

Minutes of a meeting of the council of Engineers Geoscientists Manitoba held on Thursday, January 19, 2017 in the Association premises at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7.

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**PRESENT:** Lindsay Melvin, presiding; Doug Bell; James Blatz; Jay Doering; Ruth Eden; Jonathan Epp; Janet Gauthier; John Guenther; Neil Klassen; Lesley McFarlane; Dave Owens; Don Spangelo;

**ALSO PRESENT:** Grant Koropatnick; Fiona Hillier; Digvir Jayas; Ganpat Lodha;

**REGRETS:** Sarantos Mattheos; Christopher Trenholm

**OBSERVERS:** Mike Gregoire; Angela Moore; Sharon Sankar; Ian Smallwood

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**17.01.1 CALL TO ORDER AND INTRODUCTIONS**

President Melvin called the meeting to order at 12:30 p.m.

**17.01.2 HEALTH AND SAFETY MOMENT**

Councillors spoke to the importance of keeping the windshield washer fluid topped-up during the mild weather and of removing snow from roofs.

**17.01.3 EVALUATION OF THE PREVIOUS COUNCIL MEETING**

President Melvin noted that a brief round table discussion will occur at the end of the meeting.

**17.01.4 ADOPTION OF AGENDA**

It was **MOVED** by Doug Bell and **SECONDED** by Don Spangelo that the agenda of the Council meeting be approved.

CARRIED

**17.01.5 MINUTES OF THE COUNCIL MEETING OF December 8, 2016**

It was **MOVED** by Jay Doering and **SECONDED** by Dave Owens that the minutes of the Council meeting of December 8, 2016 be approved.

Amendment to the minutes: Add a note in item 16.08.27 G13 that Grant had agreed to include the five year summary.

Council voted on the amended motion

CARRIED

The minutes were adopted as amended.

## OWNERSHIP LINKAGE

**17.01.6 O1. OWNERSHIP LINKAGE PRESENTATION – Nancy Wheatley, Dean, Construction & Engineering Technologies, Red River College.**

Due to the absence of the presenter, the topic was deferred.

**17.01.7 O2. CHAIR'S REPORT - President Lindsay Melvin, PEng, FEC**

President Melvin reported on the following ownership linkage opportunities:

- Plans to attend one meeting of each Association committee:
  - January 11<sup>th</sup> – Government Relations Advisory Committee meeting
  - February 8<sup>th</sup> Government Relations Town Hall Meeting for which all of council is invited and encouraged to attend.
- Met with the Chair of the Public Interest Review Committee in December to review committee's purpose and membership
- January 16<sup>th</sup> meeting with Kelly Bindle, P.Eng., MLA, Legislative Assistant to the Minister of Growth, Enterprise and Trade.
- January 16<sup>th</sup> meeting with Honorable Rochelle Squires, Minister of Sport, Culture and Heritage and Minister responsible for Francophone Affairs and Status of Women.

It was noted by Councillor Blatz that there is a Technical Women in Consulting Engineering reception on March 8<sup>th</sup> discussing employment diversity.

## CONSENT AGENDA

**17.01.8** Council approved the Consent Agenda items with the adoption of the agenda.

**C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE**

Council received a list of applications approved by the Registration Committee between December 1, 2016 and December 31, 2016

**C2. PROPOSED AMENDMENTS TO GP-8.10 CCC TERMS OF REFERENCE**

MOTION 1: Council approves the recommended change to GP-8.10 (1.) from the old wording to the newly proposed wording.

MOTION 2: Council adds the suggested change to By-Law 4.5.3 to the list of suggestions for the By-Law rewrite project.

### **C3. ARAB MEMBERS CHAPTER**

MOTION: Council approves the adoption of the constitution and by-laws of the Arab Members Chapter and thereby establishes the chapter under Association By-law 16.

### **C4. MINUTES OF THE “IN CAMERA” SESSION OF DECEMBER 8, 2016**

MOTION: Council approves the minutes of the In Camera session of December 8, 2016.

## COUNCIL EDUCATION

### **17.01.09 D1. COACHING REPORT FROM THE COUNCIL RETREAT**

It was noted that the coaching report contained a full explanation on topics requested by councillors during the retreat.

### **17.01.10 D2. REPORT RECOMMENDATIONS FOR OIQ - LEARN FROM THEIR EXPERIENCE**

It was noted that the report served as a reminder that self-regulation is a privilege. Councillors were asked to look at the recommendations and speak to President Melvin if they feel some action is required.

President Melvin informed councillors that the Executive Committee will be meeting before each Council meeting.

### **17.01.11 D3. COUNCILLOR ASSIGNMENTS FOR THE YEAR**

Councillors were reminded of their assignments for the year.

## ENDS

### **17.01.12 E1. PROPOSED REVISIONS OF THE DRAFT ENDS**

Council referred to a Decision Background memo from Lindsay Melvin dated January 19, 2017.

It was MOVED by Jonathan Epp and SECONDED by James Blatz that Council revise the Global End to: The interests of the Public of Manitoba are protected, as they relate to the practice of engineering and geoscience

A discussion on revising the Global End took place. It was noted that the second and third levels of interpretation describe the details for the Global End.

Council voted on the motion

CARRIED

It was MOVED by James Blatz and SECONDED by Don Spangelo that Council revise E4 to: Stakeholders understand and value the contribution of the professions

CARRIED

It was MOVED by Jay Doering and SECONDED by Neil Klassen that Council revise E6.2 to: Students in K to 12 view the professions as rewarding careers

Council discussed if and how 'view' would be measured. It was noted that 'view' is a more proactive perception than "aware of".

Council voted on the motion

CARRIED

It was MOVED by Don Spangelo and SECONDED by Dave Owens that Council revise E-7 to become a further interpretation of E-4.4

E-7 to become E-4.4  
E-4.4 to become E-4.4.1  
E-4.4.1 to become E-4.4.2 and  
E-7.1 to become E-4.3.1

Council discussed the re-numbering and voted on the motion.

CARRIED

It was MOVED by John Guenther and SECONDED by Jonathan Epp that Council approves the draft Ends for distribution to the membership.

Amendment to the motion; to include "in accordance with the schedule given at the December 8<sup>th</sup> Council meeting."

Council voted on the amended motion.

CARRIED

## GOVERNANCE

It was MOVED by Lesley McFarlane and seconded by Ruth Eden for Council to go in-camera due to the confidential nature of human resources and investigation matters.

CARRIED

At 1:22 p.m. Council went "In Camera"

At 2:27 p.m. Council came "Out of Camera"

At 2:27 p.m. Council took a break

At 2:41 p.m. Council returned from break

### **17.01.17 G5. TASK GROUP OF COUNCIL (GP-10 MEDIATION)**

This agenda item was deferred from December 8, 2016.

It was MOVED by James Blatz and SECONDED by Neil Klassen that Council amend GP-10 "Code of Conduct" to add the mediation clause as presented.

Amendment to the motion: to include "and that the task group develop mediation guidelines"

Hearing no objections Council unanimously approved to amend the motion.

After discussion, Council agreed to table the amended motion until more details from the task group are presented.

### **17.01.18 G6. CENTENNIAL COMMITTEE FUNDING**

Council referred to a Decision Background memo from Grant Koropatnick dated January 19, 2017.

It was MOVED by Don Spangelo and SECONDED by John Guenther that Council approves a centennial celebration budget amount of \$600,000.

Amendment to the motion: to include "up to"

Council discussed their fiduciary responsibility to assess the value of the budget so it can be presented to the members as an appropriate use of resources.

Council voted on the amended motion.

CARRIED

**17.01.19 G7. 2017 SPECIAL MEETING OF MEMBERS**

Council referred to a Decision Background memo from Lindsay Melvin dated January 19, 2017.

It was MOVED by Lesley McFarlane and SECONDED by Jonathan Epp that following By-law 5.3, Council approves the special meeting date of April 12, 2017.

CARRIED

It was noted that the Special Meeting would be an opportunity to report on items that council is working on (Eg. resolutions from the AGM, the new Ends table and other governance topics).

**17.01.20 G8. PUBLIC INTEREST REVIEW COMMITTEE**

Council referred to a Decision Background memo from Grant Koropatnick dated January 19, 2017.

It was MOVED by Lesley McFarlane and SECONDED by Dave Owens that Council approves the extension of PIRC Chair Dawn Nedohin-Macek, PEng, FEC for a one year term.

CARRIED

It was MOVED by Lesley McFarlane and SECONDED by John Guenther that Council approves the extension of PIRC member Randy Cameron, PEng for a two year term.

CARRIED

It was MOVED by Dave Owens and SECONDED by Doug Bell that Council approves the appointment of member Linda Murphy, PGeo to the PIRC for a two year term; replacing outgoing member Rob Matthews, PGeo.

CARRIED

**17.01.21 G9. 2017 COUNCIL BY-LAW TASK GROUP**

Council referred to a Decision Background memo from Lindsay Melvin dated January 19, 2017.

It was MOVED by James Blatz and SECONDED by Lesley McFarlane that Don Spangelo, Ruth Eden, Janet Gauthier and John Guenther form a 2017 Council By-Law Task Group to work with staff and legal counsel to develop by-law proposals to be voted on by membership in 2017.

CARRIED

**17.01.22 G10. CHAPTER TASK GROUP**

Council referred to a Decision Background memo from Jonathan Epp dated January 19, 2017.

It was MOVED by Lesley McFarlane and SECONDED by Ruth Eden that Vice President Epp invites participation by other councillors to work with the member chapters to update the chapter constitution template. The Task Group will be made up of the Vice President, CEO and councillor Dave Owens.

CARRIED

**17.01.23 G11. RESOLUTION #1 FROM THE 2016 ANNUAL GENERAL MEETING**

This agenda item was deferred from the December 8, 2016 meeting. A report

It was MOVED by James Blatz and SECONDED by Jonathan Epp that Council adopts the report "Engineers Geoscientists Manitoba in the Community – 5 Years" as the response to Resolution #1 from the 2016 AGM.

Council discussed that while some of the details requested in the resolution are not shown, the response meets the spirit of the resolution while showing the important part (i.e. dollar amounts).

Council voted on the motion.

CARRIED

**17.01.24 G12. PRO-DEV NON-COMPLIANCE LETTERS**

Council referred to a Decision Background memo from Grant Koropatnick dated January 19, 2017.

It was MOVED by Jonathan Epp and SECONDED by Don Spangelo that Council directs the Registrar to:

1. Notify members, specified scope of practice licensees and temporary licensees who have failed to comply with the requirements of professional development reporting, that in accordance with section 12.2(2) of the Act, their certificate or license will be suspended in 30 days if they fail to comply with section 12.1 of the Act, and in accordance with section 12.2(1) of the Act.
2. Suspend those members, specified scope of practice licensees and temporary licensees who have continued to fail to comply with section 12.1 of the Act after the 30 day notification period has expired.

CARRIED

**17.01.25 G13. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated January 19, 2017 and the cumulative outstanding action list from Council meetings after December 8, 2016.

- Ownership Linkage Committee – in progress
- GP-10 Mediation Process Task Group – in progress
- 14.03 Appeal Panel – in progress
- 16.01 Appeal Panel – in progress
- 16.02 Appeal Panel – in progress

**17.01.26 G14. PLANNING AGENDA FOR THE NEXT MEETING**

Council considered a memo from Grant Koropatnick dated January 19, 2017 and the proposed agenda for the next Council meeting on March 16, 2017.

Monitoring reports will be prepared for:

- EL-3.1 Financial Condition – Koropatnick
- EL-6 Application of the EGP Act – Koropatnick

Councillors have been assigned to complete a monitoring report on the following:

- GP-8.2 Past President's Committee – Blatz
- GP-8.3 Executive Committee – Trenholm
- GP-8.4 Discipline Committee – Gauthier
- GP-8.5 Investigation Committee – Doering



Reports held over from this meeting:  
GP-6 Governance Succession – Eden  
GP-8.1 Nominating Committee – Mattheos

EXECUTIVE LIMITATIONS AND ENDS

**17.01.27 M1. Reporting on the Ends - E-4 Government Relations**

Review of Monitoring Report by Grant Koropatnick dated January 19, 2017

It was MOVED by James Blatz and SECONDED by Dave Owens that council has assessed the report and determined that the report demonstrates compliance with the reasonable interpretation of the Council's policy.

Amendment to the motion: to include “with the exceptions of;  
1. The reasonable interpretations for items #2 and #3 to focus on results of actions instead of the actions of the Association.  
2. The parent clause must be reasonably interpreted.  
3. Reference the act specifically in the evidence of compliance for #1”

Council voted on the amended motion

CARRIED

At 4:12 p.m. D. Spangelo left meeting  
At 4:13 p.m. J. Doering left meeting  
At 4:20 p.m. J. Blatz left meeting

**17.01.28 M2. EL-1 General Executive Constraint**

Review of monitoring report EL-1 by Grant Koropatnick dated January 19, 2017

It was MOVED by Lesley McFarlane and SECONDED by Ruth Eden that council has assessed the report and determined that the report demonstrates compliance with the reasonable interpretation of the Council's policy.

Amendment to the motion: to include “and that the annual monitoring of EL-1 is required.”

Council voted on the amended motion

CARRIED

**17.01.29 M3. EL-4 Asset Protection and Risk Management**

Review of monitoring report EL-4 by Grant Koropatnick dated January 19, 2017

It was MOVED by Jonathan Epp and SECONDED by Ruth Eden that council has assessed the report and determined that the report demonstrates compliance with the reasonable interpretation of the Council's policy.

Amendment to the motion: to include “with the exceptions;

1. The parent clause must be reasonably interpreted.
2. Item #1 explain the justification of the reasonable interpretation
3. For the reasonable interpretation for item #5 address independence as opposed to corporation.
4. Summarize the evidence for item #6 and relate it to the metric.
5. Tie what will be checked to what will be shown in item #7.
- ~~6. For item #12 remove reference to Council policy as a metric for compliance.~~

Council voted to remove #6 from the amended motion.

CARRIED

Council voted on the amended motion

CARRIED

**17.01.30 M4. EL-7 Compensation and Benefits**

Review of monitoring report EL-7 by Grant Koropatnick dated January 19, 2017

It was MOVED by Jonathan Epp and SECONDED by Dave Owens that council has assessed the report and determined that the report demonstrates compliance with the reasonable interpretation of the Council's policy.

Amendment to the motion: to include “with the exception of;

1. The parent clause must be reasonably interpreted.
2. Relate the evidence for item #1 to the metric.
3. Item #2 reasonable interpretation references an annual evaluation of staffing levels.”

Council voted on the amended motion.

CARRIED

COUNCIL PERFORMANCE

**17.01.31 P1. GP-6 Governance Succession**

Monitoring Report by Councillor Eden deferred to March meeting

**17.01.32 P2. GP-7 Council Committee Principles**

Monitoring Report by Councillor Owens dated January 19, 2017

It was MOVED by Jonathan Epp and SECONDED by Janet Gauthier that Council accepts the report and notes that the exception of the CCC for item #1 has already been corrected; non-compliance for item #3 which will be corrected by a motion coming forward at the March meeting of Council by Dave Owens; non-compliance for item #4 is a one-time exception regarding the Audit Committee that Council accepts; Dave and Doug will review the GP-7 Policy overall as there were additional items discussed.

CARRIED

**17.01.33 P3. GP-8.1 Nominating Committee**

Monitoring Report by Councillor Mattheos deferred to March meeting.

**17.01.34 P4. GP-12 Cost of Governance**

Monitoring Report by Councillor Mattheos held over from September 15, 2016.

Council received the report as presented.

**17.01.35 P5. GP-15 Council Linkage with Other Organizations**

Monitoring Report by Councillor Epp held over from December 8, 2016.

Council receives the report and Jonathan and Lesley will make recommendations to rectify the non-compliance.

Since there were no objections, the motion is carried by unanimous consent.

EXECUTIVE LIMITATIONS

None

## COUNCIL-CEO RELATIONSHIP

None

## INFORMATION ITEMS

- 17.01.36** Council received the following information items:
- N1. Friends of Engineering Newsletter
  - N2. Letter from Minister Cliff Cullen
  - N3. 5 and 10 Year Service Recognition
  - N4. Tessier vs. Engineers Geoscientists Manitoba & Registrar - Notice of Discontinuance
  - N5. Membership statistics as at December 31, 2016
  - N6. Financial Statement - November 30, 2016
  - N7. Engineers Canada Director's Report
  - N8. Geoscientists Canada Director's Report
  - N9. Traditional Territories Acknowledgement

## SELF-EVALUATION

- 17.01.37** Council observed that there were many opportunities for everyone to provide input. The discussion of when Council goes in-camera was important. More focus on governance was good. Could submitting reports be sooner and with proper time prior to the agenda deadline?

## NICE TO KNOW ITEMS

- 17.01.38** F1. Happy International Applicant  
F2. IEEQ Bursary Recipients - Heartwarming Stories

**17.01.39** **ADJOURNMENT**

The meeting adjourned at 5:19 p.m.

The next meeting of Council will be held at 12:30 p.m., Thursday, March 16, 2017.

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Lindsay Melvin, M.Sc., MBA, P.Eng., FEC  
President

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Grant Koropatnick, P.Eng., FEC  
CEO & Registrar