

Minutes of a meeting of the council of Engineers Geoscientists Manitoba held on Thursday, September 15, 2016 in the Association premises at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7.

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**PRESENT:** Lesley McFarlane, presiding; Fred Cross; Jonathan Epp; Marcia Friesen; Pamela Fulton-Regula; John Guenther; Sarantos Mattheos; Lindsay Melvin; Dave Owens; Howard Procyshyn; Don Spangelo; Brett Todd; Steven Vieweg

**ALSO PRESENT:** Grant Koropatnick; Fiona Hillier; Digvir Jayas; Ganpat Lodha; Shahina Siddique

**REGRETS:** Ruth Eden; Sheryl Rosenberg; Christopher Trenholm

**OBSERVERS:** Mike Gregoire; Angela Moore; Sharon Sankar; Scott Sarna; Ian Wiebe; Richard Stringham

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**16.06.1 CALL TO ORDER AND INTRODUCTIONS**

President McFarlane called the meeting to order at 12:30 p.m.

**16.06.2 HEALTH AND SAFETY MOMENT**

Watch out for “Pokemon Go” players on jobsites and secured areas. School zones speed limits are in affect.

**16.06.3 EVALUATION OF THE PREVIOUS COUNCIL MEETING**

President McFarlane noted the questions on the back of each name card and that Council should always be aware of them during each meeting.

**16.06.4 ADOPTION OF AGENDA**

It was **MOVED** by Fred Cross and **SECONDED** by Marcia Friesen that the agenda of the Council meeting be approved.

Amendment to the agenda; To allow for additional time for the Ends Review, Councillor Epp suggested that Council move items M1, M2 and P1 to P4 to the Consent Agenda and to defer P5 and G6 to December 8 meeting.

**CARRIED**

The agenda was adopted as amended.

**16.06.5 MINUTES OF THE COUNCIL MEETING OF 20 June 2016**

It was MOVED by Jonathan Epp and SECONDED by Pamela Fulton-Regula that the minutes of the Council meeting of 20 June 2016 be approved.

CARRIED

**16.06.6 MINUTES OF THE “IN CAMERA” SESSION OF 20 June 2016**

It was MOVED by Don Spangelo and SECONDED by Lindsay Melvin that the minutes of the In Camera session of 20 June 2016 be approved.

Amendment to the “In Camera” minutes: The decision background memo of Item #16.05.14 was provided by Lindsay Melvin, not Grant Koropatnick

CARRIED

The “In Camera” minutes were adopted as amended.

OWNERSHIP LINKAGE

**16.06.7 01. CHAIR'S REPORT - President Lesley McFarlane, P.Eng.**

President McFarlane noted that this is the last meeting she will be chairing prior to the AGM. She thanked everyone for the great experience.

President McFarlane noted that the E-news has taken on a new format to capture positive communication with a “Did You Know” introduction. Councillors were encouraged to read and pass the messages along.

**16.06.8 02. PEMBINA TRAILS SCHOOL DIVISION STEM PRESENTATION SLIDES**

**16.06.9 03. ENGINEERING EDUCATION TASK GROUP – FINAL REPORT**

**16.06.10 04. GUEST SPEAKER: SHAHINA SIDDIQUI, BA, PRESIDENT & FOUNDER, ISLAMIC SOCIAL SERVICES ASSOCIATION**

12:40 p.m. President McFarlane welcomed Shahina Siddiqui.

Mrs. Siddiqui thanked the Council of Engineers Geoscientists Manitoba for the invitation. Mrs. Siddiqui provided some background information on the Islamic Social Services Association and the Muslim community which included the following;

- Currently Muslims in Canada come from 54 different countries and there are 38 to 40 different languages spoken within the community.
- The Islamic Social Services Association was founded in 1999 to help families deal with issues such as domestic violence and students dealing with racism. They provide project funding and 20 publications used all over the world to promote understanding of Muslims and Islamic culture.

1:00 Steve left the meeting

- Media and educators are still providing a large amount of misinformation.
- It is important for all stakeholders and members of the public to become individually aware and participate in conversations that will educate others.

1:22 p.m. President McFarlane thanked Shahina Siddiqui for her presentation.

1:23 Mrs. Siddiqui and President McFarlane left the meeting

1:24 President McFarlane returned to the meeting

1:25 Council took a break

1:31 Council re-convened

### CONSENT AGENDA

**16.06.11** *Council approved the Consent Agenda items with the adoption of the agenda.*

#### C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

*Council received a list of applications approved by the Registration Committee between June 1, 2016 and August 31, 2016*

#### C2. GOVERNANCE POLICY HANDBOOK NEW VERSION

#### C3. GOVERNMENT RELATIONS STRATEGIC PLAN 2016-2020

#### C4. 16.06.5B SUGGESTED AMENDMENTS TO THE MINUTES - COUNCILLOR EPP

#### M1. REVIEW OF EL-3.1 FINANCIAL CONDITION REPORT BY GRANT KOROPATNICK DATED SEPTEMBER 15, 2016

M2. REVIEW OF EL-9 EMERGENCY EXECUTIVE SUCCESSION REPORT BY GRANT KOROPATNICK DATED SEPTEMBER 15, 2016

P1. MONITORING REPORT, GP-4 PRESIDENT'S ROLE & JOB DESCRIPTION BY MARCIA FRIESEN DATED 15 SEPTEMBER 2016.

P2. MONITORING REPORT, GP-5 VICE-PRESIDENT'S ROLE & JOB DESCRIPTION BY RUTH EDEN DATED 15 SEPTEMBER 2016.

P3. MONITORING REPORT, GP-10 CODE OF CONDUCT BY FRED CROSS DATED 15 SEPTEMBER 2016

P4. MONITORING REPORT, GP-11 CONFLICT OF INTEREST BY MARCIA FRIESEN DATED 15 SEPTEMBER 2016.

### COUNCIL EDUCATION

**16.06.12** D1. BILL HAMMACK'S: WHY ENGINEERS NEED TO GROW A LONG TAIL - SUMMER READING NOTES

**16.06.13** D2. GET FULLY UPDATED ON ENGINEERING IN CANADA – READ THE ENGINEERS CANADA ENVIRONMENTAL SCAN

**16.06.14** D3. SCHEDULE OF COUNCIL MEETINGS 2016-17

**16.06.15** D4. LEGAL OPINION CONCERNING ACCESS TO COUNCILLORS BY COMPLAINANTS - IF DISCUSSION IS NECESSARY IN CAMERA  
*No discussion was required*

### ENDS

**16.06.16** **E1. RE-CAPPING YESTERDAY'S ENDS REVIEW SESSION - RICHARD STRINGHAM**

Continuation of the Ends Review will occur at the adjournment of the Council meeting.

### GOVERNANCE

Friendly Amendment to bypass item G1 until Councillor Vieweg returns to the meeting

**16.06.17 G2. APPOINTED COUNCILLOR COMMITTEE - 1 APPOINTMENT**

Council referred to a Decision Background memo from Grant Koropatnick dated September 15, 2016

It was MOVED by Jonathan Epp and SECONDED by Don Spangelo that Council welcomes the appointment of Neil Klassen to council for a 2 year term.

CARRIED

**16.06.18 G3. AUDIT COMMITTEE CHAIR EXTENSION**

Council referred to a Decision Background memo from Grant Koropatnick dated September 15, 2016.

It was MOVED by Brett Todd and SECONDED by Pamela Fulton-Regula that Council approves the extension of Steve Vieweg, CPA as Chair of the Engineers Geoscientists Manitoba Audit Committee until June 30, 2017.

CARRIED

Council will appoint a second council member to the Audit Committee at the December meeting to occupy Councillor Vieweg's vacancy. Council may also have to appoint another council member to the Audit Committee if Councillor Todd is not re-elected.

1:39 p.m. Steve Vieweg returned to the meeting

**16.06.19 G1. AUDIT COMMITTEE REPORT AND MOTION**

Council referred to a Decision Background memo from Grant Koropatnick dated September 15, 2016.  
Councillor Vieweg provided some background information and highlights from the Audit Committee meetings.

It was MOVED by Marcia Friesen and SECONDED by Pamela Fulton-Regula that the Audit Committee recommends that the Financial Statement for the year ending June 30, 2016 be approved by Council for presentation to members at the annual general meeting.

CARRIED

It was noted that the Audit Committee should be present to answer any questions from the membership.

It was noted that Councillor Vieweg could provide a short presentation at the AGM about items that were identified in the audit report and provide a few examples (i.e. insurance, member fees and/or accounting changes, procedural changes).

**16.06.20 G4. COUNCIL RETREAT WEEKEND**

Council referred to a Decision Background memo from Grant Koropatnick dated September 15, 2016

It was MOVED by Don Spangelo and SECONDED by Pamela Fulton-Regula that Council approves the retreat weekend of November 18, 19 & 20, 2016.

CARRIED

**16.06.21 G5. ASSOCIATION BY-LAWS RE-WRITE PROJECT**

Council referred to a Decision Background memo from Grant Koropatnick dated September 15, 2016

Council discussed the scope, schedule and budget for the by-law rewrite project.

It was MOVED by Don Spangelo and SECONDED by Lindsay Melvin that Council approves the by-law rewrite project in principle and requests a firm cost estimate prior to any next steps being taken.

CARRIED

**16.06.22 G6. Proposed Amendments to GP-8.10 – CCC Terms of Reference**

*Deferred to December 8, 2016 Council Meeting*

**16.06.23 G7. CENTENNIAL CELEBRATION – BUDGET ALTERNATIVES**

Council referred to a Decision Background memo from Grant Koropatnick dated September 15, 2016

It was MOVED by Howard Procyshyn and SECONDED by Marcia Friesen that Council approves the centennial celebration budget amount of Option 3.

Defeated

Council discussed the Centennial budget and requested that the CEO ask the Centennial Committee to provide more detail, to be presented at the December 8, 2016 meeting.

2:43 p.m. Council took a break

2:45 p.m. Council re-convened

#### **16.06.24 G8. MEDIATION TASK GROUP REPORT**

Council referred to a Decision Background memo from Grant Koropatnick dated September 15, 2016

Councillor Owens and Councillor Fulton-Regula highlighted some background information from their report.

It was MOVED by Pamela Fulton-Regula and SECONDED by John Guenther that Council amend GP-10 "Code of Conduct" to add the clause:

13. Where Council is of the opinion that an effort should be made to resolve a complaint using an agreed alternative complaint resolution process, Council may, at any stage of proceedings, refer the issue to a designated mediator. The designated mediator shall attempt to resolve the issue within an agreed period of time. If the issue remains unresolved the issue will be heard before Council as in clause GP-10.12

Defeated

Council discussed the proposed clause and asked the Mediation Task Group to further consider the wording based on the input from Council.

#### **16.06.25 G9. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated September 15, 2016 and the cumulative outstanding action list from Council meetings after June 20 2016:

*Council to review the list.*

- *Ownership Linkage Committee – in progress*
- *Resolution #1 Task Group – completed*
- *Definition Page added to the policy manual – completed*

- *GP-10 Mediation Process Task Group (from Resolution #1 – in progress*
- *14.03 Appeal Panel – in progress (to discuss further in December). Councillor Rosenberg will need to be replaced after the 2016 AGM.*

**16.06.26 G10. PLANNING THE AGENDA FOR THE NEXT MEETING**

Council considered a memo from Grant Koropatnick dated September 15, 2016 and the proposed agenda for the next Council meeting on December 8, 2016

Monitoring reports will be prepared for:

EL-3.1 Financial Condition - Grant Koropatnick

GP-13 Council Member Orientation – Don Spangelo

GP-14 Primary Council Linkages – John Guenther

GP-15 Council Linkage with Other Organizations – Jonathan Epp

EXECUTIVE LIMITATIONS AND ENDS

*Moved to Consent Agenda*

COUNCIL PERFORMANCE

**16.06.33** P5. Monitoring Report, GP-12 Cost of Governance by Sarantos Mattheos dated 15 September 2016.

*Deferred to December 8, 2016 Council Meeting*

EXECUTIVE LIMITATIONS

*None*

COUNCIL-CEO RELATIONSHIP

*None*

INFORMATION ITEMS

**16.06.34** Council received the following information items:

N1. Membership statistics as at August 31, 2016

N2. Financial Statement - July 31, 2016

N3. Updated Election Slate

N4. Questions & Comments from May 19, 2016 Special Meeting

N5. Women in Engineering - Mentoring Report



- N6. 30 By 30 - New Numbers Released
- N7. Strong Manitoba Tech Job Market - Immigrant Centre
- N8. The Value of an Engineering Degree - The Globe & Mail Saturday, September 3, 2016
- N9. See how other Engineering Regulators elect their councillors
- N10. Engineers Canada 2015 Annual Report – Manitoba Director Digvir Jayas, gave a verbal report about Engineers Canada and current work being done.
- N11. Geoscientists Canada Director's Report – Ganpat Lodha, gave a verbal report of the highlights.

SELF-EVALUATION

- 16.06.35** Lesley asked councillors to fill in their meeting evaluation page and to please submit it before the next meeting.

NICE TO KNOW ITEMS

- 16.06.36** F1. Congratulations Councillor Todd  
F2. Obituary - Dr. Glenn Morris, PhD, PEng  
F3. Robot Games Thank You

**16.06.37** ADJOURNMENT

The meeting adjourned at 3:15 p.m. and a continuation of the Ends Review with Richard Stringham took place.

Council thanked Marcia for her service.

The next meeting of Council will be held at 12:30 p.m., Thursday, December 8, 2016.

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Lesley McFarlane, P.Eng.  
President

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Grant Koropatnick, P.Eng. FEC  
CEO & Registrar