

**Table 3 Reinstatement Procedures for Former Applicants and Applicants reverting from a Retired/Deferred Dues Status to a Practicing Status**

<b>REINSTATE TO (Last Registered Status with EngGeoMB)</b>	<b>REINSTATE FROM (Current Status)</b>	<b>Time Since Last Status Change or Membership Lapse</b>	<b>Procedure(s)</b>
<b>Practicing</b> (P.Eng, P.Geo, Licensee)	Resigned in “Good Standing” Not registered in any other Canadian province or territory	Within 6 months of resignation	Submit basic written request for reinstatement to the Association Pay full year annual dues
		Greater than 6 months since resignation but within 2 years	Submit application form and pay application fee Pay annual dues, pro-rated to month of reinstatement
		Greater than 2 years since resignation but within 8 years	Submit application form and pay application fee Pay annual dues, pro-rated to month of reinstatement Submit a reverse, detailed chronological work history Provide a minimum of three engineering/geoscience references indicating the level and quality of the work done (format guidelines are available on the Association website)
		Greater than 8 years since resignation	As per above IN ADDITION TO Approved supervised practice of at least six months
	Removed from Register due to “Non-Payment” Not registered in any other Canadian province or territory	Within 6 months of lapse date (date lapsed is the renewal date - normally Dec.31)	Submit basic written request for reinstatement to the Association Pay late fee outstanding at time of write-off Pay de-registration fee in effect at the time of reinstatement Pay full year annual dues
		Greater than 6 months since lapse date but within 2 years	Submit application form and pay application fee Pay late fee outstanding at the time of write off Pay de-registration fee in effect at the time of reinstatement Pay full year annual dues.
		Greater than 2 years since lapse date but within 8 years	Submit application form and pay application fee Pay the late fee outstanding at the time of write off

			<p>Pay de-registration fee in effect at the time of reinstatement</p> <p>Pay full year annual dues</p> <p>AND</p> <p>Submit a reverse, detailed chronological work history and provide a minimum of three engineering/geoscience references indicating the level and quality of work done. Registration form templates will be provided.</p>
		Greater than 8 years since lapse date	As per above IN ADDITION TO Approved Supervised practice of at least six months
	Retired or On-leave in "Good Standing" Wishing to revert to practicing (Reversion)	N/A	Full Application to be reviewed by Continuing Competency Committee for compliance with the Continuing Professional Development (CPD) program
<b>Mobility</b> (Canada)	Resigned in "Good Standing" Currently registered and in good standing in one or more Canadian provinces or territories	Within 6 months of resignation	Written request to accounting Pay full year annual dues
		Greater than 6 months since resignation	Submit application form and pay application fee Pay annual dues, pro-rated to month of reinstatement
	Resigned in "Good Standing" Formerly registered in another Canadian province or territory Not registered elsewhere	N/A	Reinstate in previous jurisdiction and reapply as a mobility applicant. Submit application form and pay application fee Pay annual dues, prorated to month of reinstatement
	Removed from Register due to "Non-Payment" Registered or licensed in another Canadian province or territory	Within 6 months of lapse date	Submit basic written request for reinstatement to the Association Pay late fee outstanding at time of write-off Pay de-registration fee in effect at the time of reinstatement Pay full year annual dues
		Greater than 6 months of lapse date	Submit application form and pay application fee Pay the late fee outstanding at the time of write off Pay de-registration fee in effect at the time of reinstatement Pay full year annual dues

<b>Mobility</b> (United States), Engineers only	Currently – Temporary (U.S.) License Registered PE in at least one U.S. State, having passed the FE* and the PE** and the NPPE and having at least 4 years of engineering practice confirmed by at least one U.S. State engineering board	N/A	Note: All US Mobility applicants must first become Temporary US Licensees to successfully pass the NPPE (or have passed the NPPE through another association) Submit application form and pay application fee Pay annual dues, pro-rated to month of reinstatement
<b>Intern</b>	Resigned in “Good Standing” Not enrolled as Intern elsewhere	Within 6 months of resignation	Written request to accounting Pay full year annual dues
		Greater than 6 months since resignation	Submit application form and pay application fee Pay annual dues, pro-rated to month of reinstatement
	Removed from Register due to “Non-Payment” Not enrolled as an intern elsewhere	Within 6 months of lapse date (normally Dec 31)	Submit basic written request for reinstatement to accounting Pay late fee outstanding at time of write-off Pay de-registration fee in effect at the time of reinstatement Pay full year annual dues
		Greater than 6 months since lapse date	Submit application form and pay application fee Pay the late fee outstanding at the time of write off Pay de-registration fee in effect at the time of reinstatement Pay full year annual dues
<b>Retired or On-Leave</b> (P.Eng, P.Geo, Licensee)	Resigned in “Good Standing” Not registered elsewhere (Continuing as Retired or on leave)	Within 6 months of resignation	Written request to accounting Pay full year annual dues
		Greater than 6 months since resignation	Submit updated address information Pay annual dues, pro-rated to month of reinstatement
	Removed from Register due to “Non-Payment” Not registered elsewhere (Continuing as Retired or on leave)	Within 6 months of lapse date	Written request for reinstatement to accounting Pay full year annual dues

		Greater than 6 months since lapse date	Submit updated address information Pay annual dues
Resigned Professional member, licensee, intern	De-Registered Professional member, licensee, intern (Eligible applicants who have previously been de-registered who wish to resign in good standing)	N/A	Submit de-registration fee
Resigned life member	De-Registered life member	N/A	Submit letter of explanation for write off.
Resigned retired or on-leave member	De-Registered retired or on-leave member	N/A	Submit Annual dues for retired status plus de-registration fee plus late fee