

Minutes of a meeting of the Council of Engineers Geoscientists Manitoba held online and at 870 Pembina Hwy, Winnipeg, MB on Thursday, May 8, 2025.

PRESENT: David Amorim presiding; Steve Brennan; Kathryn Atamanchuk; Kaitlin Fritz; Mike Houvardas; Carol Martiniuk; Crystal Paculan; Alan Pollard; Justin Rempel; Julia Singh; Lisa Thomson; Shipra Verma; Kyle Ward; Steven Wu

ALSO PRESENT: Doug Bell; Donna Desmarais; Michael Gregoire; Chris Hewitt; Fiona Hillier; Tom Malkiewicz; Angela Moore; Jitendra Paliwal; Marcella Poirier; Cella Rousseau; Antonio Ruales; Scott Sarna; Eric Schillberg; Lisa Stepnuk; Ian Wiebe

25.03.1 CALL TO ORDER

President Amorim called the meeting to order at 12:30 p.m.

25.03.2 TRADITIONAL TERRITORIES ACKNOWLEDGEMENT

Councillor Wu read the statement acknowledging the traditional lands on which Engineers Geoscientists Manitoba sits and to recognize Engineers Geoscientists Manitoba's commitment to Indigenous peoples and communities.

25.03.3 INTRODUCTIONS

President Amorim welcomed everyone to the meeting, including guest speakers, staff and observers.

25.03.4 ADOPTION OF AGENDA

President Amorim mentioned that the Discipline Committee Report (item B8) would be presented after the CEO's Report, in order accommodate the presenter's schedule.

President Amorim asked if there were any changes or additions to the agenda.

Vice President Houvardas requested that item C13 be moved out of the Consent Agenda.

Councillor Martiniuk requested that item C12 be moved out of the Consent Agenda.

President Amorim commented that, given the full agenda, all monitoring reports had been moved to the Consent Agenda. He noted that item C12 and C13 would be removed from the Consent Agenda and discussed during the Monitoring Report section of the agenda.

Hearing no further changes, the agenda was adopted as amended.

25.03.5 CONFLICT OF INTEREST DECLARATION

President Amorim asked if anyone had a conflict of interest to declare on any item on the agenda.

At 12:36 p.m. Councillor Fritz arrived at the meeting.

Hearing none, Council was reminded that a conflict of interest could be declared at any time, for any item, on the agenda.

OWNERSHIP LINKAGE

25.03.6 O1. OWNERSHIP LINKAGE PRESENTATION - MARCELLA POIRIER, MCIP, RRP, BA, SENIOR DIRECTOR OF CAPITAL PROJECTS, METIS N4 CONSTRUCTION

President Amorim welcomed Marcella Poirier and Donna Desmarais to the Council meeting.

Marcella Poirier delivered a presentation on Metis N4 Construction, highlighting their involvement in development and construction projects, as well as their affiliation with the National Government of the Red River Metis.

Marcella shared details about various capital projects, including the National Heritage Centre, Roxy Lanes redevelopment, Breezy Point tree nursery, and Selkirk housing development, emphasizing the importance of sustainability and community engagement.

Donna Desmarais discussed the Metis Employment & Training (MET) and the Indigenous Skills and Training (ISET) Program. She highlighted the training opportunities, summer employment programs, and targeted wage subsidies to help Metis citizens find jobs and gain experience.

The floor was opened to questions and comments.

President Amorim thanked Marcella Poirier and Donna Desmarais for their presentation.

REPORTS TO COUNCIL

25.03.7 B1. CHAIR'S REPORT - PRESIDENT DAVID AMORIM, P.ENG.

President Amorim highlighted some of the upcoming events in his report, which included the MLA Reception, the Volunteer Appreciation Night, and the New Members Lunch. He also mentioned that a special session of Council will be scheduled to discuss the Legislative Objectives draft.

25.03.8

B2. CEO'S REPORT – MICHAEL GREGOIRE, P.ENG., FEC

Michael Gregoire spoke to the highlighted activities of each department in his report. He then spoke of the Manual of Admissions Task Group Update, indicating that a final version of the MOA is expected to be presented to Council for approval at the June meeting.

Michael provided an update on the strategic plan, indicating that a draft had been received by GSI and reviewed by Management, President Amorim, and Vice President Houvardas. The plan will be distributed to the Council for feedback before being submitted for approval. Once approved, a consultant will be engaged to assist in the further development of the Governance Scorecard.

President Amorim invited Scott Sarna and Eric Schillberg to deliver a presentation on the Legislative Objectives. Eric provided a review of the Executive Summary and presented an overview of the documents included in the Legislative Objectives draft. He noted that the purpose of the presentation was to provide Council with information, with the aim of presenting to Council for approval at the June meeting.

25.03.9

B8. DISCIPLINE COMMITTEE REPORT

Chris Hewitt, Chair of the Discipline Committee, presented his report and spoke to the activities of the committee since the last report. No questions were asked by Council.

25.03.10

B3. ENGINEERS CANADA DIRECTOR'S REPORT

Jitendra Paliwal spoke of Engineers Canada's upcoming annual meeting of members and discussed the proposed increase in the per capita assessment fee for 2027. He also provided a multi-year forecast for consideration.

25.03.11

B4. GEOSCIENTISTS CANADA DIRECTOR'S REPORT

Doug Bell provided the Geoscientists Canada Report, discussing the importance of breaking the trade barrier, and the development of a Canadian version of the London Geological Society's career map. Doug also reflected on his involvement with Engineers Geoscientists Manitoba and Geoscientists Canada, noting that this was his last meeting as the Manitoba Director for Geoscientists Canada.

President Amorim and Council thanked Doug for his many years of service.

President Amorim announced that Council would take a short break and resume with agenda items B9 and B10 in order to accommodate the presenter's schedule.

At 2:23 p.m. Council took a break

At 2:37 p.m. Council returned from break

- 25.03.12 B9. INVESTIGATION COMMITTEE REPORT**
Tom Malkiewicz, Vice Chair of the Investigation Committee, presented the Investigations Committee Report, detailing the status of investigations, new complaints, and the composition of the committee.
- 25.03.13 B10. INVESTIGATION COMMITTEE UPDATE: REVIEW OF PRACTICE GUIDELINES, NOTES, BULLETINS, AND ADVISORIES**
Tom Malkiewicz, Vice Chair of the Investigation Committee, provided an update on the ongoing review, the role of the Investigations Committee in this process, and the legal opinion on the definitions of guidelines and practice notes. He noted that the final report will be presented to Council at the June meeting.
- 25.03.14 B5. GOVERNANCE COMMITTEE REPORT**
President Amorim provided an update on the Governance Committee's activities, including the engagement of GSI to support the committee and the review of committee terms of reference.
- 25.03.15 B6. FINANCE COMMITTEE REPORT**
Councillor Verma, Chair of the Finance Committee, presented the Finance Committee Report, summarizing the financial performance and the quarterly financial statements. She spoke of the draft budget, noting that it will be presented to Council for approval at the June meeting.
- Additionally, she indicated that the Finance Committee is seeking advice on whether clause 3.7 should remain in their terms of reference, noting it has not been utilized for several years. Additionally, there was a query regarding mileage expenses for committee members and whether this matter should be addressed within each committee's terms of reference or through a policy change by the Governance Committee. These issues will be added to the Governance Committee's action item list.
- 25.03.16 B7. BY-LAW REVIEW COMMITTEE REPORT**
Councillor Thomson, Chair of the By-law Review Committee, provided an update on the changes since the last report, including the nomination procedure by-law change and legal review, and the PIRC terms of reference. She noted that the by-law proposals will be presented to Council for approval at the June meeting.

CONSENT AGENDA

- 25.03.17 C1. MINUTES OF THE COUNCIL MEETING MARCH 6, 2025**
- C2. MINUTES OF THE IN CAMERA SESSION OF MARCH 6, 2025**
- C3. CTTAM JOINT BOARD APPOINTMENTS**
Council appoints Armin Aghajani, P.Eng., Joern Katzer, P.Eng., Adetunji Ogundare, P.Eng., and Chris Trenholm, P.Eng. to the CTTAM Joint Board for a two-year term.

C4. INVESTIGATION COMMITTEE APPOINTMENT

Council appoints Raymond Reichelt, P.Geo.(SM) to the Investigation Committee for a two-year term.

C5. REGISTRATION COMMITTEE APPOINTMENTS

Council approves the appointment of Cindee Laverge and Bill Menzies as laypersons and Talita Lara as a P.Eng. member to the Registration Committee for a two-year term.

C6. M1. E3 – UNQUALIFIED PERSONS DO NOT PRACTICE – GREGOIRE

C7. M2. EL-2 – TREATMENT OF STAFF – GREGOIRE

C8. M3. EL-5 – INTERACTIONS WITH MEMBERS – GREGOIRE

C9. P1. GP-8.7 OWNERSHIP LINKAGE COMMITTEE – POLLARD – DEFERRED FROM MARCH 6, 2025

C10. P2. GP-8.10 CONTINUING COMPETENCY COMMITTEE – VERMA – DEFERRED FROM MARCH 6, 2025

C11. P3. GP-8.2 PAST PRESIDENTS COMMITTEE – AMORIM

By placement on the consent agenda, council has pre-approved these items with the approval of the agenda at the beginning of the meeting.

COUNCIL EDUCATION

25.03.18 D1. EVALUATION OF THE PREVIOUS COUNCIL MEETING

President Amorim reviewed the comments from the March meeting. He stated that there would be a discussion on Council training at the June meeting.

GOVERNANCE

25.03.19 G1. DISCUSSION ON TARIFFS

Council referred to a memo from Councillor Verma, dated May 8, 2025.

Council discussed the ongoing issue of tariffs and evaluated the Association's role in supporting its members and providing information. It was concluded that there was no active role for the Association to play.

25.03.20 G2. INSURANCE REQUIREMENTS FOR HOLDERS OF A CERTIFICATE OF AUTHORIZATION

Council referred to a Decision Background memo from Michael Gregoire, CEO & Registrar, dated May 8, 2025.

MOTION 1:

It was MOVED by Lisa Thomson and SECONDED that Council adopt the new policy as presented at this meeting, with a coming into force of January 1, 2026.

CARRIED

Abstained: Councillors Fritz, and Pollard

MOTION 2:

It was MOVED by Shipra Verma and SECONDED that Council directs the Investigation Committee to develop a new guideline on the topic of limiting liability through contract.

CARRIED

MOTION 3:

It was MOVED by Mike Houvardas and SECONDED that Council directs the IC to bring the guideline to Council for input prior to publishing.

CARRIED

25.03.21

G3. CHAPTERS

Council referred to a Decision Background memo from Michael Gregoire, CEO & Registrar, dated May 8, 2025.

MOTION:

It was MOVED by Justin Rempel and SECONDED that Council approves the new Chapters of Engineers Geoscientists Manitoba Policy.

Councillor Pollard referred to clause 8(a) and commented that new chapters will not have a past chair. It was suggested that the clause be revised to say, "Past Chair (if applicable)". Hearing no objections, the policy would be revised as suggested.

Council discussed the minimum number of members required to maintain a chapter and it was suggested that the number in clause 5(e) be changed from 25 to 20. They noted that the number required to form a chapter should be kept at 25. Hearing no objections, the policy would be revised as suggested.

A friendly amendment was made to include "as amended" to the motion.

AMENDED MOTION:

It was MOVED by Justin Rempel and SECONDED that Council approves the new Chapters of Engineers Geoscientists Manitoba Policy as amended.

President Amorim asked if there were any objections to amend the motion, hearing none he called the question on the amended motion.

CARRIED

25.03.22

G4. REVISION TO POLICY GP-6 COUNCILLOR ROLES AND JOB DESCRIPTION

Council referred to a Decision Background memo from Past President Kathryn Atamanchuk, Chair of the Nominating Committee, dated May 8, 2025.

MOTION:

It was MOVED by Kathryn Atamanchuk and SECONDED that Council approves the removal of clause 3 in policy GP-6 Councillor Roles and Job Description.

CARRIED

25.03.23

G5. GOVERNANCE COMMITTEE APPOINTMENT

Council referred to a Decision Background memo from Michael Gregoire, CEO & Registrar, dated May 8, 2025.

MOTION 1:

It was MOVED by Lisa Thomson and SECONDED that Council appoints Steven Brennan to fill the vacancy of the appointed councillor on the Governance Committee for a one-year term.

CARRIED

MOTION 2:

It was MOVED by Alan Pollard and SECONDED that Council appoints councillor Julia Singh to the Governance Committee for a one-year term.

CARRIED

MOTION 3:

It was MOVED by Crystal Paculan and SECONDED that Council appoints David Amorim as Vice-Chair of the Governance Committee.

CARRIED

25.03.24

G6. APPEAL COMMITTEE INTERVIEW PANEL

Council referred to a Decision Background memo from Michael Gregoire, CEO & Registrar, dated May 8, 2025.

MOTION:

It was MOVED by Alan Pollard and SECONDED that Council appoints Kathryn Atamanchuk to review the surplus candidates from the Registration Committee search and select one or two to recommend for appointment by Council to the Appeal Committee.

CARRIED

Abstained: Past President Atamanchuk

25.03.25

G7. REVIEW OF OUTSTANDING ACTION ITEMS LIST

Council referred to a Decision Background memo from Michael Gregoire, dated May 8, 2025 and the following updates were made,

- CofA Task Group – complete
- Manual of Admissions Task Group – in progress

- Chapter Task Group – complete
- Develop Info Package to Council candidates – complete
- Perform an assessment of a two-year presidential term – in progress
- Nominating Committee to review their TOR – with GC – in progress
- Climate Change Resolution Task Group – in progress
- Revise GP-8.6 National Liaisons to align with Engineers Canada and Geoscientists Canada’s process for appointing the Manitoba Director – in progress
- Investigation Committee to review Practice Guidelines, Practice Notes, and Practice Bulletins and Advisories and report back to Council – in progress
- Dues Relief Task Group – in progress
- PIRC Task Group – complete, TOR to be reviewed by the Governance Committee
- CTTAM Joint Board Interviews – complete
- Registration Committee Interviews – complete
- Review GP-15 – in progress

Michael Gregoire proposed that items assigned to the Governance Committee should be removed from this list and tracked in the Governance Committee action item list from now on. Hearing no objections, the Council and Governance Committee action item lists will be updated accordingly.

At 4:34 p.m. Council took a break

At 4:46 p.m. Council returned from break

At 4:46 p.m. President Amorim moved that the meeting go in camera for the purposes of discussing private and confidential matters about an individual, labour relations, investigations, discipline, appeals, litigation or potential litigation.

At 5:26 p.m. Council came out of camera

Council passed the following motion during the In camera session.

It was MOVED by Kyle Ward and SECONDED that Council officially acknowledges Ms. Liu’s request and has determined that, in accordance with the agreement between the Investigation Committee and Ms. Liu in 2021, a request for reinstatement will not be considered until March 2026. Council also directs the Registrar to inform Ms. Liu that, should she apply again in 2026, she will be expected to provide evidence that she has met the eight factors established in *Ontario College of Teachers v. Lamarche*, 2020 ONOCT 227 (at paragraph 26).

COUNCIL PERFORMANCE

25.03.29 C12. P4. GP-8.4 DISCIPLINE COMMITTEE – MARTINIUK

Councillor Martiniuk observed partial compliance in the monitoring report and highlighted the need for documented renewal processes and appointments for all committees, including the Discipline Committee. It was proposed that this matter be referred to the Governance Committee for further review.

25.03.30 C13. P5. GP-8.5 INVESTIGATION COMMITTEE – BRENNAN

Vice President Houvardas sought clarification on the practice notes dealing with issues affecting the practice of the profession. Councillor Brennan noted that this information could be found in agenda item B10, which wasn't available at the time of writing the report.

INFORMATION ITEMS

25.03.31 COUNCIL RECEIVED THE FOLLOWING INFORMATION ITEMS:

- N1. Applications approved by the Registration Committee
- N2. Planning agenda for the next meeting
- N3. Membership statistics as at April 30, 2025
- N4. Nova Scotia – Bill 36
- N5. Alberta – Bill 40
- N6. Ontario Unlocking Free Trade within Canada
- N7. Manitoba - Bill 227
- N8. 2025 Integrated Resource Plan
- N9. Appeal Committee - Panel Message
- N10. June New Members Lunch
- N11. Volunteer Appreciation
- N12. MLA Reception Invitation
- N13. WISE KidNetic Energy Make Your Move Event
- N14. Harvest Manitoba Thank you Letter
- N15. The Manitoba Schools Science Symposium Thank you Letter
- N16. CTTAM Joint Board Chair Appointment

SELF-EVALUATION

25.03.32 V1. EVALUATION PAGE FOR THIS MEETING

President Amorim asked for councillors to complete and submit the evaluation form for today's meeting.

ADJOURNMENT

25.03.33 The meeting adjourned at 5:39 p.m.

The next Council meeting will be Thursday, June 12, 2025 at 12:30 p.m.

David Amorim, P.Eng.
President

Michael Gregoire, P.Eng., FEC
CEO & Registrar