



Minutes of the **Annual General Meeting** of Engineers Geoscientists Manitoba held online and in-person at the RBC Convention Centre on **Thursday, October 13, 2022**.

1. Call to Order and Declaration of Quorum

President Allan Silk, P.Eng., FEC, called the meeting to order at 1:34 p.m.

He welcomed everyone to the 103rd Annual General Meeting of Engineers Geoscientists Manitoba, which was being held both in-person and virtually.

President Silk read the statement acknowledging the traditional lands on which the RBC Convention Centre and the majority of the Association's practitioners were located on, and which recognized Engineers Geoscientists Manitoba's commitment to Indigenous peoples and their communities.

As of the Call to Order there were 19 professional members in attendance in-person and 42 professional members in attendance online. Quorum was present and the meeting was declared as duly constituted.

Supporting documentation for the meeting was provided in printed format and available on the Engineers Geoscientists Manitoba website.

President Silk provided instructions for the meeting and introduced Brandon Gallacher, election manager from Data on the Spot, who reviewed the voting instructions.

2. Standing Rules of the Meeting

President Silk introduced the standing rules of the meeting.

It was **MOVED** by Kathryn Atamanchuk and **SECONDED** by Christina McDonald that the standing rules of the meeting be approved.

Hearing no discussion, President Silk called the question on the motion.

In Favour – 96.6%
Opposed – 3.4%

CARRIED

3. Approval of the Agenda

President Silk announced that no other business was received 48 hours before the start of the meeting, as per By-law 13.1(d), and the agenda was approved as presented.

4. Minutes of the 2021 Annual General Meeting

President Silk asked if there were any corrections to the minutes of the Annual General Meeting of October 14, 2021. Hearing none, the minutes were adopted as circulated.

5. Introductions

President Silk introduced the members of the 2021 - 2022 Council.

Those who attended in person included, Kathryn Atamanchuk, P.Eng., FEC, Jason Mann, P.Geo., FGC, Christina McDonald, John Sawatzky, P.Eng., and Ian Smallwood, P.Eng.

Those who attended online included, Mike Houvardas, P.Eng., Neil Klassen, Linda Murphy, P.Geo., Eric Yang, P.Geo., Efrem Teklemariam, P.Eng., FEC, and Michelle Wadelius, P.Eng.

Regrets were received by Crystal Paculan, Céline Rivard, EIT, and Shipra Verma.

He then welcomed the guests joining from outside the province and from other Manitoba associations.

Greetings were shared from Kathy Baig, MBA, FIC, ing., DHC, President of Engineers Canada and Yuri Kinakin, P.Geo., President of Geoscientists Canada.

6. Moment of Silence for Deceased Members

A moment of silence was observed in the memory of those members who passed away since the 2021 Annual General Meeting.

Edward Faraci
Terence Gibbs
Kenneth Jardine
Charles Kunze
Garland Laliberte
Marcelo Lubocki

James McLean
Walter Mildren
William Mitchell
John Munroe
Stanley Nowak
Kenneth Puckall

Edward Sherwin
Madhav Sinha
David Trueman
Kelly Van Camp
Zachary Wolff

7. Report of the President

President Silk transferred the role of Chair to Vice-President Ian Smallwood, P.Eng., while he presented his report.

President Silk spoke of the three major initiatives Council took on this past year, the 2023-2027 Strategic Plan, the Competency Based Assessment system (CBA), and the Governance Review. He thanked the membership and Council for the opportunity to serve once more as president.

At the conclusion, Vice-President Smallwood called for any questions relating to the report.

Hearing none, the Secretary was asked to record that the Report of the President was discussed and received as information.

Vice-President Smallwood returned control of the meeting back to President Silk.

8. Report of Council Election and By-Law Changes

President Silk introduced the scrutineers who were appointed to oversee both the 2022 Council election and by-law vote: Gregory Page, P.Eng., FEC, Vikram Banthia, P.Eng., and Johnson Aina, P.Eng.

President Silk invited Gregory Page, Chief Scrutineer, to present the Scrutineers Report.

Mr. Page reported that the newly elected councillors were,

- Jessica Adelman, P.Geo. (by acclamation)
- David Amorim, P.Eng.
- Alan Pollard, P.Eng.(SM), FEC
- Lisa Thomson, P.Eng.

Mr. Page reported on the results of the By-law vote.

- Proposal 1 – New - Self-Reporting Discipline in Another Jurisdiction (By-law 15.9) – PASSED
- Proposal 2 – Counting of Votes and Scrutineers (By-law 4.7, 16.6.10, 16.6.11.1) – PASSED
- Proposal 3 – Registration Committee Appeals (By-law 8.2) – PASSED
- Proposal 4 – Investigation Committee Cautions (By-law 15.3.6.2) – PASSED
- Proposal 5 – Voting (By-law 4.4.3) – PASSED

President Silk asked the Secretary to record that the Scrutineers Report was presented and received as information.

He then introduced the members of the 2022-2023 Council.

- Ian Smallwood, P.Eng., President
- Alan Silk, P.Eng., FEC, Past President
- Jessica Adelman, P.Geo.
- David Amorim, P.Eng.
- Kathryn Atamanchuk, P.Eng., FEC
- Mike Houvardas, P.Eng.
- Christina McDonald
- Crystal Paculan
- Alan Pollard, P.Eng.(SM), FEC
- Celine Rivard, EIT
- Lisa Thomson, P.Eng.
- Shipra Verma
- Eric Yang, P.Geo.

9. Auditors Report

President Silk invited Ron Stoesz, CPA, FCPA, Chair of the Audit Committee, to present the report of the external auditor and the 2022 financial statements.

Mr. Stoesz reported that presentation by Deloitte was comprehensive, and Engineers Geoscientists Manitoba was given a clean audit report with no identified deficiencies.

On September 15, 2022 Council approved the auditor's report and the 2022 financial statements as part of its governance duties and fiduciary responsibilities.

President Silk asked if there was any discussion on the report.

Alan Pollard noted the increase in the Contract and Consulting services line and asked for the top three expenditures. Ian Wiebe, CPA, Manager of Finance and IT, reported that the increase was primarily due to the increase of expert witnesses used by the Professional Standards Department. Additional consulting services were also used for Government Relations for the Brace Program and by Council for the Governance Review.

Hearing no further questions, the Secretary was asked to record that the report of the Auditors and the 2022 Financial Statements were presented and received as information.

10. Appointment of Auditors

President Silk invited Ron Stoesz, CPA, FCPA, Chair of the Audit Committee, to present the Audit Committee's recommendation of the external auditor.

Mr. Stoesz reported that the Audit Committee reviews the external auditor every five years to ensure that the Association is using an audit firm that represented the best value for the Association and its members. An RFP was issued for the 2022-2023 fiscal year. The committee reviewed the proposals and recommended that Fort Group be appointed as the Association's auditor for the fiscal year ending June 30, 2023.

It was MOVED by Jason Mann and SECONDED by John Sawatzky that Fort Group be appointed as the Association's auditor for the 2022-2023 fiscal year".

Hearing no discussion, President Silk called the question on the motion.

In Favour – 98.4%
Opposed – 1.6%

CARRIED

11. 2022-2023 Budget and Schedule of Dues and Fees

President Silk announced that the 2022-2023 Budget and the Schedule of Dues and Fees were approved by Council, in accordance with By-law 10.1(b).

President Silk invited Christina McDonald, Chair of the Finance Committee, to deliver a presentation on the 2022-2023 budget.

Councillor McDonald provided an overview of the budget and reported that the 2022-2023 budget demonstrated that the Association was proceeding cautiously to fulfill its regulatory functions, essential requirements and identified priorities - all done without a member dues increase for 2023.

President Silk asked if there was any discussion on the presentation.

Barry McBride asked where the 2022 actuals could be found. Ian Wiebe, CPA, Manager of Finance and IT, reported that they were available in the audited financial statements.

Hearing no further questions, President Silk asked the Secretary to record that the 2022-2023 Budget and the Schedule of Dues and Fees were discussed and received as information.

12. Resolutions

As per By-law 13.8.4(c) resolutions adopted at an annual general meeting shall be considered by, but were not binding upon, the Council, but the Council shall report on the disposition of any such resolution at the next annual general meeting.

President Silk announced that there were no resolutions passed at the 2021 Annual General Meeting to report on.

13. Other Business as per By-law 13.1(d)

As per By-law 13.1(d) special business proposed by professional members shall be considered at the Annual General Meeting provided that the motion was received by the Secretary no less than 48 hours before the start of the meeting.

Mr. Koropatnick reported that no motions were received.

14. Recognition of Retiring Councillors

President Silk recognized the following councillors who had completed their term on Council and thanked them for their service.

Neil Klassen, CET
Jason Mann, P.Geo., FGC
Linda Murphy, P.Geo.
John Sawatzky, P.Eng.
Efrem Teklemariam, P.Eng., FEC
Michelle Wadelius, P.Eng.

15. Gavel Ceremony

The Scott gavel was passed from Allan Silk to Ian Smallwood in accordance with the official ceremony for turning over the gavel to the incoming president. Mr. Smallwood signed the scroll, which was then returned to its place in the gavel.

16. Incoming President’s Address

Incoming President Smallwood expressed how honoured and humbled he was in accepting the role as president. He reported Council’s plan for the coming year, which included the planning and implementation of recommendations arising from the governance review. He spoke of the continuation of existing initiatives (i.e., 30 by 30 and increasing Indigenous representation of the membership), and addressed the important role that Government Relations played in the regulation of the professions.

17. Closing Announcements and Adjournment

President Silk thanked everyone for attending and announced that this year’s Ingenium Professional Development Seminars would be taking place virtually, from October 25th and October 28th.

President Silk adjourned the meeting at 2:33 p.m.

Allan Silk, P.Eng. FEC
President

G. Koropatnick, P.Eng. FEC
Secretary, CEO & Registrar