



EMPLOYMENT OPPORTUNITY

Closing Date: 24.01.2025

CONTRACTS ENGINEER (18 MONTH TERM)

WINNIPEG, MB

Manitoba Hydro is consistently recognized as one of Manitoba's Top Employers!

Great Benefits

- Competitive salary and benefits package.
- Defined-benefit pension plan.
- Nine-day work cycle which normally results in every other Monday off, providing for a balanced approach to work, family life and community.
- Flex-time and partially remote work schedule (providing the option to work remotely 3 days per 2 week period), depending on nature of work, operational requirements and work location.

Manitoba Hydro is a leader among energy companies in North America, recognized for providing highly reliable service and exceptional customer satisfaction. Join our team of Manitoba's best as we continue to build a company that supports innovation, commitment, and customer service, while actively supporting a diverse, equitable and inclusive workplace.

We are seeking a temporary Contracts Engineer to work in the Project Management Centre of Expertise Department. Reporting to the Contracts Engineer in the Contracts & Claims Mgmt Section, Project Management CoE Department, the Contracts Engineer will be responsible for supporting the Project Management Division with procurement, contract development, and contract disputes. The Contracts Engineer will provide expertise for standards and procedures for the procurement cycle. This is an 18 -month term position with full-time hours.

Responsibilities:

- Support project managers with tender development and utilization of existing procurement agreements.
- Lead the development of outline, service, and framework agreements as required for divisional and enterprise needs.
- Responsible for the development of tender documents and contracts in collaboration with SCM to support key PM Division initiatives.
- Consult and collaborate with Supply Chain Management (SCM) on a project-specific basis to find procurement solutions in a timely manner.
- Act as a strategic advisor to the PM Division for the various phases of the procurement cycle and provide commercial contract management support to project managers. This may include procurement strategies, procurement documents, tender evaluation, award recommendation, and contract change management.
- Support the development and execution of procurement/contract management strategies for large-scale and strategically important capital projects.
- Drive continuous improvement in the areas of procurement and contract management by identifying opportunities for improvement and developing and executing solutions. Lead and/or support roll-out of new procurement and contract management standards and procedures.
- Lead and support PMs with contract negotiations on an as-required basis.
- Support the Commercial Engineer in reviewing claims and commercial disputes within the Project Management Division. Assist project managers in developing documentation of Manitoba Hydro's position regarding disputes.

Qualifications:

- Graduate in Engineering from a university of recognized standing and a minimum of six years of related experience, including three years of directly related experience in contract development and management. Professional member in good standing with Engineers Geoscientists Manitoba, or willingness and ability to attain within a specified amount of time.
- Additional training in project management practices would be considered an asset.
- Must obtain and maintain a current Personal Risk Assessment and a "Clear" security rating in accordance with Manitoba Hydro policy P513.

- Have knowledge of procurement, contract management, and control procedures.
- Knowledge of corporate policies, procedures, and regulations.
- Demonstrated ability to build positive and effective working relationships with others at all levels, both inside and outside the enterprise.
- Strong leadership and organization abilities.
- Demonstrated high degree of initiative, mature judgment, and ability to carry out assigned duties with minimal direction and supervision.
- Ability to plan, organize, and control activities of multiple time-sensitive work assignments within the area of responsibility with minimal direction and supervision.
- Possess a valid Province of Manitoba Driver's Licence.

Salary Range

Starting salary will be commensurate with qualifications and experience. The range for the classification is \$47.32-\$65.33 Hourly, \$90,677.86-\$125,192.08 Annually.

Apply Now!

Visit www.hydro.mb.ca/careers to learn more about this position and to apply online. The deadline for applications is **JANUARY 24, 2025**.

We thank you for your interest and will contact you if you are selected for an interview.

This document is available in accessible formats upon request. Please let us know if you require any accommodations during the recruitment process.

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