

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held on Thursday, December 8, 2016 in the Association premises at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7.

PRESENT: Lindsay Melvin, presiding; Doug Bell; James Blatz; Jay Doering; Ruth Eden; Jonathan Epp; Janet Gauthier; John Guenther; Neil Klassen; Sarantos Mattheos; Lesley McFarlane; Dave Owens; Don Spangelo; Christopher Trenholm

ALSO PRESENT: Grant Koropatnick; Fiona Hillier; Christine Cyr

REGRETS: Digvir Jayas; Ganpat Lodha

OBSERVERS: Mike Gregoire; Sharon Sankar; Scott Sarna; Danielle Unett; Dave Ennis; David Grant

16.08.1 CALL TO ORDER AND INTRODUCTIONS

President Melvin called the meeting to order at 12:30 p.m.

16.08.2 HEALTH AND SAFETY MOMENT

Use caution when opening the lids on tin foil packaging – sharp edges present a hazard. Do not take unnecessary risks driving in bad weather conditions.

16.08.3 EVALUATION OF THE PREVIOUS COUNCIL MEETING

President Melvin informed councillors that there will be a quick round table discussion for feedback at the end of today's meeting.

16.08.4 ADOPTION OF AGENDA

It was MOVED by James Blatz and SECONDED by Jonathan Epp that the agenda of the Council meeting be approved.

Amendment to the Agenda:

To remove item C5 from the Consent Agenda and moved to Ends

To remove item C3 from the Consent Agenda and moved to Governance

CARRIED

The agenda was adopted as amended.

16.08.5 MINUTES OF THE COUNCIL MEETING OF 15 September, 2016

It was MOVED by Don Spangelo and SECONDED by John Guenther that the minutes of the Council meeting of 15 September, 2016 be approved.

Amendment to the Minutes:

That the name be removed in item 16.06.25 and to refer to file number only.

CARRIED

The minutes were adopted as amended.

OWNERSHIP LINKAGE

16.08.6 01. CHAIR'S REPORT - President Lindsay Melvin, P.Eng., FEC

President Melvin provided some background to the purpose of the President's Report and then reported on the highlights of some of the meetings and events she recently attended:

- September 27th and 28th – Fall Board Meeting Engineers Canada
- October 21-22, APEGBC Conference and Annual General Meeting
- October 28th – Round Table with the Presidents, CEOs and guests attending Engineers Geoscientists Manitoba's AGM
- November 3rd – CTTAM AGM
- November 18th to 20th – Council Retreat
- November 21st – India Members Chapter executive dinner
- November 22nd – Iron Ring Ceremony
- November 24th – CIPWIE Mentorship Program
- December 5th – Filipino Members Chapter Christmas party

16.08.7 02. OWNERSHIP LINKAGE PRESENTATION – Christine Cyr, Director, UM Indigenous Student Center.

12:40 p.m. President Melvin welcomed and introduced Christine Cyr.

Christine provided some background on herself and the history of residential schools and their lasting effects on today's Indigenous students.

Christine highlighted some of things the University of Manitoba has done to enhance and increase indigenous student's success and achievement;

- Home of the National Center for Truth and Reconciliation
- Taking Our Place document – a strategic 5 year plan which focuses on Indigenous student achievement and success.
- Having an Office of Indigenous achievement.
- Territory Acknowledgement statement, which is read at every major University event.
- Creating a blueprint for Indigenous education by connecting with post-secondary institutions in Manitoba.
- Access programs – Engineering Access Program (ENGAP).
 - Graduated more Indigenous engineers (109) than all other institutions in Canada combined.
 - Uses a unique model which focus on academics in the first term to help balance the gap between high school and university.

Christine answered questions from Council.

1:21 p.m. President Melvin thanked Christine Cyr for her presentation.

CONSENT AGENDA

16.08.8 Council approved the Consent Agenda items with the adoption of the agenda.

C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE

Council received a list of applications approved by the Registration Committee between September 1, 2016 and November 30, 2016

C2. NEW FEES & DUES

C4. IN CAMERA MINUTES OF THE MEETING SEPTEMBER 21, 2016

COUNCIL EDUCATION

16.08.9 D1. SCHEDULE OF MEETINGS 2017

President Melvin reminded councillors to please put the meeting dates in their calendars.

16.08.10 D2. ROBERT'S RULES OF ORDER

A copy of "Basic Robert's Rules of Order" was posted to the "Council Links" box of the online agenda page. A booklet: "Robert's Rules of Order Newly Revised In Brief" was given to each councillor.

16.08.11 D3. GP-10 COUNCILLOR CODE OF CONDUCT – SIGNATURE REQUESTED

Councillors were asked to read and sign the Code of Conduct form that was distributed at the meeting.

16.08.12 D4. COUNCILLOR PRIVACY DECLARATION – SIGNATURE REQUESTED

Councillors were asked to read and sign the Privacy Declaration form that was distributed at the meeting.

16.08.13 D5. HOW TO DO A GOOD MONITORING REPORT

Council referred to a Council Education Item memo from Grant Koropatnick dated 8 December 2016. The memo offered some basic guidelines for composing a good monitoring report.

ENDS

16.08.14 E1. NEW ENDS TABLE FROM SATURDAY, NOVEMBER 19, 2016

President Melvin thanked those who participated in the Ends review session. The floor was opened for discussion on the Implementation Plan for the revised Ends.

It was requested that any additional thoughts or feedback be emailed to Lindsay by January 5, 2017.

E2. C5. DECISION ON MEMBER SERVICES

It was MOVED by Ruth Eden and SECONDED by Don Spangelo that Engineers Geoscientists Manitoba continue to support existing member services as long as these services are not to the detriment of the public interest or do not consume resources (fiscal or staff) that are better used in achieving the public protection mandate of the Association.

Amendment to the Motion:

To replace “better used in achieving” to “required to achieve”.

Discussion on the amended motion took place.

Council voted on accepting the amended motion

CARRIED

Council voted on the motion as amended.

DEFEATED

GOVERNANCE

16.08.15 G1. ELECTION OF VICE-PRESIDENT AND EXECUTIVE COMMITTEE MEMBER

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

Council was asked to nominate and elect two (2) councillors for the positions: Vice-President and Executive Committee member.

President Melvin asked Council to refer to the process previously adopted by Council which was amended as per the recent by-law change.

It was MOVED by Jonathan Epp and SECONDED by Ruth Eden that council adopts the voting process and publishes it.

CARRIED

Grant read the procedure for nomination and election of the Vice-President and the Executive Committee Member.

Councillor Mattheos agreed to collect and witness the counting of the ballots.

President Melvin read the name of each nominee and asked whether they would allow their name to stand:

- Doug Bell Declined
- James Blatz Declined
- Ruth Eden Declined
- Jonathan Epp Accepted
- Don Spangelo Declined

Jonathan Epp was declared Vice-President

President Melvin then called for nominations for the position of Executive Committee Member.

President McFarlane read the name of each nominee and asked whether they would allow their name to stand.

- Doug Bell Accepted
- James Blatz Accepted
- Jay Doering Declined
- Ruth Eden Accepted
- Don Spangelo Declined

Council voted by paper ballot.

Ballots were counted and Ruth Eden was elected Executive Committee member.

By unanimous consent of Council the ballots and nomination forms will be destroyed immediately.

16.08.16 G2. OWNERSHIP LINKAGE COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

Past President McFarlane and President Melvin provided additional background information on the committee.

It was MOVED by Jonathan Epp and SECONDED by Ruth Eden that Council appoints Jay Doering (new councillor), Neil Klassen (appointed councillor) and Dave Owens (P.Geo. councillor) to the Ownership Linkage Committee.

CARRIED

It was MOVED by Jay Doering and SECONDED by Don Spangelo to go in camera to discuss items G11 and G12.

CARRIED

2:32 p.m. Council went "In Camera" in order to avoid a conflict of interest or a perceived conflict of interest.

3:13 p.m. Council came "Out of Camera" and took a break

3:21 p.m. Council reconvened

Council postponed item 16.08.17 until Councillor Eden was able to re-join the meeting.

16.08.18 G4. EGAIAR JOINT BOARD MEMBER - COUNCIL LIAISON
Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Don Spangelo and SECONDED by Doug Bell that Councillor John Guenther be appointed as the council liaison to the EGAIAR Joint Board for 2016-17.

CARRIED

16.08.19 G5. UMES - COUNCIL LIAISON
Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Jay Doering and SECONDED by James Blatz that Chris Trenholm, Intern Councillor be appointed as the council liaison to the UMES for 2016-17.

CARRIED

16.08.20 G6. GEOLOGY STUDENTS - COUNCIL LIAISON
Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Dave Owens and SECONDED by Don Spangelo that Councillor Doug Bell be appointed as the council liaison to the UM Geology Club for 2016-17.

CARRIED

It was MOVED by Chris Trenholm and SECONDED by Lesley McFarlane that Dave Owens continue as the Council liaison with Brandon University.

CARRIED

3:25 Councillor Eden returned to meeting

16.08.21 G7. AUDIT COMMITTEE – REPLACEMENT COUNCILLOR
It was MOVED by Lesley McFarlane and SECONDED by John Guenther that Council approves the Audit Committee composition: Steve Vieweg, Chair, Councillor James Blatz, non-member Ron Stoesz, CPA and members Evan Thompson, PEng and Wayne Wagner, PEng.

After reviewing the composition of the Audit Committee it was determined that a second councillor would be appointed according to the terms of reference.

Amendment to the Motion:

That Councillor Trenholm be added to the Audit Committee.

Not hearing any objections to the amendment, Council voted on the amended motion

CARRIED

Council reverted back to item 16.08.17

16.08.17 G3. CONTINUING COMPETENCY COMMITTEE - COUNCIL LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Jonathan Epp and SECONDED by John Guenther that Councillor Ruth Eden be appointed to the CCC for 2016-17.

CARRIED

16.08.22 G8. NOMINATING COMMITTEE MEMBERS

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Don Spangelo and SECONDED by Lesley McFarlane that Council appoints Councillor Gauthier and Councillor Doug Bell to the Nominating Committee.

CARRIED

16.08.23 G9. AFI FOUNDATION LIAISON

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by James Blatz and SECONDED by Jay Doering that Councillor Epp be appointed as the council liaison to the AFI Foundation for 2016-17.

CARRIED

Councillor Epp abstained

16.08.24 G10. APPOINTMENT OF INVESTIGATION COMMITTEE CHAIR

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Jay Doering and SECONDED by Ruth Eden that Mr. Allan Ball, PEng, FEC be approved to continue in the role of chair of the Investigation Committee.

CARRIED

Amendment to the Motion:

To add: "for a one year term."

Not hearing any objections to the amendment, Council voted on the amended motion

CARRIED

16.08.27 G13. RESOLUTION #1 FROM THE 2016 ANNUAL GENERAL MEETING

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Lesley McFarlane and SECONDED by Sarantos Mattheos that Council adopts the report "Engineers Geoscientists Manitoba in the Community" as the response to Resolution #1 from the 2016 AGM.

CARRIED

Grant agreed to add the previous five fiscal years to the report.

16.08.28 G14. RESOLUTION #1 - TASK GROUP OF COUNCIL (MEDIATION)

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Chris Trenholm and SECONDED by Dave Owens that Council amend GP-10 "Code of Conduct" to add the mediation clause as presented.

DEFEATED

Councillor Mattheos provided a comment on the proposed mediation clause.

It was MOVED by Jay Doering and SECONDED by Jonathan Epp to refer the previously defeated motion to Councillors Mattheos, Owens and Trenholm for reconsideration.

CARRIED

16.08.29 G15. PROPOSED BY-LAW DEVELOPMENT PROCESS FOR 2017

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Don Spangelo and SECONDED by Ruth Eden that Council adopt the By-Law Proposal Process for the 2017 AGM as presented.

CARRIED

16.08.30 G16. CENTENNIAL COMMITTEE FUNDING

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

It was MOVED by Don Spangelo and SECONDED by Jay Doering that Council approves the centennial celebration budget amount of \$600,000

DEFEATED

Council provided direction to the CEO to show how the proposed Centennial budget (and its line items) are related to the Ends in a meaningful way.

4:13 p.m. Councillor Gauthier left the meeting

C3. GOVERNMENT RELATIONS – TOPICS OF DISCUSSION WITH GOVERNMENT

It was MOVED by John Guenther and SECONDED by James Blatz that council approves the GR Department to engage the Government of Manitoba on the topics presented for the purpose of influencing policy.

Amendment to the Motion:

It was MOVED by James Blatz and SECONDED by Doug Bell to remove “for the purpose of influencing policy”.

Council voted on accepting the amended motion

CARRIED

Council voted on the amended motion

CARRIED

16.08.31 G17. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

The cumulative outstanding action items list from council meetings after September 15, 2016 were reviewed.

16.08.32 G18. PLANNING AGENDA FOR THE NEXT MEETING

Council referred to a Decision Background memo from Grant Koropatnick dated December 8, 2016.

President Melvin noted that the GP Reporting schedule for the entire year is available in the Council Links box of the online agenda page. For the next meeting, the following councillors have been assigned the following monitoring reports:

- GP-6 Governance Succession (Eden)
- GP-7 Council Committee Principles (Owens)
- GP-8.1 Nominating Committee (Mattheos)

It was noted that the GP-12 (Mattheos) monitoring report was deferred from the September 15, 2016 meeting and will be added to the January 19, 2017 meeting.

EXECUTIVE LIMITATIONS AND ENDS

16.08.33 M1. EL-3.1 FINANCIAL CONDITION REPORT

Review of E-3.1 Financial Condition by Grant Koropatnick

It was MOVED by John Guenther and SECONDED by Jay Doering that Council accepts the reasonable interpretation of the policy statements and approves this report.

Amendment to the Motion:

It was MOVED by Lesley McFarlane and SECONDED by Ruth Eden that Council accepts the reasonable interpretation of the policy statements and approves the report with the exception of the second sentence in the CEO's reasonable interpretation under item 9.

Council voted on accepting the amended motion.

CARRIED

Council voted on the amended motion.

CARRIED

4:44 p.m. Councillor Mattheos left the meeting

COUNCIL PERFORMANCE

16.08.34 P1. GP-13 COUNCIL MEMBER ORIENTATION

Monitoring Report by Councillor Spangelo dated December 8, 2016.
The report indicated Council was compliant with its own policies.

16.08.35 P2. GP-14 PRIMARY COUNCIL LINKAGES

Monitoring Report by Councillor Guenther dated December 8, 2016.
The report indicated Council was compliant with its own policies.

President Melvin noted that as both monitoring reports were compliant, they were received.

16.08.36 P3. GP-15 COUNCIL LINKAGE WITH OTHER ORGANIZATIONS

Monitoring Report, GP-15 Council Linkage with Other Organizations by Councillor Epp deferred to January meeting

EXECUTIVE LIMITATIONS

None

COUNCIL-CEO RELATIONSHIP

None

INFORMATION ITEMS

16.08.37 Council received the following information items:

- N1. 2016 AGM Draft Minutes
- N2. Membership statistics as at October 31, 2016
- N3. Financial Statement as at October 31, 2016
- N4. AGM 2016 Member Profile
- N5. The Value of Membership - Dr. M. Friesen, PhD, PEng
- N6. Council Retreat Evaluation Summary
- N7. Role of the Past President
- N8. Tessier vs. Engineers Geoscientists Manitoba
- N9. Message from Minister Cliff Cullen
- N10. Engineers Canada Director's Report
- N11. Geoscientists Canada Director's Report
- N12. UMES Strategic Plan 2016
- N13. Why Engineering? Manitoba School Counsellor Magazine

SELF-EVALUATION

16.08.38 President Melvin did a round table about the meeting.

NICE TO KNOW ITEMS

- 16.08.39**
- F1. Thank you from Heather Schaub
 - F2. Lindsay Melvin, PEng, FEC - Office of the President
 - F3. Future Councillor - Early Recruitment
 - F4. India Members Chapter Executive - Dinner with the President

16.05.40 ADJOURNMENT

The meeting adjourned at 4:51 p.m.

The next meeting of Council will be held at 12:30 p.m., Thursday, January 19, 2017.

Lindsay Melvin, M.Sc., MBA, P.Eng., FEC
President

Grant Koropatnick, P.Eng. FEC
CEO & Registrar