

Application for Scope Change

Note: This application is for Professional Licensees of Engineers Geoscientists Manitoba who are seeking a change of scope to their approved discipline of practice.

ID Number:* _____ Full Name:* _____

Contact the Association office if you are unsure of your ID Number at Info@EngGeoMB.ca

City:* _____ Province:* _____ Postal Code:* _____ Country:* _____

Telephone* Mobile Email*

When Engineers Geoscientists Manitoba has received your Request for a Change in Scope of Practice, you will receive an email notification to pay the non-refundable application fee, which is available through your online profile.

If a major scope change is requested, please be aware that you will have to complete the Competency-Based Assessment process to determine if you are at a professional level within the proposed scope based on your updated work experience and competencies.

REQUIREMENTS & STEPS

- You must be a current licensee (Eng.L/Geo.L) with Engineers Geoscientists Manitoba to apply for a scope change.
- Complete this form and declarations, and a new Discipline of Practice form, attach a current chronological resume and submit to: Apply@EngGeoMB.ca
- Wait for the Registration Committee to determine if the scope change is a minor or major scope change.
 - If the scope change is minor, complete and submit project examples using the templated reporting document.
 - If the scope change is major, complete competency-based assessment in the competency reporting system. You will receive a notification when your account is enabled.
- Please review the Manual of Admissions for scope change definitions and the Required Documents form for more information.

FEES & DUES

You are required to pay a non-refundable application fee to proceed with the application for scope change. Current fees and dues are listed at: www.EngGeoMB.ca/Fees.html

DECLARATIONS

The following declarations are essential to the processing of your application. By signing and dating, you indicate that you have agreed to abide by these declarations.

- A) Have you ever been convicted of a criminal offence in any jurisdiction?

☐ No ☐ Yes

If yes, provide details. Attach extra pages if needed:

- B) I have personally reviewed and am familiar with The Engineering and Geoscientific Professions Act, By-laws, and Code of Ethics for the Practice of Professional Engineering and Professional Geoscience, and I agree to abide by the terms contained therein.

☐ No ☐ Yes

- C) I declare that all of the statements in this application are complete and correct to the best of my knowledge and belief. I understand that a false statement or failure to provide the information requested may, at any time, disqualify me from registration. I authorize Engineers Geoscientists Manitoba (the Association) to obtain such additional information as it may deem appropriate, from such additional sources as it may deem appropriate, for the processing of my application.

☐ No ☐ Yes

- D) I understand that the Association is authorized to allow me access to any reports created by myself, but is not authorized to allow me access to any reports created by my supervisor/validator or professional member supervisor/validator or mentor without their written consent. I understand that if I request the return of my information, it shall be copied by the Association and copies sent to me by regular mail or .pdf only, unless otherwise agreed by both the Association and myself. Reasonable charges will apply.

☐ No ☐ Yes

- E) I authorize the Association to provide to my employer(s)/potential employer(s)/supervisor(s)/validator(s)/organization(s) any assessment details/results, the number of months of experience already credited or potentially credited, any professional development credits, volunteer service credits, and the status of my professional practice exam if requested by the employer(s)/supervisor(s) to facilitate the application process. I understand that it is my responsibility to keep my own back-up copies of my own progress report(s).

☐ No ☐ Yes

PRIVACY CONSENT STATEMENT

Engineers Geoscientists Manitoba has adopted the Personal Information Protection and Electronic Documents Act (PIPEDA) as the standard by which it enforces protection of personal information. Personal information is defined as information about an identifiable individual, but does not include the name, title, business address, or telephone number of an employee of an organization. The Association shall not retain or disclose personal information of an individual without the consent of that individual. Please carefully review the Privacy Policy at www.EngGeoMB.ca/PrivacyPolicy.html in conjunction with the declarations below.

☐ Yes, I have Reviewed the Privacy Policy

Printed Name: _____

Signature: _____ Date: ____ / ____ / ____
MM DD YYYY

Please return this application and documents to Admissions at Apply@EngGeoMB.ca