

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held on Thursday, January 18, 2018 in the Association premises at 870 Pembina Hwy, Winnipeg, Manitoba, R3M 2M7.

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**PRESENT:** Jonathan Epp, presiding; Doug Bell; James Blatz; Jay Doering; Ruth Eden; Janet Gauthier (via teleconference); John Guenther; Jacqueline Jasinski; Neil Klassen; Florence Lee; Jason Mann; Lindsay Melvin; Jitendra Paliwal

**ALSO PRESENT:** Grant Koropatnick; Fiona Hillier; Ganpat Lodha (via teleconference); Digvir Jayas

**OBSERVERS:** Mike Gregoire; Angela Moore; Sharon Sankar; Scott Sarna; Ian Wiebe; David Grant

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**18.01.1 CALL TO ORDER**

President Epp called the meeting to order at 12:30 p.m.

**18.01.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT**

President Epp read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

**18.01.3 INTRODUCTIONS**

President Epp welcomed our visitors and guests. President Epp then introduced and welcomed new appointed lay councillor Jacqueline Jasinski.

**18.01.4 ADOPTION OF AGENDA**

President Epp asked if there were any additions or changes to the agenda. Hearing none, the agenda was approved as circulated.

**18.01.5 CONFLICT OF INTEREST DECLARATION**

President Epp asked Council if anyone had a conflict of interest to declare. Hearing none, he reminded Council that a conflict of interest could be declared at any time during the meeting.

**18.01.6 MINUTES OF THE COUNCIL MEETING OF December 7, 2017**

President Epp asked if there were any corrections to the minutes with proposed corrections. Hearing none, the minutes were adopted as corrected.

## OWNERSHIP LINKAGE

### **18.01.7 O1. OWNERSHIP LINKAGE PRESENTATION; SUMMARY FROM MEETING WITH KELLY BINDLE, MLA, P.ENG.**

President Epp spoke of the meeting that took place with Kelly Bindle, Legislative Assistant to the Minister of Growth, Enterprise and Trade, on Tuesday, January 16, 2018.

## REPORTS TO COUNCIL

### **18.01.8 B1. CHAIR'S REPORT - President Jonathan Epp, PEng, FEC**

President Epp noted the press release provided to Council and introduced a news clip from the "Engineering Changes Lives" event that he attended last night.

### **18.01.9 B2. ENGINEERS CANADA DIRECTOR'S REPORT**

### **18.01.10 B3. GEOSCIENTISTS CANADA DIRECTOR'S REPORT**

### **18.01.11 B4. STRATEGIC PLAN**

President Epp provided a procedural comment that that no expectations for the strategic plan were given to the CEO via policy. Therefore, Council cannot ask the CEO to change the plan, but can ask questions about the plan. Grant was thanked for doing an exceptional job on the strategic plan.

President Epp acknowledged Council's receipt of all the reports and thanked the authors of the reports for their efforts.

## CONSENT AGENDA

**18.01.12** Council approved the Consent Agenda items with the adoption of the agenda.

### **C1. APPLICATIONS APPROVED BY THE REGISTRATION COMMITTEE (REQUIRED APPROVALS AGENDA ITEM)**

Council received a list of applications approved by the Registration Committee between December 1, 2017 and December 31, 2017

### **C2. APPOINTMENT TO THE INVESTIGATION COMMITTEE**

### **C3. COUNCIL COMMITTEE AND POLICY GUARDIAN ASSIGNMENTS**

## COUNCIL EDUCATION

### **18.01.13 D1. EVALUATION OF THE PREVIOUS COUNCIL MEETING**

President Epp reviewed the evaluations and notes for improvement from the December 7<sup>th</sup> meeting.

**18.01.14 D2. POLICY GUARDIANS - EXPECTATIONS AND CURRENT ASSIGNMENTS**

President Epp noted that policy guardians do not diminish Council's global responsibility to be familiar with Council policies. Guardians are expected to have a high level of understanding of their policy and to keep a record of Council's compliance with that policy; even after the monitoring report has been written.

President Epp noted that the policy guardian assignments will be available in the Council "Quick Links" part of the Online Agenda.

ENDS

None

GOVERNANCE

**18.01.15 G1. PRODEV NON-COMPLIANCE LETTERS**

Council referred to a Decision Background memo from Grant Koropatnick dated January 18, 2018.

It was MOVED by James Blatz and SECONDED by Ruth Eden that Council directs the Registrar to:

1. Notify members, specified scope of practice licensees and temporary licensees who have failed to comply with the requirements of professional development reporting, that in accordance with section 12.2(2) of the Act, their certificate or license will be suspended in 30 days if they fail to comply with section 12.1 of the Act, and in accordance with section 12.2(1) of the Act.
2. Suspend those members, specified scope of practice licensees and temporary licensees who have continued to fail to comply with section 12.1 of the Act after the 30 day notification period has expired.

CARRIED

President Epp transferred the role of Chair to Vice-President Eden

**18.01.16 G2. GP-8.10 CCC TERMS OF REFERENCE AMENDMENT**

Council referred to a Decision Background memo from Jonathan Epp dated January 18, 2018.

It was MOVED by Jonathan Epp and SECONDED by John Guenther that Council amends GP-8.10 to include the additional clause:

"2.2 Council specifically gives the CCC the authority to execute clauses 12.2(1) and 12.2(2) of the Act on its behalf."

CARRIED

Vice-President Eden transferred the role of Chair back to President Epp

**18.01.17 G3. APPOINTMENT OF DISCIPLINE COMMITTEE CHAIR**

Council referred to a Decision Background memo from Grant Koropatnick dated January 18, 2018.

It was MOVED by Jay Doering and SECONDED by Ruth Eden that Council appoints Don Spangelo as chair of the Discipline Committee and thanks Ron Britton for his service in the past year.

CARRIED

**18.01.18 G4. COUNCIL TASK GROUP TO REVIEW GP-6**

Council referred to a Decision Background memo from Lindsay Melvin dated January 18, 2018.

It was MOVED by Neil Klassen and SECONDED by Doug Bell that Councillors James, Lindsay, Jay & Jitendra be appointed to a task group to review and recommend a revision to GP-6.

CARRIED

Ruth Eden noted that the review on GP-6 may affect GP-8.1 Nominating Committee.

**18.01.19 G5. PIRC APPOINTMENTS**

Council referred to a Decision Background memo from Jonathan Epp dated January 18, 2018.

It was MOVED by Lindsay Melvin and SECONDED by James Blatz that Council appoints Past President Adam Pawlikewich to the Public Interest Review Committee for a two year term beginning February 2018 and ending February 2020 as per Bylaw 4.5.4.2 (l).

CARRIED

President Epp asked Council if there were any objections to changing the approved motion to correct the obvious numbering typo from 4.5.4.2 (l) to 4.5.4.2 (f). Hearing no objections, the correction was made by unanimous consent.

It was MOVED by Ruth Eden and SECONDED by Jay Doering that Council appoints Lesley McFarlane as chair of the Public Interest Review Committee for a two year term beginning February 2018 and ending February 2020 as per Bylaw 4.5.4.2 (l).

CARRIED

**18.01.20 G6. MONITORING SCHEDULE CLEAN UP**

Council referred to a Decision Background memo from Jonathan Epp dated January 18, 2018.

It was MOVED by Jay Doering and SECONDED by James Blatz that Council removes reference to Executive Limitations monitoring from EL-9.

CARRIED

It was MOVED by Ruth Eden and SECONDED by Doug Bell that Council removes the CEO monitoring schedule from CE-5.

CARRIED

**18.01.21 G7. REVIEW OF OUTSTANDING ACTION ITEMS LIST**

Council considered a memo from Grant Koropatnick dated January 18, 2018 and the cumulative outstanding action list from Council meetings after December 7, 2017.

- 16.01 Appeal Panel - In progress
- 16.02 Appeal Panel - In progress
- GP-8.1 Proposed amendments - remove (to be covered by GP-6 task group)
- GP-7 Council Committee Principles - In progress
- GP-8.9 Opportunities for improvement - completed
- Strategic Plan - completed
- 16.20 Appeal Panel - In progress
- By-law Task Group - In progress
- GP-8.6 Opportunities for improvement - In progress
- GP-6 Task Group - In progress

Discussion on the completion and responsibility for GP-8.6 took place. It was also suggested that completion dates be added to the Action Items list.

President Epp transferred the role of Chair to Vice-President Eden.

**18.01.22 G8. PLANNING AGENDA FOR THE NEXT MEETING**

Council considered a memo from Jonathan Epp dated January 18, 2018 and the proposed agenda for the next Council meeting on March 15, 2018.

Monitoring reports will be prepared for:

GP-1 Global Governance Commitment	Eden
GP-2 Governing Style	Epp
GP-6 Governance Succession	Doering
GP-7 Council Committee Principles	Gauthier
GP-8 Council Committee Structure	Jasinski
GP-8.7 Ownership Linkage Committee	Mann & committee chair

GP-8.10 Continuing Competency Committee	Eden & committee chair
GP-15 Council Linkages with Other Organizations	Paliwal
E-2 Practitioners practice with competence and conduct themselves professionally	Grant Koropatnick
E-5 Practitioners reflect the diversity of the public	Grant Koropatnick
EL-3.1 Financial Condition	Grant Koropatnick
EL-6 Application of The Engineering and Geoscientific Professions Act	Grant Koropatnick

It was MOVED by Jonathan Epp and SECONDED by John Guenther that Council requests that the monitoring report for EL-3.1 be done by the Audit Committee for March instead of September.

CARRIED

President Epp noted that the change of date was requested by the Audit Committee Chair after a reviewing the timeline of the Audit Committee. Discussion of modifying the schedule in GP-16 to reflect the change took place. It was noted that this change was a one-time occurrence and that GP-16 could be amended later.

Vice-President Epp transferred the role of Chair back to President Epp.

President Epp moved that the meeting go in camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation.

At 1:18 p.m. Council went In Camera

At 1:46 p.m. Council came out of Camera and took a break

At 2:00 p.m. Council returned from break.

President Epp called the meeting back to order and directed councillors to a motion from the in camera session:

It was MOVED by Lindsay Melvin and SECONDED by Jay Doering that Council receives the Strategic Plan developed by the CEO and requests dashboard summaries indicating the CEO's progress on implementing the plan at future council meetings.

CARRIED

President Epp made two procedural comments: Council had already received the Strategic Plan as part of the Reports to Council section of the agenda and the current motion does not follow the policy governance model used by Council.

EXECUTIVE LIMITATIONS AND ENDS

- 18.01.25 M1. EL-1 GENERAL EXECUTIVE CONSTRAINT**  
Review of Monitoring Report by Grant Koropatnick dated January 18, 2018

It was MOVED by Ruth Eden and SECONDED by John Guenther that Council accepts the reasonable interpretation of the policy statements and approves the report of EL-1 General Executive Constraint.

CARRIED

- 18.01.26 M2. EL-4 ASSET PROTECTION & RISK MANAGEMENT**  
Review of Monitoring Report by Grant Koropatnick dated January 18, 2018

It was MOVED by James Blatz and SECONDED by Doug Bell that Council accepts the reasonable interpretation of the policy statements and approves the report of EL-4 Asset Protection & Risk Management.

CARRIED

It was observed that the evidence for sub-point 3 was not clearly stated. The exception was noted and the clarification will be made on the next report.

- 18.01.27 M3. E-4 STAKEHOLDERS UNDERSTAND AND VALUE THE CONTRIBUTION OF THE PROFESSIONS**  
Review of Monitoring Report by Grant Koropatnick dated January 18, 2018

It was MOVED by Florence Lee and SECONDED by Jitendra Paliwal that Council accepts the reasonable interpretation of the policy statements and approves the report of E-4 Stakeholders Understand and Value the Contribution of The Professions.

CARRIED

COUNCIL PERFORMANCE

- 18.01.28 P1. GP-8.12 PUBLIC INTEREST REVIEW COMMITTEE - COMMITTEE CHAIR & KLASSEN**

Not available.

- 18.01.29 P2. GP-14 PRIMARY COUNCIL LINKAGES - DOERING (DEFERRED FROM DECEMBER 7, 2017)**

Monitoring Report by Councillor Doering dated January 18, 2018

Hearing no objections, Council approved this report by unanimous consent.

EXECUTIVE LIMITATIONS

None

COUNCIL-CEO RELATIONSHIP

None

INFORMATION ITEMS

**18.01.30 Council received the following information items from the CEO:**

N1. MEMBERSHIP STATISTICS AS AT DECEMBER 31, 2017

N2. FINANCIAL STATEMENT – DECEMBER 31, 2017

N3. THE COUNCIL ONE PAGER JANUARY 2018

N4. VALUE PROPOSITION

FURTHER INFORMATION ITEMS

**18.01.31 Council received the following information items:**

Q1. ENGINEERS CANADA CEO

SELF-EVALUATION

**18.01.32** President Epp asked councillors to fill out the evaluation form for the meeting. Councillors were then invited to take a few moments to reflect on the meeting. In order around the table, all were given the opportunity to speak. Many commented that it was a productive and efficient meeting with focused discussion.

**18.01.33** ADJOURNMENT

The meeting adjourned at 2:19 p.m.

The next meeting of Council will be held at 12:30 p.m., Thursday, March 15, 2018.

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Jonathan Epp, P.Eng., FEC  
President

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Grant Koropatnick, P.Eng. FEC  
CEO & Registrar