

Manitoba Government Job Opportunities

Project Manager

Regular/Full-Time

Manitoba Consumer Protection and Government Services

Operations – District 4, Asset Management

The Pas, Manitoba

Advertisement Number: 42688

Salary Range: \$82,385.00 - \$103,322.00 per year plus remoteness allowance if applicable

Closing Date: July 28, 2024

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages, and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection for this competition. Consideration will be given to women, Indigenous people, and persons with disabilities.

An eligibility list may be created for similar positions and will remain in effect for 12 months.

Candidates who do not meet all essential criteria may be considered on an underfill basis at a commensurate rate of pay.

This posting will remain open until filled.

To be considered for this competition, you must submit an application form and your resume. Complete the application form at the link below or contact Human Resource Services at the number/email listed under “Apply to” to request a copy of the application form.

****CLICK HERE TO ACCESS THE APPLICATION FORM****

https://www.gov.mb.ca/govjobs/doc/Screening_Application_Form/application_form_for_screening_42688.pdf

The Asset Management Branch with the Department of Consumer Protection and Government Services is seeking a highly motivated Project Manager to work in The Pas, Manitoba. The Asset Management Branch is responsible for operating and maintaining safe, quality, and sustainable working environments and to ensure the efficient operation and good stewardship of government buildings and assets.

Located 625 km north of Winnipeg, The Pas, Opaskwayak Cree Nation and the Rural Municipality of Kelsey are three diverse and interconnected communities within 25 km of Clearwater Lake Provincial Park. All of which are signature destinations for outdoor adventure, rich culture, museums, and festivals. There are numerous nearby lakes and rivers with world class fishing and nearly 400 km of groomed snowmobile trails. Learn more about living and working in The Pas/OCN at www.discoverthepasocn.ca.

The Manitoba government is recognized as one of the top employers within the province and provides a comprehensive compensation and benefits package for its employees which includes extended health care, health spending account, dental care, vision care, long term disability insurance, group life insurance, maternity/paternity and parental leave, family related leave and a defined pension plan. The Manitoba government is also committed to supporting the development of its employees through training and career development opportunities.

Conditions of Employment:

- Must be legally entitled to work in Canada.
- Must provide and maintain a satisfactory Criminal Record Check and Security Check
- Must have a valid Class 5 Driver's license.
- Must be able to travel throughout the province with overnight stays for extended periods as required.

Qualifications:

Essential:

- Post-secondary degree or diploma in a field relating to construction project management including architecture, engineering, or an equivalent combination of education and experience may be considered.
- Project management experience delivering projects from inception to completion.
- Experience planning and administering significant budgets.
- Strong leadership skills with the ability to lead a team.
- Effective interpersonal skills with the ability to establish, engage, and maintain strong relationships with various stakeholders.
- Strong verbal communication skills including the ability to communicate with senior management level positions.
- Strong written communication skills including the ability to interpret and communicate technical information in plain language.
- Effective organizational and time management skills with the ability to manage multiple tasks, adapt to changing priorities and meet strict deadlines.
- Strong analytical and decision-making skills
- Political acumen in working with confidential and sensitive matters.
- Experience with Microsoft Office applications including Word, Excel, and Outlook

Desired:

- Management experience in a client service environment and strong client relations skills
- Knowledge and/or understanding of building operations, maintenance, and facility management.

Duties:

The Project Manager is responsible for the concurrent management of numerous projects for client departments, special operating agencies and other agencies of government from inception through to satisfaction of the need. The Project Manager is a highly complex managerial work with overall responsibility requiring broad encompassing decisions, extensive planning, co-operation with inside resources and professional disciplines, and other related services. This position is responsible for overseeing and monitoring outside consultants and contractors. The Project Manager is required to work closely at the most senior level with industry and government departments, boards, agencies, etc.

APPLY TO:

Advertisement No. 42688

Talent Acquisition – Executive Recruitment

Human Resource Services

608-330 Portage Avenue

Winnipeg, MB. R3C 0C4

Phone: 204-945-6892

Fax: 204-945-0601

Email: PSCExecutivejobs@gov.mb.ca

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

*When applying to this position, please indicate the **advertisement number** and **position title** in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.*

Please be advised that job competitions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.

