

Plan Examination Engineer - Electrical

Department: Planning, Property and Development Department

Designated Work Location (DWL): Mezzanine 83 - 30 Fort Street - Hybrid with DWL

Position Type: Permanent, Full-time

Salary: \$3,013.10 - \$4,047.21 bi-weekly (Grade 4)

Posting No: 124925

Closing Date: September 12, 2024

Providing a wide range of services to over half of all Manitobans, The City of Winnipeg is one of the largest employers in Manitoba. We provide a comprehensive range of benefits and career opportunities to our employees. These include competitive salaries, employer-paid benefits, dental and vision care, pension plans, and maternity/parental leave programs. Additionally, we offer education, training, and employee development opportunities to ensure that our employees are equipped with the necessary skills to advance in their careers.

Our Benefits web page provides detailed information about the benefits we offer, and we encourage you to visit it for further information at [City of Winnipeg Benefits](#). We take pride in fostering a [respectful](#), [diverse](#), safe, and healthy workplace where our employees can thrive and achieve their full potential.

Flexible work arrangements, which may include flexible hours, remote work, or a hybrid of remote work may be available; subject to review and approval. Please note that Employees who are approved to work remotely are responsible for and must demonstrate that they are available to return to their Designated Work Location and/or other work location to attend meetings or attend other tasks that occur in person.

The City is committed to attracting and retaining a diverse skilled workforce that is representative and reflective of the community we serve. Applications are encouraged from equity groups that have been and continue to be underrepresented at the City; Indigenous Peoples, Women, Racialized Peoples, Persons with Disabilities, 2SLGBTQQIA+ Peoples and Newcomers are encouraged to self-declare.

Requests for Reasonable Accommodation will be accepted during the hiring process.

Preference to internal applicants may be applied.

Job Profile

Under the direction of the Commercial Plan Examination Administrator, and in consultation with the Senior Plan Examination Engineer, the Plan Examination Engineer - Electrical is responsible for the examination of plans for construction projects and special assignments to ensure compliance with various code, bylaws and regulations. This position acts as part of a technical advisory team for the Division, on matters related to code issues for the respective disciplines. The position assists in the review and revisions to Division policies and procedures. It may also be required to serve as a witness for the City of Winnipeg before the Winnipeg Building Commission.

As the *Plan Examination Engineer - Electrical*, you will:

- Examine plans and specifications related to construction of major projects and special assignments to ensure compliance with various by-laws, codes and regulations.

- Technical supervision and training of plan examination staff.
- Liaise various construction industry stakeholders, including contractors, architects, engineers, etc.
- Identify and recommend changes or amendments to by-laws, codes, standards, etc. and procedures to facilitate the maintenance of quality and consistency in Plan Examination and to maintain liaisons with other city, provincial and national organizations in these matters.
- Make recommendations and provide discipline expertise for the Branch on a variety of technical issues, including alternative solutions/equivalents.

Your education and qualifications include:

1. Bachelor's Degree in Engineering, Master's degree in Engineering is desirable.
2. Membership in Engineers Geoscientists Manitoba is required.
3. Must have three (3) years (post seal) construction, code and bylaw enforcement experience.
4. Demonstrated leadership, organizational, analytical, and decision-making abilities.
5. Ability to convey the Branch's roles as a regulatory agency to affected parties in an appropriate, tactful and professional manner.
6. Demonstrated ability to deal firmly and diplomatically with contractors, engineers, architects, building and property owners and others.
7. Demonstrated ability to work effectively as a member of a team in a political and public environment.
8. Demonstrated thorough knowledge of code enforcement principles and regulations, city by-laws and provincial codes.
9. Strong interpersonal skills, including verbal communication skills with the ability to complete public presentations.
10. Strong written communication skills including formal report skills are essential.
11. Proven ability to accept responsibility, make sound decisions and to learn and apply new technologies.
12. Thorough knowledge of the Manitoba Building Code, Manitoba Plumbing Code, Manitoba Fire Code, Winnipeg Electrical Bylaw, Winnipeg Building Bylaw, Residential Buildings Fire Safety Bylaw, and related standards and regulations, as applicable.
13. Thorough knowledge of methods of building, mechanical, plumbing and electrical construction, maintenance, installation practices, and materials, as applicable.

***IMPORTANT:** Applicants who have been educated outside of Canada must have education which is comparable to the minimum qualification in Canada. Applicants submitting foreign credentials require an official academic assessment report issued by a recognized [Canadian assessment service](https://canalliance.org/en/) <https://canalliance.org/en/> at application.

Conditions of employment:

1. The successful candidate must maintain legal eligibility to work in Canada. If the successful candidate possesses a work permit, it is their responsibility to ensure the permit remains valid.
2. A Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense. To obtain Police Information Check information please visit <https://www.winnipeg.ca/police/services/online-record-checks>.

APPLY ONLINE, including all documentation listed below:

1. Current resume (**Required**).

2. Applications submitted without REQUIRED documentation will not be considered.

Your application documents must clearly indicate how you meet the qualifications of the position.

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact 311.

Hours of Work: 8:30 am to 4:30 pm

Employee Group: WAPSO

Position Reports To: Commercial Plan Examination Administrator

Only candidates selected for interviews will be contacted.