Monitoring Report, GP-8.6 National Liaison Committee by Steve Vieweg dated 20 June 2016.

16.05.33 Monitoring Report, GP-8.7 Ownership Linkage Committee by Sheryl Rosenberg dated 20 June 2016.

16.05.34 Monitoring Report, GP-8.10 Continuing Competency Committee by Jonathan Epp dated 20 June 2016.

16.05.35 Monitoring Report, GP-16 Council Planning Cycle & Agenda Control by Brett Todd dated 20 June 2016.

President McFarlane noted the revisions recommended in monitoring reports GP-8.10 and GP-9. She recommended that they be deferred for presentation at a future meeting.

Seeing that all reports indicated that Council was compliant with its' own policies, President McFarlane accepted the monitoring reports as presented.

EXECUTIVE LIMITATIONS

None

COUNCIL-CEO RELATIONSHIP

None

INFORMATION ITEMS

- 16.05.36** Council received the following information items:
- N1. Membership statistics as at May 31, 2016
 - N2. Financial Statement as at May 31, 2016
 - N3. APEGA Press Release - CEO
 - N4. APEGS Press Release - CEO
 - N5. Staff News
 - N6. Manitoba Director`s Report – Engineers Canada
 - N7. Manitoba Director`s Report – Geoscientists Canada

SELF-EVALUATION

- 16.05.37** The Council commented that it was a good meeting with a varied agenda and broad participation by all councillors. Pembina Trails School Division provided an informative presentation. It was noted that it was good to hear from an important ownership group. All agreed that various improvements in the meetings have occurred since the beginning of the year.

Councillors completed the meeting evaluation page.

NICE TO KNOW ITEMS

16.05.38 F1. National Engineering Exams and Prayer Time

ADJOURNMENT

16.05.39 Meeting adjourned at 5:19 pm.

The next meeting of Council will be held at 12:30 pm, Thursday, September 15, 2016.

Lesley McFarlane, P.Eng.
President
Ld/ 04000/04100/2016 June 20 minutes

Grant Koropatnick, P.Eng. FEC
CEO & Registrar