

## Required Documents By Application Type

The documents outlined below must be included with your Application for Admission.

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### **ENGINEERING or GEOSCIENCE FIRST-TIME DOMESTIC APPLICANTS:**

- You have graduated from a post-secondary program (bachelor's degree) of at least four year's in duration in engineering or geoscience and you are not registered as an engineer or geoscientist with another Canadian regulator.

#### **REQUIRED DOCUMENTS:**

**Official transcript(s).**

*Request the Canadian university to issue an official transcript(s) directly to the Association to the attention of the Registration Coordinator. All transcripts MUST be mailed to the Association directly in a sealed envelope or sent directly from the Canadian university electronically to [Info@EngGeoMB.ca](mailto:Info@EngGeoMB.ca). Student-issued transcripts are not acceptable.*

*To avoid having to order transcripts twice, order your transcripts after your convocation date.*

*Note: Official transcripts must state:*

- All courses
  - Final grade in each course
  - Degree awarded
  - Date degree was obtained
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### **ENGINEERING or GEOSCIENCE FIRST-TIME INTERNATIONALLY TRAINED APPLICANTS:**

- You have completed a post-secondary program (typically a bachelor's degree) of at least four-years duration in engineering or geoscience and you are not registered as an engineer or geoscientist with another Canadian regulator.

**OR**

- You have completed a three-year professional level university degree/diploma in engineering or geoscience and you are not registered as an engineer or geoscientist with another Canadian regulator.

#### **REQUIRED DOCUMENTS:**

**World Education Services document-by-document International Credential Evaluation Package (WES ICAP). If you are unable to obtain a WES ICAP report because of adverse circumstances in the country that you were educated in, or have limited proof of your academic achievements, the WES Gateway Program can be used to fulfil these requirements.**

*Before you submit your Application for Admission, you must get your documents authenticated by World Education Services (WES). We do not accept credential assessments done by other agencies.*

*For detailed step-by-step instructions on how to order your WES ICAP, please see our website at [www.EngGeoMB.ca/pdf/Registration/Assessment/HowToOrderYourWESDocument.pdf](http://www.EngGeoMB.ca/pdf/Registration/Assessment/HowToOrderYourWESDocument.pdf)*

*Special Case: You do not need to obtain a WES ICAP credential evaluation if you have completed a post-graduate (Masters or Ph.D.) from a Canadian university. Instead, you may ask the Canadian university to send copies of the undergraduate transcript in which they received at the time of your application for the post-graduate degree to International Assessment Coordinator [CShymko@EngGeoMB.ca](mailto:CShymko@EngGeoMB.ca), in addition to the undergraduate copy, they must also include your post-graduate transcript. If for any reason you cannot get the university to provide us with these requirements, then you must provide the WES ICAP credential evaluation.*

*Note: The WES ICAP does not replace the requirement for Engineers Geoscientists Manitoba Academic Assessment. The primary reason for the WES ICAP assessment is to verify and authenticate your academic documents.*

**Attach .pdf of your current driver's licence**

*If you do not currently possess a Manitoba driver's licence, please review alternative documents the Association will accept under Manitoba Residency Requirements at [www.EngGeoMB.ca/pdf/Registration/Assessment/ManitobaResidencyRequirement.pdf](http://www.EngGeoMB.ca/pdf/Registration/Assessment/ManitobaResidencyRequirement.pdf).*

**Attach .pdf of a current and chronological detailed resume**

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## LICENCE TRANSFER (CANADIAN MOBILITY):

- You are currently registered as an engineer or geoscientist with another Canadian regulator
- You have no disciplinary history
- You are not a former member of the Association who was de-registered.

### REQUIRED DOCUMENTS:

- Attach .pdf of a current and chronological detailed resume
  - Certificate of Authorization application may also be needed (see Company Registration section).
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## TEMPORARY LICENCE:

- **FIRST-TIME:** First time application for US Temporary Licence.
  - You do not qualify for US Mobility
  - You are registered as an engineer in good standing in at least one US State
  - You have no disciplinary history
  - You do not qualify for Canadian Mobility
- **RENEWAL:** You need to re-apply one month before your expiry date.
  - You currently hold a US Temporary Licence

### REQUIRED DOCUMENTS:

- Attach .pdf of a current and chronological detailed resume
  - Attach .pdf of final transcript indicating degree completion
  - Attach proof of successful completion of the Fundamentals of Engineering (FE) and the Principles and Practice of Engineering (PE) through NCEES
  - Certificate of Authorization application may also be needed (see Company Registration section).
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## US MOBILITY:

- You have passed the Fundamentals of Engineering (FE) and Professional Engineering (PE) exams in the USA
- You are registered as an engineer in good standing in at least one state in the USA
- You have no disciplinary history
- You have passed the Canadian National Exam - National Professional Practice Exam (NPPE)
- You do not qualify for Canadian Mobility

*Note: If you have NOT passed the NPPE, and would otherwise qualify for US Mobility, then apply for a Temporary Licence (First-Time). Engineers Geoscientists Manitoba will allow you to upgrade your member status from Temporary Licence to US Mobility once you pass the NPPE at the next renewal period.*

### REQUIRED DOCUMENTS:

- Attach .pdf of a current and chronological detailed resume
- Attach .pdf of final transcript indicating degree completion
- Attach proof of successful completion of the Fundamentals of Engineering (FE) and the Principles and Practice of Engineering (PE) through NCEES
- Certificate of Authorization application may also be needed (see Company Registration section).

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## FIRST-TIME SPECIFIED SCOPE OF PRACTICE LICENCE:

- You do not hold a Specified Scope of Practice Licence (limited licence) with another Canadian provincial association, also known as Limited Licence Mobility

AND

- You have a university degree or engineering technology diploma in science and technology and obtained acceptable work experience approved by the Association

OR

- You have a degree or diploma in science or equivalent in math, physics, basic sciences, with a minimum of four years' experience

### REQUIRED DOCUMENTS:

- Official transcript(s),**  
*Request the university/college to issue an official transcript(s) directly to the Association to the attention of the Domestic Registration Program Coordinator at [CCabral@EngGeoMB.ca](mailto:CCabral@EngGeoMB.ca). All transcripts MUST be mailed to the Association directly in a sealed envelope or sent directly from the Canadian university electronically to [Info@EngGeoMB.ca](mailto:Info@EngGeoMB.ca). Student-issued transcripts are not acceptable.*
  - Attach .pdf of your current driver's licence**  
*If you do not currently possess a Manitoba driver's licence, please review alternative documents the Association will accept under Manitoba Residency Requirements at [www.EngGeoMB.ca/pdf/Registration/Assessment/ManitobaResidencyRequirement.pdf](http://www.EngGeoMB.ca/pdf/Registration/Assessment/ManitobaResidencyRequirement.pdf).*
  - Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**
  - Discipline of Practice Form**  
*Please visit [www.EngGeoMB.ca/SSPL.html](http://www.EngGeoMB.ca/SSPL.html) and complete the Practice Form*
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## SPECIFIED SCOPE OF PRACTICE LICENCE:

### • MOBILITY:

- You are registered with a Specified Scope of Practice Licence in good standing with another Canadian regulator
- You have no disciplinary history
- You are not a former member of the Association who was de-registered.

### • REINSTATEMENT:

- You previously applied with the Association for a Specified Scope Licence.

### REQUIRED DOCUMENTS:

- Attach .pdf of a current and chronological detailed resume demonstrating the number of years of experience and schooling**
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## COMPANY REGISTRATION:

A Certificate of Authorization is a requirement of The Engineering and Geoscientific Professions Act for any corporation, partnership, or other legal entity which contracts to, or otherwise engages in the provision of services which constitute the practice of professional engineering or practice of professional geoscience, directly or indirectly.

- Your employer or company is a corporation, partnership, or other legal entity that is conducting engineering or geoscience business within the province of Manitoba either directly or indirectly.

Review the types of categories at [www.EngGeoMB.ca/CompanyRegistration.html](http://www.EngGeoMB.ca/CompanyRegistration.html)

### REQUIRED DOCUMENTS:

- Application for Certificate of Authorization
- Evidence of legal status
- Certificate of professional liability insurance