

## Step 2: Academic Assessment

### Before You Apply

- Contact World Education Services (WES) and submit an application for an ICAP document-by-document credential evaluation. \*\*You do not need to obtain a WES ICAP document-by-document credential evaluation if you have completed a post-graduate (Masters or Ph.D.) from a Canadian University.

To submit an application for a WES ICAP document-by-document report visit <http://www.wes.org/fees/icap.asp> . You must choose Engineers Geoscientists Manitoba as a recipient of the report and then WES will provide Engineers Geoscientists Manitoba with secure electronic access to your credential evaluation and provide copies of the verified academic documents that were assessed.

If you already have an Educational Credential Assessment (ECA) report completed by WES for immigration purposes, then you must upgrade to the ICAP document-by-document report. You must also request a duplicate report and select Engineers Geoscientists Manitoba as a recipient of that report. You can do this by signing into your WES account.

Engineers Geoscientists Manitoba will not accept credential assessments done by other agencies.

The WES credential evaluation **does not replace** the requirement for Engineers Geoscientists Manitoba Academic Assessment. The primary reason for the WES assessment is to verify and authenticate your academic documents. WES only assessed the general level of your academic qualification as compared to Canadian education levels. Engineers Geoscientists Manitoba must still assess the engineering content of your academic program, compared to Canadian Engineering Qualification Board (CEQB) standards.

### a) Submit the Academic Assessment Application and Required Documents

- Follow the step-by-step instructions on the application form found here <http://www.apegm.mb.ca/pdf/Registration/Assessment/AssessmentApplication.pdf> . If you do not provide all the requested information and the documents from the checklist, your application will be returned to you.

### What Happens Next...

After you have submitted your application and required documents, it will be reviewed to ensure it's complete.

Once we have received all the required documents (including your WES ICAP document-by-document credential evaluation, you will receive an email instructing you to login to the Engineers Geoscientists Manitoba member section of the website and pay the **\$440 Academic Assessment Fee**.

After you have paid the fee you will receive an email informing you that your file is "In Progress" and we will give you an estimated time frame as to when you can expect to receive the assessment results.

Please note: It takes approximately four-six weeks to receive the assessment results after the application and all the documents have been received in good order.

### b) Receive your assessment results

The results of your assessment will be one of the following:

- Confirmatory Exam Program
- Academically Qualified (In which you will receive an invitation letter to move to Step 3.)
- Application Denied

Please note: See Engineers Geoscientists Manitoba examination regulations for more information.

### c) Complete your assigned Exams

If you are assigned a confirmatory exam program, you will be given the option of writing the Canadian Engineering Qualification Board (CEQB) National Technical Exams or you may be offered alternative options. The possible option(s) that may be available to you are listed below. The option(s) that are applicable to you will be indicated on your personal results letter.

Please note: To see details in regards to these options see Engineers Geoscientists Manitoba examination regulations.

### OPTIONS

Write the Canadian Engineering Qualification Board (CEQB) Exams

Write the Fundamentals of Engineering (FE) Exam

Take Courses-in-Lieu of the CEQB Exams

Apply for the Internationally Educated Engineers Qualification Program (IEEQ)

Apply for an Interview

Apply for and successfully complete a Post-graduate Engineering Degree at a CEAB accredited institution

**d) Receive your Letter of Invitation from Engineers Geoscientists Manitoba.** When you have successfully completed the exam program assigned, you will receive a letter of invitation to apply to become an engineering intern or geoscience intern (EIT/GIT). You will be asked to complete the online Act, By-laws, and Code of Ethics (ABC) test, submit the EIT/GIT application and fee (Step 3).

After you have submitted the application your file will be forwarded over to the Registration Committee. If you are declared academically qualified by the Registration Committee you will receive a letter and instructions to continue with the registration process (Step 4: <http://www.apegm.mb.ca/MIT.html> ).