



2025 By-law Proposals

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Proposal 1 – By-law 4.20 Attendance

The proposed change would mean that any individual who wishes to observe a regular Council meeting online will be able to access the observer's feed without having to pre-register. This will help ensure that the Council processes are accessible and transparent and will also help to alleviate administrative burden.

Rules will remain in place for *camera* portions of the meeting, which are portions not observable by the public as they contain personal or sensitive information.

Individuals wanting to observe Council meetings in person will still be required to provide not less than 24 hours' notice, in order to aid with logistics planning.

Current Wording	Proposed Wording
<p>By-law 4.20 Attendance</p> <p>Meetings of the council not otherwise declared by the council to be <i>in camera</i> shall be open for professional members, interns, students, and any resident of the province of Manitoba to be present as observers, provided however that they give the secretary not less than 24 hours' written notice of intention to attend the meeting of the council.</p>	<p>By-law 4.20 Attendance</p> <p>Meetings of the council not otherwise declared by the council to be <i>in camera</i> shall be open <u>to the public</u> for professional members, interns, students, and any resident of the province of Manitoba to be present as observers, provided however that they <u>anyone who wishes to attend the meeting of the council in person must first</u> give the secretary not less than 24 hours' written notice of intention to attend the meeting of the council.</p>

Proposal 2 – By-law 6.5 Public Interest Review Committee

After much discussion and engagement with the current Public Interest Review Committee (PIRC), members, and other interest holders, it was determined that the PIRC would be best suited as an *ad hoc* committee instead of a standing committee. This will allow for the committee to be called upon and populated with subject matter experts when specific issues arise.

If the proposal passes, then Council will approve and publish new terms of reference and processes for the committee, which can be found at the end of this document.

Current Wording	Proposed Wording
<p>6.5.1 Constitution and Purpose</p> <p>There shall be a public interest review committee that shall be a standing committee which in accordance with the Act, shall provide recommendations to the council so as to facilitate the timely implementation of advocacy actions by the association and whose functions and responsibilities shall be those provided for in the terms of reference adopted by the council as amended or replaced from time to time.</p> <p>The membership of the public interest review committee shall consist of no fewer than 7 and no more than 11 members, and shall be comprised in accordance with the terms of reference adopted by the council as amended or replaced from time to time.</p>	<p>6.5.1 Constitution and Purpose</p> <p>The re <u>council shall, from time to time, create a committee on an ad hoc basis known as the Public Interest Review Committee (“PIRC”), which shall be a public interest review committee that shall be a standing committee which in accordance with the Act,</u> shall provide recommendations to the council so as to facilitate the timely implementation of advocacy actions by the association. <u>The membership, and whose</u> functions and responsibilities <u>of the PIRC</u> shall be those <u>set out provided for</u> in the terms of reference <u>adopted established and published</u> by the council as amended or replaced from time to time.</p>
<p>6.5.2 Composition</p> <p>The membership of the public interest review committee shall consist of no fewer than 7 and no more than 11 members, and shall be comprised in accordance with the terms of</p>	<p>6.5.2 Composition</p> <p>The membership of the public interest review committee shall consist of no fewer than 7 and no more than 11 members, and shall be comprised in accordance with the terms of</p>

Current Wording	Proposed Wording
reference adopted by the council as amended or replaced from time to time.	reference adopted by the council as amended or replaced from time to time.

Proposal 3 – By-law 12.1 Certificates

The change proposed would allow flexibility in where a professional member, temporary licensee, or specified scope of practice licensee stores and displays their certificate of registration, in response to the increase in flexible working locations.

Current Wording	Proposed Wording
<p>12.1.1.1 Form</p> <p>The certificate of registration issued to each professional member:</p> <ul style="list-style-type: none">a) shall have his or her name inscribed thereon;b) shall state that the person is entitled to engage in the practice of professional engineering, and/or professional geoscience, as applicable, in the Province of Manitoba; andc) shall be prominently displayed in the professional member's place of practice.	<p>12.1.1.1 Form</p> <p>The certificate of registration issued to each professional member:</p> <ul style="list-style-type: none">a) shall have his or her name inscribed thereon;b) shall state that the person is entitled to engage in the practice of professional engineering, and/or professional geoscience, as applicable, in the Province of Manitoba; andc) shall be prominently displayed in the professional member's <u>retained in the professional member's primary</u> place of practice <u>and be made available upon request.</u>
<p>12.1.2 Certificate of Temporary Licence</p> <p>The certificate of temporary licence issued to each holder of a temporary licence:</p> <ul style="list-style-type: none">a) shall have has his or her name inscribed thereon;b) shall state that the person is entitled to engage temporarily in the practice of professional engineering and/or professional geoscience, as applicable,	<p>12.1.2 Certificate of Temporary Licence</p> <p>The certificate of temporary licence issued to each holder of a temporary licence:</p> <ul style="list-style-type: none">a) shall have has his or her name inscribed thereon;b) shall state that the person is entitled to engage temporarily in the practice of professional engineering and/or professional geoscience, as applicable,

Current Wording	Proposed Wording
<p>c) in the Province of Manitoba for the time period stated thereon; and</p> <p>d) shall be prominently displayed in the temporary licensee's place of practice.</p>	<p>c) in the Province of Manitoba for the time period stated thereon; and</p> <p>d) shall be prominently displayed in the temporary licensee's <u>retained in the temporary licensees' primary place of</u> practice <u>and made available upon request.</u></p>
<p>12.1.3 Certificate of Specified Scope of Practice Licence</p> <p>12.1.3.1 Form</p> <p>Each certificate of specified scope of practice licence issued to a licensee:</p> <p>a) shall have his or her name inscribed thereon;</p> <p>b) shall specify the licensee's scope of professional practice; and</p> <p>c) shall be prominently displayed in the licensee's place of practice.</p>	<p>12.1.3 Certificate of Specified Scope of Practice Licence</p> <p>12.1.3.1 Form</p> <p>Each certificate of specified scope of practice licence issued to a licensee:</p> <p>a) shall have his or her name inscribed thereon;</p> <p>b) shall specify the licensee's scope of professional practice; and</p> <p>c) shall be prominently displayed in the licensee's <u>retained in the licensee's primary</u> place of practice <u>and made available upon request.</u></p>

Proposal 4 – By-law 20.6.2 Written Submission

This proposal clarifies that all parties participating in an appeal shall be entitled to provide written statements for the appeal panel to consider. It also includes reasonable timelines for sure statements to be submitted, while still allowing the appeal panel to modify said timelines in extraordinary circumstances.

Current Wording	Proposed Wording
<p>20.6.2 Written Submissions</p> <p>Notwithstanding whether a hearing is to be conducted in respect of a matter on appeal, the appellant shall be entitled to deliver written submissions to the appeal panel for consideration in connection with an appeal. In respect of matters where a hearing is to be conducted, written submissions delivered to the appeal panel no later than fifteen days prior to the date of the hearing shall be considered by the appeal panel in respect of such appeal, and the appeal panel shall not be required to accept receipt or consider any written submissions received subsequent to such date.</p> <p>In respect of any matter on appeal for which no hearing is conducted in accordance with the Act, the appellant shall, in accordance with the Act, deliver written submissions for consideration by the appeal panel, provided that the appeal panel shall not be required to accept receipt or consider any written submissions received later than ninety days following the receipt by the registrar of the request for appeal.</p> <p>Written submissions made to the appeal panel must be formatted using at least 12-point font, one-inch margins, and</p>	<p>20.6.2 Written Submissions</p> <p>Notwithstanding whether a hearing is to be conducted in respect of a matter on appeal, the appellant <u>parties to the appeal</u> shall be entitled to deliver written submissions to the appeal panel for consideration in connection with an appeal. In respect of matters where a hearing is to be conducted, <u>in accordance with the Act, unless the appeal panel directs otherwise:</u></p> <p class="list-item-l1">a) <u>the</u> written submissions <u>of the appellant shall be</u> delivered to the appeal panel <u>and the respondent</u> no later than fifteen <u>forty-five</u> days prior to the date of the hearing; <u>and</u></p> <p class="list-item-l1">b) <u>the written submissions of the respondent shall be delivered to the appeal panel and the appellant no later than fifteen days prior to the date of the hearing.</u> shall be considered by the appeal panel in respect of such appeal, and the appeal panel shall not be required to accept receipt or consider any written submissions received subsequent to such date.</p> <p>In respect of any matter on appeal for which no hearing is conducted in accordance with the Act, the appellant shall, in</p>

Current Wording	Proposed Wording
<p>at least 1.5 line spacing, except for quotations, and must not exceed 30 single-sided pages in length.</p>	<p>accordance with the Act, unless the appeal panel directs otherwise:</p> <ul style="list-style-type: none"> a) <u>the written submissions of the appellant shall, be delivered to the appeal panel and the respondent no later than thirty days following confirmation of receipt by the registrar of the request for appeal; and</u> b) <u>the written submissions of the respondent shall delivered to the appeal panel and the appellant no later than thirty days following receipt of the appellant's written submission. In the event the appellant does not deliver a written submission to the appeal panel, the written submissions of the respondent shall be delivered to the appeal panel and the appellant no later than sixty days following confirmation of receipt by the registrar of the request for appeal.</u> <p>deliver written submissions for consideration by the appeal panel, provided that</p> <p><u>The appeal panel shall not be required to accept receipt of, or consider any written submissions received later than ninety days following the receipt by the registrar of the request for appeal outside of the timeframes above.</u></p> <p>Written submissions made to the appeal panel must be formatted using at least 12-point font, one-inch margins, and at least 1.5 line spacing, except for quotations, and must not exceed 30 single-sided pages in length.</p>

GP 8.12 Public Interest Review Committee Terms of Reference

1. Purpose

1.1. The Public Interest Review Committee (PIRC) is an ad hoc body established by Council to assess and respond to issues that significantly impact public safety, licensing standards, or systemic professional practice concerns. The committee conducts evidence-based reviews, engages relevant stakeholders, and provides actionable recommendations to Council, ensuring the Association remains transparent, accountable, and aligned with its public protection mandate under governing legislation.

2. Products: The PIRC shall provide recommendations to the Council to facilitate the timely implementation of advocacy actions by the Association. The committee shall:

2.1. Consider and determine all issues of a public interest nature that are referred to it by Council.

2.2. Prepare and publish on the Association's website a statement outlining the Committee's process for assessing and coming to a determination on issues.

2.3. Provide an annual report on its activities for consideration by the Council.

3. Authority

3.1. The PIRC is established by, and has authority provided by, By-law 6.5.

3.2. The Committee has no authority to spend or commit other organization funds, unless such funds are specifically allocated by the Council.

4. Composition

4.1. On an annual basis, the Council shall appoint two Councillors to act on their behalf to appoint the members of the PIRC. These Councillors shall not be members of the PIRC. The PIRC will be formed on an ad-hoc basis, with its membership determined as needed, as established in the processes.

5. Term of Office

5.1. Members will serve for a specified period starting from the date of their appointment, as applicable.

5.2. Members of the ad-hoc Committee may be eligible for re-appointment without limitation.

Public Interest Review Committee Processes

1. Public Submission & Initial Triage

Submission Portal

- Implement an online form on the organization's website for public submissions, requiring detailed descriptions of issues and supporting evidence.
- Submissions may also be made in writing paying attention to these requirements.

CEO/Registrar Review:

- Conduct preliminary assessment within 10 business days to determine if the issue:
 - Falls under the Association's jurisdiction (The Engineering and Geoscientific Professions Act)
 - Requires technical expertise
 - Warrants formal review or can be resolved informally (e.g., through existing complaint processes)
- Escalate the matter to the two members appointed in Part 4

2. Council Determination

Monthly Review:

- CEO presents issues to Council with recommendations:
 - Ad Hoc PIRC Activation: Formed if:
 - The issue impacts public safety/licensing standards
 - Requires multi-stakeholder analysis
 - Involves systemic professional practice concerns
- Dismissal: Issues that are outside of the Associations mandate, or that are vexatious or frivolous may be reported to the Council and then dismissed.

Ad Hoc PIRC Workflow

When activated by the two members in consultation with the CEO or their designate.

Composition (between 7-11 members):

- A chair
- Two external public representatives who are residents of Manitoba, but who are not and have never been a professional member or intern
- Between two and four professional members
- Technical advisors as needed

Procedure:

1. Conflict Declaration: First agenda item at every meeting
2. Evidence Review: 45-day timeline for:
 - a. Technical analysis
 - b. Stakeholder consultations
 - c. Risk assessment (likelihood/magnitude of harm)
3. Recommendation Report:
 - a. Required advocacy actions
 - b. Implementation timeline
 - c. Public communication strategy
4. Implementation & Accountability
 - a. Council Approval: Vote on PIRC recommendations within 20 days
 - b. Action Plan Development:
 - i. Assigned to relevant committee/staff
 - ii. Published on website with milestones
 - c. Progress Monitoring:
 - i. Quarterly updates to Council
 - ii. Annual public reporting
 - d. Transparency Safeguards
 - i. Public access to:
 1. Submission guidelines
 2. PIRC activation criteria
 3. Non-confidential reports
 - ii. Biannual audit of response timelines by the Executive Committee

This process leverages existing governance structures, incorporates conflict resolution efficiencies from public accountability models, and maintains the rigor of the original PIRC framework while adapting to ad-hoc needs. The CEO and Council retain oversight authority, ensuring alignment with the three governing legal documents.