

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held online and at 870 Pembina Hwy, Winnipeg, MB on Thursday, March 7, 2024.

PRESENT: Kathryn Atamanchuk presiding; Jessica Adelman; David Amorim; Mike Houvardas; Carol Martiniuk; Christina McDonald; Crystal Paculan; Alan Pollard; Ian Smallwood; Lisa Thomson; Kyle Ward; Steven Wu

ALSO PRESENT: Doug Bell; Michael Gregoire; Fiona Hillier; Angela Moore; Dawn Nedohin-Macek; Raphael Nwabuzor; Reynaldo Robillos; Scott Sarna; Eric Schillberg; Lisa Stepnuk; Ian Wiebe; Anjanette Zielinski

REGRETS: Shipra Verma

24.02.1 CALL TO ORDER

President Atamanchuk called the meeting to order at 12:30 p.m.

24.02.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT

President Atamanchuk read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

24.02.3 INTRODUCTIONS

President Atamanchuk welcomed councillors, staff, guests, and observers to the March meeting.

24.02.4 ADOPTION OF AGENDA

President Atamanchuk asked if there were any changes or additions to the agenda. Hearing none, the agenda was adopted as presented.

24.02.5 CONFLICT OF INTEREST DECLARATION

President Atamanchuk asked if anyone had a conflict of interest to declare on any item on the agenda.

Hearing none, Council was reminded that a conflict of interest could be declared at any time, for any item, on the agenda.

24.02.6 MINUTES OF THE COUNCIL MEETING JANUARY 18, 2024

President Atamanchuk asked if there were any corrections to the minutes of the Council meeting on January 18, 2024. Hearing none, the minutes were adopted as circulated.

OWNERSHIP LINKAGE

24.02.7 O1. OWNERSHIP LINKAGE PRESENTATION – REYNALDO ROBILLOS, P.ENG., PAST CHAIR, FILIPINO MEMBERS CHAPTER

President Atamanchuk welcomed and introduced Reynaldo Robillos, Past Chair of the Filipino Members Chapter.

Rey thanked Council for the opportunity to speak about the Filipino Members Chapter. Rey spoke of the chapter's objectives, which are community engagement, community service, and the promotion of professional growth and career development. He highlighted the various events and activities held this past year and reported that fundraising events generated over \$9,000, which will go towards bursaries, and supporting future activities and initiatives of the chapter.

Rey spoke of the two challenges faced by the chapter; Intern chapter members (which comprise 66% of the chapter's membership) are struggling to find engineering or geoscientific job opportunities, and fewer chapter members are volunteering now that the requirement for volunteer hours has been removed from the CBA process.

The floor was opened to questions and comments. After, President Atamanchuk thanked Reynaldo Robillos for his presentation.

REPORTS TO COUNCIL

- 24.02.8 B1. CHAIR'S REPORT - PRESIDENT KATHRYN ATAMANCHUK, P.ENG., FEC**
President Atamanchuk highlighted the events in her report which included the New Members lunch, Engineers Canada Winter meetings, and the upcoming Council Winter Dinner.
- 24.02.9 B2. CEO'S REPORT – MICHAEL GREGOIRE, P.ENG., FEC**
Michael Gregoire highlighted the activities in his report, which included the engagement sessions for insurance requirements for CofA holders, meetings of the MOA task group and KPI task group, the development of the online application form, and the resolution of a file through joint agreement.
- 24.02.10 B3. ENGINEERS CANADA DIRECTOR'S REPORT**
Dawn Nedohin-Macek spoke to the highlights in her report, which included the Engineers Canada 30 by 30 Conference (May 22nd) and the 2024 Spring meetings and Annual Meeting of Members (May 21st – 25th), to be held in Winnipeg.
- 24.02.11 B4. GEOSCIENTISTS CANADA DIRECTOR'S REPORT**
Doug Bell spoke to the highlights in his report, which included the announcement that the Geoscientists Canada office will cohabitate with the Engineers Canada corporate office in Ottawa, and that the deadline for input on the 2024-2028 Implementation Plan has been extended to mid-September.

24.02.12 B5. FINANCE COMMITTEE REPORT

Vice President Amorim spoke to his report, noting that management has started to forecast the remaining six months of the current fiscal year and that the budget process for the 2025 fiscal year will begin soon.

Council was invited to submit specific requests for the upcoming budget to the Finance Committee for consideration. President Atamanchuk suggested a continuation of governance review funding.

24.02.13 B6. BY-LAW REVIEW COMMITTEE REPORT

Michael Gregoire spoke to the report, noting the two open member engagement sessions and the two focus group sessions held over the past few months. He reviewed the next steps which included draft wording by legal counsel, a review by Council in May and a vote by Council in June. Approved proposals will go to the membership for a vote prior to the Annual General Meeting.

Council discussed the proposed change to By-law 4.1.1 regarding the number of elected professional geoscientists on Council, and to By-law 10.1 regarding the setting of fees relating to any program providing professional liability insurance.

Council was invited to submit feedback on proposed changes to the By-law Review Committee for further consideration.

Michael reported that a by-law proposal submitted by members was received in accordance with By-law 16.2.2.

24.02.14 B7. MINISTER'S DOCKET - ENGINEERING AND GEOSCIENTIFIC PROFESSIONS ACT

Scott Sarna, Director of Government Relations, informed Council of two potential changes to the draft Minister's Docket for the May Council meeting; a potential legislative draft of what the proposed Act changes might look like from an environmental scan currently underway, and the separation of the Lobbying Report document from the Act change document.

Eric Schillberg presented the Minister's Docket; a high-level overview of the strategic process followed by Engineers Geoscientists Manitoba in executing legislative change and the willingness to engage in consultation with the provincial government. He reviewed the purpose, objectives, and the proposed timeline.

Council asked that Appendix C be removed from the document, agreeing that further review of the Governance Solutions recommendations needed to be done.

COUNCIL EDUCATION

24.02.15 D1. EVALUATION OF THE PREVIOUS COUNCIL MEETING

Councillors were thanked for their feedback from the January meeting.

24.02.16 D2. GOVERNANCE – SHOULD A MOTION BE MADE TO RECEIVE REPORTS
President Atamanchuk commented that Council has received confirmation from Governance Solutions on best practices when receiving reports during a meeting.

GOVERNANCE

24.02.17 G1. NOMINATING COMMITTEE APPOINTMENTS
Council referred to a Decision Background memo from the Nominating Committee, dated March 7, 2024.

MOTION: It was MOVED by Christina McDonald and SECONDED that Council appoints Shahram Nami, EIT for the position of Intern on the 2024 Nominating Committee.

President Atamanchuk opened the floor for discussion. Hearing none, President Atamanchuk called the question on the motion.

CARRIED

MOTION: It was MOVED by Carol Martiniuk and SECONDED that Council appoints Kathryn Atamanchuk as Vice Chair of the 2024 Nominating Committee.

President Atamanchuk opened the floor for discussion.

Past President Smallwood suggested that the committee's terms of reference be revised so that the role of Vice-Chair is automatically assigned to the current President, or is selected by the committee.

Hearing no further discussion, President Atamanchuk called the question on the motion.

CARRIED

24.02.18 G2. BY-LAW REVIEW COMMITTEE APPOINTMENTS
Council referred to a Decision Background memo from Councillor Pollard, dated March 7, 2024.

MOTION: It was MOVED by Alan Pollard and SECONDED that Council approves the changes to GP-8.16 to read as follows:

- 4.2.1 Four Council members: each with a one-year renewable term with at least one being an appointed Councillor.
- 4.2.2 Two members in good standing of the organization; preference will be given to members with demonstrated Governance experience; each will have a once renewable three-year term.

President Atamanchuk opened the floor for discussion.

Council discussed the pros and cons of increasing the number of councillors and members on the committee.

A friendly amendment was put forward to change 4.2.2 from “Two members in good standing” to “At least one member in good standing”. The mover and seconder agreed to the amendment.

A friendly amendment was put forward to split the amended motion into two separate motions. The mover and seconder agreed to the amendment.

Hearing no further discussion, President Atamanchuk called the question on the amended motions.

AMENDED MOTION: It was MOVED by Alan Pollard and SECONDED that Council approves the changes to GP-8.16 to read as follows:

4.2.1 Four Council members: each with a one-year renewable term with at least one being an appointed Councillor.

DEFEATED

AMENDED MOTION: It was MOVED by Lisa Thomson and SECONDED that Council approves the changes to GP-8.16 to read as follows:

4.2.2 At least one member in good standing of the organization; preference will be given to members with demonstrated Governance experience; each will have a once renewable three-year term.

CARRIED

MOTION: It was MOVED by Alan Pollard and SECONDED that Council appoints Allan Baskin and Owen Van Wallegham to the By-law Review Committee as members in good standing for a three-year term.

President Atamanchuk opened the floor for discussion.

Council agreed that going forward, it would be best practice to include a brief bio on the individuals being recommended for appointments.

Hearing no further discussion, President Atamanchuk called the question on the motion.

CARRIED

Councillor Houvardas Abstained

MOTION: It was MOVED by Lisa Thomson and SECONDED that Council appoints Alan Pollard as chair of the By-law Review Committee.

President Atamanchuk opened the floor for discussion. Hearing none, President Atamanchuk called the question on the motion.

CARRIED

MOTION: It was MOVED by Crystal Paculan and SECONDED that Council appoints Lisa Thomson as vice-chair of the By-law Review Committee.

President Atamanchuk opened the floor for discussion. Hearing none, President Atamanchuk called the question on the motion.

CARRIED

24.02.19

G3. CONTINUING COMPETENCY COMMITTEE APPOINTMENTS

Council referred to a Decision Background memo from Councillor Adelman, dated March 7, 2024.

MOTION: It was MOVED by David Amorim and SECONDED that Council approves the appointment of Alix Cruickshank, P.Ge., and Karen Calitis, P.Ge., to the Continuing Competency Committee for a two-year term.

President Atamanchuk opened the floor for discussion. Hearing none, President Atamanchuk called the question on the motion.

CARRIED

24.02.20

G4. FINANCE COMMITTEE APPOINTMENT

Council referred to a Decision Background memo from Vice President Amorim, Finance Committee Chair, dated March 7, 2024.

MOTION: It was MOVED by Kyle Ward and SECONDED that Council approves the appointment of Dave O'Connor, P.Eng.(SM) to the Finance Committee for a two-year term.

President Atamanchuk opened the floor for discussion. Hearing none, President Atamanchuk called the question on the motion.

CARRIED

24.02.21

G5. REGISTRATION COMMITTEE – INTERVIEW PANEL

Council referred to a Decision Background memo from Michael Gregoire, CEO & Registrar, dated March 7, 2024.

MOTION: It was MOVED by Christina McDonald and SECONDED that Council approves Alan Pollard and Steven Wu to participate on the interview panel for the recruitment of upcoming vacancies on the Registration Committee and recommend candidates to Council on May 9, 2024.

President Atamanchuk opened the floor for discussion. Hearing none, President Atamanchuk called the question on the motion.

CARRIED

24.02.22

G6. APPEAL COMMITTEE

Council referred to a Decision Background memo from President Atamanchuk, dated March 7, 2024.

MOTION: It was MOVED by Lisa Thomson and SECONDED that Council appoints Councillor Houvardas to assist the Chair, Doug Chapman, in conducting interviews to appoint additional members to the Appeal Committee.

President Atamanchuk opened the floor for discussion. Hearing none, President Atamanchuk called the question on the motion.

CARRIED
Councillor Houvardas Abstained

24.02.23

G7. APPOINTED COUNCILLORS

Council referred to a Decision Background memo from Past President Smallwood, dated March 7, 2024.

MOTION: It was MOVED by Ian Smallwood and SECONDED that Council revises the allowable number of Appointed Councillors from “three or four” to “three, four, or five”.

President Atamanchuk opened the floor for discussion.

Council discussed the pros and cons of increasing the number of appointed councillors on Council.

Hearing no further discussion, President Atamanchuk called the question on the motion.

CARRIED

At 2:45 p.m. Council took a break

At 3:01 p.m. Council returned from break

At 3:02 p.m. President Atamanchuk moved that the meeting go in camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation.

At 4:11 p.m. Council came out of Camera

At 4:12 p.m. Councillor Adelman left the meeting.

President Atamanchuk announced that while Council was in camera there were two motions that were passed.

1. That Council approves the candidacies of Allan Silk and Jitendra Paliwal to be forwarded to Engineers Canada, for the Engineers Canada Manitoba Director candidate.

2. That Council nominates Dave Ennis for the Engineers Canada Meritorious Service Award for Professional Service, to be given out during the 2024 annual general meeting of Engineers Canada.

President Atamanchuk announced that Council will be holding a Special In Camera Council meeting on Tuesday, April 23 at 12:00 p.m.

EXECUTIVE LIMITATIONS AND ENDS

24.02.29 M1. E-2 PRACTITIONERS PRACTICE WITH COMPETENCE AND CONDUCT THEMSELVES PROFESSIONALLY - GREGOIRE

Michael Gregoire, CEO & Registrar spoke to his monitoring report dated March 7, 2024.

Michael commented that we might have to look at a different metric to assess whether interns are developing. President Atamanchuk suggested looking at the number of interns involved with the Association's mentorship program.

President Atamanchuk noted that the monitoring report for E-2 has been received.

24.02.30 M2. EL-6 APPLICATION OF THE ENGINEERING AND GEOSCIENTIFIC PROFESSIONS ACT - GREGOIRE

Michael Gregoire, CEO & Registrar spoke to his monitoring report dated March 7, 2024.

Michael commented that appeals are no longer handled by Council and suggested that the Governance Committee consider removing clause 5 from EL-6.

President Atamanchuk noted that the monitoring report for EL-6 has been received.

COUNCIL PERFORMANCE

24.02.31 P1. GP-8.7 OWNERSHIP LINKAGE COMMITTEE – MARTINIUK

Councillor Martiniuk spoke to her monitoring report, dated March 7, 2024.

President Atamanchuk noted that the monitoring report for GP-8.7 has been received.

24.02.32 P2. GP-8.10 CONTINUING COMPETENCY COMMITTEE – THOMSON

Councillor Thomson spoke to her monitoring report, dated March 7, 2024.

Lisa noted non-compliance under subclause 1.2. Michael Gregoire commented that a report from the CCC will be brought back to the Council agenda.

President Atamanchuk noted that the monitoring report for GP-8.10 has been received.

24.02.33 P3. GP-15 COUNCIL LINKAGES WITH OTHER ORGANIZATIONS – HOUVARDAS

Councillor Houvardas spoke to his monitoring report, dated March 7, 2024.

Mike noted non-compliance under subclause 2.1. and recommended that the foundation's name be updated to their current name in clause 4.

Michael Gregoire reported that a response was recently received from MAA and they are in agreement not to re-populate the EIGIAR board. We can now officially send a letter to the minister.

President Atamanchuk noted that the monitoring report for GP-15 has been received.

INFORMATION ITEMS

24.02.34 COUNCIL RECEIVED THE FOLLOWING INFORMATION ITEMS:

- N1. Applications approved by the Registration Committee
- N2. Planning agenda for the next meeting
- N3. Membership statistics as at January 31, 2024
- N4. Electronic Voting System Audit Report
- N5. Bringing Women Back to Engineering and Geoscience and Licensure Report
- N6. Engineers Geoscientists Manitoba Bursary in Geoscience
- N7. Geoscience Canada – waiving of dues for OGQ
- N8. Participate in the public review of proposed changes to the 2020 National Model Codes
- N9. Report from CEAB Meeting February 9, 2024
- N10. Engineers Canada launches Pathway to Engineering

SELF-EVALUATION

24.02.35 V1. EVALUATION PAGE FOR THIS MEETING

President Atamanchuk asked for councillors to complete and submit the evaluation form for today's meeting.

ADJOURNMENT

24.02.36 The meeting adjourned at 4:39 p.m.

The next Council meeting will be Thursday, May 9, 2024 at 12:30 p.m.

Kathryn Atamanchuk, P.Eng., FEC
President

Michael Gregoire, P.Eng., FEC
CEO & Registrar