

Manitoba Government Job Opportunities

Director, Planning & Analysis

Regular/Full-Time

Manitoba Central Services, Planning & Analysis, Capital Planning & Agreement Management

Winnipeg, Manitoba

Advertisement Number: 38152

Salary Range: \$95,171.00 - \$113,800.00 per year

Closing Date: December 7, 2021

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection for this competition. Consideration will be given to women, Indigenous people, visible minorities and persons with disabilities. Applicants are requested to self-declare at the time of application.

A detailed position description is available upon request. Flexible work options may be available.

Capital Planning and Agreement Management (CPAM) is a division within the Department of Central Services. The Planning and Analysis Branch within the Capital Planning and Agreement Management (CPAM) division is responsible for strategic capital infrastructure planning including central coordination and maintenance of an overarching capital plan for all Manitoba Central Services client departments in alignment with Manitoba's Capital Framework.

Conditions of Employment:

- Must be legally entitled to work in Canada
- Must provide and maintain a Satisfactory Criminal Record Check
- Must be able to travel to various locations around the Province via air or ground transportation.
- Must possess and maintain a valid class 5 drivers licence

Qualifications:

Essential:

- Educational qualification(s) and experience in the field of building science. Broad education in the area(s) of current building codes, standards, and construction contracts, methods and materials. A combination of education and experience may be considered.
- Experience in project management of large (multi-million dollar) capital construction project.
- Experience with human resource practices (i.e. training and development, coaching, labour relations, mentoring, conflict resolution, and understanding of collective agreements)
- Experience translating strategic priorities into operational and business plans with performance management and measurement systems (e.g. Key Performance Indicators, Balanced Scorecards).
- Strong verbal communication skills with the ability to discuss complex matters while managing stakeholder relationships.
- Strong written communication skills with the ability to prepare comprehensive reports with analysis that include conclusions and recommendations.
- Advanced conflict-resolution skills including problem solving and negotiation.
- Demonstrated ability to leverage opportunities for innovation to successfully manage change.
- Demonstrated financial acumen in budgeting and financial management
- Demonstrated ability as a leader to act with integrity in interactions with people in order to build and maintain trust relationships.
- Experience providing leadership and direction in the design and implementation of legislation, policies and programs
- Strong political acumen by providing strategic advice to senior leaders on department projects.

Desired:

- Bachelor's Degree in Engineering or Architecture

Duties:

Reporting to the Assistant Deputy Minister of Capital Planning and Agreement Management, the Director works in collaboration with divisions within Central Services and other branches with the Government of Manitoba. The Director is responsible to build trust relationships and communicate regularly with senior leaders, lead and manage the Planning and Analysis Branch and implement multiyear predictive and evidence based capital planning to ensure projects are scoped and budgeted for efficient delivery.

APPLY TO:

Advertisement No. 38152
Service Centre 3
Human Resource Services
600-155 Carlton Street
Winnipeg, MB. R3C 3H8
Phone: 204-945-8819
Fax: 204-948-3382
Email: govjobs@gov.mb.ca

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions may be grieved and appealed. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative or the grievor, if unrepresented. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.

